

**TOWN COUNCIL MEETING
PUBLIC MEETING AGENDA**

Monday, December 28, 2015
7:00 p.m.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. MOMENT OF SILENCE
4. CHANGES TO AGENDA
5. AUDIT
6. PUBLIC HEARING (7:00 p.m.): Schedule of Fees: Water Meter Rates and Sewer Operation and Maintenance Charges effective January 1, 2016
7. ACCOUNTING:
 - A. Capital Projects:
 - i. West Stone Street
 - ii. Highway Capital Projects
 - iii. Various Paving
 - B. Auditor
 - C. Budget Transfers
8. ANIMAL CONTROL: T-94 Withdrawal
9. DEPARTMENT OF PUBLIC WORKS:
 - A. Budget Transfer involving Utilities, Electric, Fuel Oil
 - B. Award of Replacement of Water Meters
 - C. Purchase of Snow Retention System
 - D. Water Fund Budget Transfer
10. POLICE:
 - A. Tuition Reimbursement
 - B. Budget Transfer I
 - C. Budget Transfer II
11. ENGINEERING:
 - A. Cost Estimate: Healey KIA Storm Water
 - B. Cost Estimate: Healey KIA Landscaping
 - C. U Haul: Release of Stormwater Security
12. ASSESSOR'S OFFICE: Certiorari (Wal Mart)
13. HIGHWAY DEPARTMENT:
 - A. Hiring of Seasonal Employees
 - B. Budget Transfer
14. TOWN CLERK: Election Chargeback to Orange County
15. ANNOUNCEMENTS
16. PUBLIC COMMENTS
17. ADJOURNMENT



P: 845.562.9100

F: 845.562.9126

655 Little Britain Road
New Windsor, NY 12553

P.O. Box 2280
Newburgh, NY 12550

ATTORNEYS

David L. Rider
Charles E. Frankel
Michael J. Matsler
Mark C. Taylor
Deborah Weisman-Estis
M. Justin Rider
Jeffrey S. Sculley
Donna M. Badura
Alyson Pomerantz

M. J. Rider
(1906-1968)

Elliott M. Weiner
(1915-1990)

COUNSEL

Stephen P. Duggan, III
John K. McGuirk

OF COUNSEL

Craig F. Simon

MEMORANDUM

TO: HON. GILBERT J. PIAQUADIO, SUPERVISOR
TOWN BOARD MEMBERS

FROM: MARK C. TAYLOR, ATTORNEY FOR THE TOWN

RE: PROPOSED LOCAL LAW AMENDING CHAPTER 104
ENTITLED SCHEDULE OF FEES OF THE CODE OF THE
TOWN OF NEWBURGH: WATER METER RATES AND
SEWER OPERATION AND MAINTENANCE CHARGES
EFFECTIVE JANUARY 1, 2016
OUR FILE NO. 800.1(B)() (2015)

DATE: DECEMBER 23, 2015

Enclosed please find for the Town Board's consideration following the close of the public hearing scheduled for December 28, 2015, a draft resolution of adoption for the above referenced Local Law. As you know, the rates were already approved by the Board during its budgetary proceedings, but as they are codified in the Town's Municipal Code, a Local Law is additionally required.

Should you have any questions or concerns in this regard, please feel free to contact me.

cc: Town Clerk Andrew J. Zarutskie (via e-mail)
Receiver of Taxes Deborah Smith (via e-mail)
Town Engineer and Deputy Supervisor James Osborne (via e-mail)
Town Accountant Ronald Clum (via e-mail)
Commissioner of Public Works John Platt (via e-mail)

At a meeting of the Town Board of the Town of Newburgh, held at the Town Hall, 1496 Route 300, in the Town of Newburgh, Orange County, New York on the 28th day of December, 2015 at 7:00 o'clock p.m.

PRESENT:

Gilbert J. Piaquadio, Supervisor

Elizabeth J. Greene, Councilwoman

Paul I. Ruggiero, Councilman

James E. Presutti, Councilman

Scott M. Manley, Councilman

RESOLUTION OF ADOPTION
OF LOCAL LAW NO. __ OF 2015 -
AMENDING CHAPTER 104 ENTITLED
'SCHEDULE OF FEES' OF THE
TOWN OF NEWBURGH MUNICIPAL
CODE: WATER METER
RATES AND SEWER OPERATION
AND MAINTENANCE CHARGES
EFFECTIVE JANUARY 1, 2016

Councilman/woman _____ presented the following resolution which was seconded by Councilman/woman _____.

WHEREAS, the Town Board of the Town of Newburgh adopted a resolution on the 7th day of December, 2015 ordering a public hearing to be held on the 28th day of December, 2015 at 7:00 o'clock p.m., prevailing time, to hear all interested parties on Introductory Local Law No. __ of the Year 2015 now entitled "A Local Law Amending Chapter 104 entitled 'Schedule of Fees' of the Town of Newburgh Municipal Code: Water Meter Rates and Sewer Operation and Maintenance Charges Effective January 1, 2016"; and

WHEREAS, a notice of Public Hearing was duly advertised on the __th day of December, 2015 in The Mid-Hudson Times and on the __th day of December, 2015 in The Sentinel and posted on the Town Clerk's sign board together with a copy of the Local Law on the __ day of December, 2015; and

WHEREAS, the Public Hearing was duly held on the 28th day of December, 2015 at 7:00 o'clock p.m., at Town Hall, 1496 Route 300, Newburgh, New York and all parties in attendance were permitted to speak on behalf or in opposition of the proposed Local Law or any part thereof; and

WHEREAS, due to the adoption of intervening local laws, upon adoption and filing with the Secretary of State said Local Law will be designated as Local Law No. __ of 2015; and

WHEREAS, the adoption of said Local Law revising the Schedule of Fees of the Town of Newburgh constitutes a legislative action pertaining to routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment, and accordingly is a Type II Action under the State Environmental Quality Review Act; and

WHEREAS, the Town Board of the Town of Newburgh, after due deliberation finds it in the best interest of the Town to adopt said Local Law.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Town Board of the Town of Newburgh hereby adopts said Local Law No. __ of 2015 entitled "A Local Law Amending Chapter 104 entitled 'Schedule of Fees' of the Town of Newburgh Municipal Code: Water Meter Rates and Sewer Operation and Maintenance Charges Effective January 1, 2016".
2. The Town Clerk is hereby directed to enter this resolution and said Local Law in the minutes of this meeting and the Local Law Book of the Town of Newburgh and to give due notice of the adoption of said Local Law to the Secretary of State and to the public.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

<u>Elizabeth J. Greene, Councilwoman</u>	<u>voting</u>
<u>Paul I. Ruggiero, Councilman</u>	<u>voting</u>
<u>James E. Presutti, Councilman</u>	<u>voting</u>
<u>Scott M. Manley, Councilman</u>	<u>voting</u>
<u>Gilbert J. Piaquadio, Supervisor</u>	<u>voting</u>

The resolution was thereupon declared duly adopted.

LOCAL LAW NO. OF THE TOWN OF NEWBURGH
AMENDING CHAPTER 104 ENTITLED
"SCHEDULE OF FEES"
OF THE CODE OF THE TOWN OF NEWBURGH:
WATER METER RATES AND
SEWER OPERATION AND MAINTENANCE CHARGES
EFFECTIVE JANUARY 1, 2016

BE IT ENACTED by the Town Board of the Town of Newburgh, County of Orange as follows:

SECTION 1 - TITLE

This Local Law shall be referred to as "A Local Law Amending Chapter 104 entitled 'Schedule of Fees' of the Code of the Town of Newburgh: Water Meter Rates and Sewer Operation and Maintenance Charges Effective January 1, 2016".

SECTION 2 - AMENDMENTS TO CHAPTER 104

That Chapter 104 entitled "Schedule of Fees" of the Town of Newburgh Municipal Code is amended as follows:

1. Subsection 104-3(B)(2) of Section 104-3 entitled "Sanitation and water fees" of Chapter 104 entitled "Schedule of Fees" of the Town of Newburgh Municipal Code be and hereby is amended to read as follows:

“(2) Meter rates. Meter rates for the sale of water to all consumers within the Consolidated Water District and Colden Park Water District of the Town of Newburgh and the duly constituted extensions thereto, excluding water sold to the Town of New Windsor, the New York State Thruway Authority or outside-the-district users, shall be as follows:

Usage Per Quarter	Rate
First 7,500 gallons	<u>\$16.00</u> (minimum charge per quarter)
Next 10,000 gallons	<u>\$4.40</u> per 1,000 gallons

Next 82,500 gallons	\$ <u>5.20</u> per 1,000 gallons
Over 100,000 gallons	\$ <u>6.20</u> per 1,000 gallons

- (a) A penalty equal to 5% of the original bill shall be added to the metered water charges if not paid in full within 30 days from the due and payable date.
- (b) The Town of New Windsor, the New York State Thruway Authority and the outside-the-district users will pay rates and charges as per agreements entered into with the town. In the event that water assessments under the benefit formula cannot be made applicable for any reason to any consumer and any agreement between the town and such users does not reflect payment of the same in one form or another, the town reserves the right to surcharge such users as to meter rates so as to provide for equitable payment of all charges between all users, said surcharge to be applicable in the last calendar quarter charge.
- (c) The water rates for the Stewart ANG Base Water District consumer(s) will be established by the Town Board from time to time in accordance with New York State Town Law Section 198. Unpaid water charges in arrears for 30 days or longer shall be subject to such penalty as the Town Board may provide for by resolution subject to the limit established by Town Law Section 198.”

2. Subsection 104-3(C)(1) of Section 104-3 entitled “Sanitation and water fees” of Chapter 104 entitled "Schedule of Fees" of the Town of Newburgh Municipal Code be and hereby is amended to read as follows:

“(1) Sewer operation and maintenance charge.

Sewer District	Rate/Fee (per gallons consumed per premises)
Algonquin	\$ <u>4.40</u> /1,000
Crossroads	\$ <u>4.60</u> /1,000
Gidney	\$ <u>4.80</u> /1,000
Meadow Hill South	\$ <u>4.48</u> /1,000
Meadow Hill North	\$ <u>4.20</u> /1,000
17K/UA	\$ <u>4.20</u> /1,000
Nob Hill	\$ <u>.005</u> /gallon

The following minimum operating and maintenance charge shall apply to all connected properties, including but not limited to those without water meters:

\$36.00 per quarter”

SECTION 3 - UNCONSTITUTIONALITY OR ILLEGALITY

If any clause, sentence, paragraph, word, section or part of this local law shall be adjudged by any court of competent jurisdiction to be unconstitutional, illegal or invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, word, section or part thereof directly involved in the controversy in which such judgment shall have been rendered.

SECTION 4 - EFFECTIVE DATE

This Local Law shall take effect on the later of the date it is filed in the Office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law or January 1, 2016.

RONALD E. CLUM, CPA
ACCOUNTANT

845-564-5220
Fax: 845-566-9461

E-Mail: rclumaccountant@townofnewburgh.org

To: Gil Piaquadio, Town Supervisor
Members of the Town Board
James Osborne, Town Engineer

From: Ronald E. Clum, Town Accountant

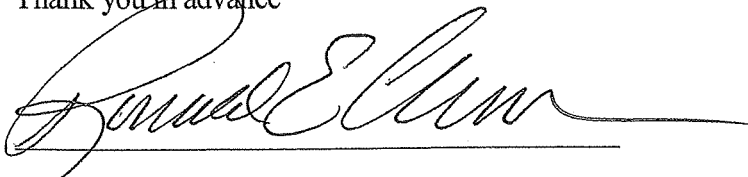
Date: December 17, 2016

RE: Capital Projects

Based on my conversation with Jim Osborne, the following is a list of projects that are considered complete as of today. In order to close these capital projects the unexpended cash balance should be transferred as detailed below. Please approve closing the following projects and transfer of cash (plus any accrued interest).

	<u>Cash Balance</u>	<u>Transfer Cash to</u>
<u>SEWER CAPITAL PROJECTS:</u>		
West Stone Street	\$1,000.77	Crossroads Cash 050.0050.0200.5010
<u>HIGHWAY CAPITAL PROJECTS:</u>		
Old South Plank Road	\$9,433.20	Highway Cash 030.0030.0200
<u>GENERAL CAPITAL PROJECTS:</u>		
Various Paving	\$ 1.81	General Fund Cash 001.0001.0200

Thank you in advance



Ronald E. Clum, CPA

December 17, 2015

Town Board
Town of Newburgh
1469 Route 300
Newburgh, NY 12550

Attention: Gil Piaquadio, Town Supervisor

The Objective and Scope of the Audit of the Financial Statements

You have requested that we audit the financial statements of Town of Newburgh (the "Town"), which comprise governmental activities, business-type activities, aggregate discretely presented component units, each major fund and aggregate remaining fund information as of and for the year-ended December 31, 2015 which collectively comprise the basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

Our audit will be conducted with the objective of our expressing an opinion on the financial statements.

The Responsibilities of the Auditor

We will conduct the audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and Government Auditing Standards issued by the Comptroller General of the United States (GAS). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS. Also, an audit is not designed to detect errors or fraud that are immaterial to the financial statements. The determination of abuse is subjective; therefore, Government Auditing Standards do not expect us to provide reasonable assurance of detecting abuse.

In making our risk assessments, we consider internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements and supplemental schedules that we have identified during the audit.

we will also communicate to the Town Board (a) any fraud involving senior management and staff (whether caused by senior management or other employees) that causes a material misstatement of the financial statements that becomes known to us during the audit, and (b) any instances of noncompliance with laws and regulations that we become aware of during the audit (unless they are clearly inconsequential).

The funds that you have told us are maintained by the Town and that are to be included as part of our audit are listed here.

- * General Fund
- * Highway Fund
- * Water Fund
- * Sewer Fund
- * Drainage Fund
- * Capital Projects Fund
- * Highway District
- * Debt Service Fund
- * Lighting Fund
- * Agency Fund

Our report on internal control will include any significant deficiencies and material weaknesses in controls of which we become aware as a result of obtaining an understanding of internal control and performing tests of internal control consistent with requirements of the standards identified above.

Responsibilities of Management and Identification of the Applicable Financial Reporting Framework

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

- (a) For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- (b) To evaluate subsequent events through the date the financial statements are issued or available to be issued and to disclose the date through which subsequent events were evaluated in the financial statements. Management also agrees that they will not date the evaluation of subsequent events earlier than the date of the management representation letter referred to below;
- (c) For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and
- (d) To provide us with:
 - (1) Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters;
 - (2) Additional information that we may request from management for the purpose of the audit; and
 - (3) Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

As part of our audit process, we will request from management and, when appropriate, those charged with governance written confirmation concerning representations made to us in connection with the audit including among other items:

- (a) That management has fulfilled its responsibilities as set out in the terms of this letter; and
- (b) That it believes the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Management is responsible for identifying and ensuring that the Town complies with the laws and regulations applicable to its activities, and for informing us about all known material violations of such laws or regulations. In addition, management is responsible for the design and implementation of programs and controls to prevent and detect fraud or abuse, and for informing us about all known or suspected fraud or abuse affecting the Town involving management, employees who have significant roles in internal control, and others where the fraud or abuse could have a material effect on the financial statements or compliance. Management is also responsible for informing us of any allegations of fraud or abuse affecting the Town received in communications from employees, former employees, participants, regulators, analysts, or others.

Management is responsible for the preparation of the supplementary information in accordance with accounting principles generally accepted in the United States of America. Management agrees to include the auditor's report on the supplementary information in any document that contains the supplementary information and that indicates that the auditor has reported on such supplementary information. Management also agrees to only present the supplementary information with the audited financial statements and the auditor's report thereon.

The Town Board is responsible for informing us of its views about the risks of fraud or abuse within the Town, and its knowledge of any fraud or abuse or suspected fraud or abuse affecting the Town.

Because the Firm will rely on the Town of Newburgh and its management and Town Board to discharge the foregoing responsibilities, the Town of Newburgh holds harmless and release the Firm, its partners, and employees from all claims, liabilities, losses, and costs arising in circumstances where there has been a knowing misrepresentation by a member of the Town of Newburgh's management which has caused, in any respect, the Firm's breach of contract or negligence. This provision shall survive the termination of this arrangement for services.

Records and Assistance

If circumstances arise relating to the condition of the Town's records, the availability of appropriate audit evidence, or indications of a significant risk of material misstatement of the financial statements because of error, fraudulent financial reporting, or misappropriation of assets which, in our professional judgment, prevent us from completing the audit, we retain the unilateral right to take any course of action permitted by professional standards, including declining to express an opinion, issue a report or withdrawal from the engagement.

During the course of our engagement, we may accumulate records containing data that should be reflected in the Town's books and records. The Town will determine that all such data, if necessary, will be so reflected. Accordingly, the Town will not expect us to maintain copies of such records in our possession.

The assistance to be supplied by Town personnel, including the preparation of schedules and analyses of accounts, will be discussed and coordinated with Ronald Clum, Town Accountant. The timely and accurate completion of this work is an essential condition to our completion of the audit and issuance of our audit report.

In connection with our audit, you have requested us to perform certain non-audit services necessary for the preparation of the financial statements, including financial statement preparation. The independence standard of the "Government Auditing Standards" issued by the Comptroller General of the United States require that the auditor maintain independence so that opinions, findings, conclusions, judgments and recommendations will be impartial and viewed as impartial by reasonable and informed third parties. Before we agree to provide a non-audit service to the Town, we determine whether providing such a service would create a significant threat to our independence for GAS audit purposes, either by itself or in aggregate with other non-audit services provided. A critical component of our determination is consideration of management's ability to effectively oversee the non-audit service to be performed. The Town has agreed that those responsible for performing the applicable duties possess suitable skill, knowledge or experience, and that the individual understands the financial statement preparation services to be performed sufficiently to oversee them. Accordingly, the management of the Town agrees to the following:

- a. The Town has designated those responsible for performing the applicable duties as senior members of management, who possess suitable skills, knowledge and experience to oversee the services.
- b. You will assume all management responsibilities for subject matter and scope of the financial statement preparation.

u. The Town accepts responsibility for the results and ultimate use of the information.
GAS further requires we establish an understanding with the management (and those charged with governance) of the Town of the objectives of the non-audit service, the services to be performed, the entity's acceptance of its responsibilities, the auditor's responsibilities and any limitations of the non-audit service. We believe this letter documents that understanding.

Other Relevant Information

From time to time and depending upon the circumstances, we may use third-party service providers to assist us in providing professional services to you. In such circumstances, it may be necessary for us to disclose confidential client information to them. We enter into confidentiality agreements with all third-party service providers and we are satisfied that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others.

Fees, Costs, and Access to Workpapers

Our fees for the audit and accounting services described above are based upon the value of the services performed and the time required by the individuals assigned to the engagement, plus direct expenses. We propose that our fee for this audit engagement will be \$30,000 for the year ending December 31, 2015. Our fee estimate and completion of our work is based upon the following criteria:

- a. Anticipated cooperation from Town personnel
- b. Timely responses to our inquiries
- c. Timely completion and delivery of client assistance requests
- d. Timely communication of all significant accounting and financial reporting matters
- e. The assumption that unexpected circumstances will not be encountered during the engagement

If any of the aforementioned criteria are not met, then fees may increase. Interim billings will be submitted as work progresses and as expenses are incurred. Billings are due upon submission.

It is agreed by the Town of Newburgh and Vanacore, DeBenedictus, DiGiovanni & Weddell, LLP that, should you hire any of our professionals assigned to this project within eighteen months of this assignment, you will be billed 100 percent of their current annual salary. This additional fee is being charged to offset recruitment, training and development expenses we would incur to replace this person. In addition, our professional standards require that we perform certain additional procedures, on current and previous years' engagements, whenever a partner or professional employee leaves the firm and is subsequently employed by, or associated with, a client in a key position.

Accordingly, the Town agrees it will compensate Vanacore, DeBenedictus, DiGiovanni & Weddell, LLP for any additional costs incurred as a result of the Town's employment of a partner or professional employee of Vanacore, DeBenedictus, DiGiovanni & Weddell, LLP.

You may terminate the arrangement at any time by written notice to us. Termination for any reason will not affect your obligation to pay us for fees and expenses incurred prior to termination or in transferring files to and otherwise cooperating with any successor auditor. All provisions of this arrangement will survive termination or cancellation, except that (a) we will not have any obligation to provide services after termination and (b) you will not have any obligation to pay us for any services that we perform after termination, except for costs incurred to cooperate with a successor auditor or regulatory agency subpoena or inquiry.

In the event we are requested or authorized by the Town of Newburgh, or are required by government regulation, subpoena, or other legal process, to produce our documents or our personnel as witnesses with respect to our engagement for Town of Newburgh, the Town will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

Town of Newburgh and Vanacore, DeBenedictus, DiGiovanni and Weddell, LLP agree that no claim arising out of services rendered pursuant to this agreement shall be filed more than two years after the date of the audit report issued by Vanacore, DeBenedictus, DiGiovanni and Weddell, LLP or the date of this arrangement letter if no report has been issued. Town of Newburgh waives any claim for punitive damages. Vanacore, DeBenedictus, DiGiovanni and Weddell, LLP's liability for all claims, damages and costs of Town of Newburgh arising from this engagement is limited to the amount of fees paid by Town of Newburgh to Vanacore, DeBenedictus, DiGiovanni and Weddell, LLP for the services rendered under this arrangement letter.

If any dispute arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Rules for Professional Accounting and Related Services Disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

If any term or provision of this agreement is determined to be invalid or unenforceable, such term or provision will be deemed stricken, and all other terms and provisions will remain in full force and effect.

Reporting

We will issue a written report upon completion of our audit of Town of Newburgh's financial statements. Our report will be addressed to the Town Board of Town of Newburgh. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

Our report on internal control will include any significant deficiencies and material weaknesses in controls of which we become aware as a result of obtaining an understanding of internal control consistent with requirements of the standards identified above. Our report on compliance will address material errors, fraud and abuse of which we become aware, consistent with requirements of the standards identified above.

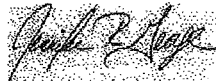
This letter constitutes the complete and exclusive statement of agreement between Vanacore, DeBenedictus, DiGiovanni and Weddell, LLP and Town of Newburgh, superseding all proposals, oral or written, and all other communications, with respect to the terms of the engagement between the parties.

In accordance with *Government Auditing Standards*, a copy of our most recent peer review report has been provided for your information.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements, including our respective responsibilities. We appreciate your business.

Sincerely,

VANACORE, DeBENEDICTUS, DiGOVANNI & WEDDELL
Limited Liability Partnership



Jennifer R. George, CPA
Partner

Confirmed on behalf of the addressee:

Gil Piaquadio, Town Supervisor

Date

System Review Report

To the Partners of
Vanacore, DeBenedictus, DiGiovanni & Weddell, LLP

Peer Review Committee of
New York Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Vanacore, DeBenedictus, DiGiovanni & Weddell, LLP (the firm) in effect for the year ended March 31, 2014. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Vanacore, DeBenedictus, DiGiovanni & Weddell, LLP in effect for the year ended March 31, 2014, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency (ies)* or *fail*. Vanacore, DeBenedictus, DiGiovanni & Weddell, LLP has received a peer review rating of *pass*.



Camp Hill, Pennsylvania
August 21, 2014

RONALD E. CLUM, CPA
ACCOUNTANT

845-564-5220
Fax: 845-566-9461

E-Mail: rclumaccountant@townofnewburgh.org

To: Gil Piaquadio, Town Supervisor
Members of the Town Board

From: Ronald E. Clum, Town Accountant

Date: December 16, 2015

RE: Budget Transfer

Upon reviewing the expenditure ledgers I came across a couple of expenditure lines that were over spent during the year. Can you please put these on the December 28, 2015 agenda so the appropriate budget transfers can be made prior to the year end.

FROM ACCOUNT	TO ACCOUNT	AMOUNT
Contingency Account 001.1990.0499	Town Board - Maint Contracts 001.1010.0497	100.00
Central B&G - Operating Supplies 001.1626.0466	Central B&G - Main Contracts 001.1626.0497	3,700.00
Fleet Maint - Tires 001.1640.0453	Fleet Maint. - Uniforms 001.1640.0462	250.00
Contingency Account 001.1990.0499	Unallocated Insurance 001.1910.0499	8,600.00

Date: December 17, 2015

To: Town Board
From: Cheryl Cunningham, Animal Control

Subject: Authorization to Pay Veterinarian Services Utilizing T-94 Account

I am requesting authorization to use the T-94 account to pay for veterinary services from Newburgh Veterinary Hospital totaling \$1,489.87.

Feline:	\$1,021.64
Canine:	<u>\$468.23</u>
	\$1,489.87

Attached please find the bills.

Thank you,

Cheryl

cc/bjm

Cc: Ron Clum, Accountant

1716 Route 300
 Newburgh, NY 12550
 845 564-2660

"Your pet is part of our family too." Visit us at www.newburghvet.com

FOR: Town of Newburgh - Feline
 645 Gidney Ave.
 Newburgh, NY 12550
 (845) 561-3344

Printed: 11-27-15 at 1:16p
Date: 11-03-15
Account: 4417
Invoice: 612989

Date	For	Qty	Description	Price	Discount	Net Price	
10-26-15	Five Linden	1	NEUTER FELINE	80.00	40.00	40.00	** ✓
10-26-15		0.02	MORPHINE Inject / ml Hosp	30.02	30.02	0.00	**
10-26-15		0.14	Penicillin G Inject / ml (in hosp)	30.07	30.07	0.00	**
11-03-15		1	OHE FELINE	149.50	74.75	74.75	** ✓
<p>Your pet has been spayed. This eliminates the risk of uterine infection and lowers the risk of breast tumors when she gets older. Expect her to be quiet and not as active for a couple of days. Restrict exercise for the next two weeks. This receipt certifies that your pet has been spayed. Please keep this with your pet's health records.</p>							
11-03-15		1	-Isoflurane Gas Anesthesia			0.00	
11-03-15		0.03	MORPHINE Inject / ml Hosp	5.03	5.03	0.00	**
11-03-15		0.20	Penicillin G Inject / ml (in hosp)	5.10	5.10	0.00	**
11-03-15		1	OHE FELINE	149.50	74.75	74.75	** ✓
<p>Your pet has been spayed. This eliminates the risk of uterine infection and lowers the risk of breast tumors when she gets older. Expect her to be quiet and not as active for a couple of days. Restrict exercise for the next two weeks. This receipt certifies that your pet has been spayed. Please keep this with your pet's health records.</p>							
11-03-15		1	-Isoflurane Gas Anesthesia			0.00	
11-03-15		0.03	MORPHINE Inject / ml Hosp	5.03	5.03	0.00	**
11-03-15		0.20	Penicillin G Inject / ml (in hosp)	5.10	5.10	0.00	**
11-03-15		1	Amoxicillin Drops 15ml (50mg/ml)			19.50	✓

Total charges, this invoice... 209.00

**Total discount included: 269.85

Total payment(s) received...

11-03-15 Visa payment

< 19.50
 19.50
 Balance
 \$ 189.50

Merchant ID: 529000046758, Approval code: 121217, Transaction ID: 1259157957
 Ref #: 15348, Act #: *****7393, Exp: XX/XX, Entry: SWIPED, Card: VISA

Your card balance is not available

I AGREE TO PAY ABOVE TOTAL AMOUNT ACCORDING TO CARD ISSUER AGREEMENT

1716 Route 300
Newburgh, NY 12550
845 564-2660

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FOR: Town of Newburgh - Feline
645 Gidney Ave.
Newburgh, NY 12550
(845) 561-3344

Printed: 11-27-15 at 1:16p
Date: 11-03-15
Account: 4417
Invoice: 613051

Date	For	Qty	Description	Price	Discount	Net Price
10-30-15	Chewy	1	Suture Removal			0.00
10-28-15	Outer Space Kit	1	FelV/FIV ELISA in hosp	92.00	46.00	46.00 ** ✓
10-28-15		3	Blood Draw Fee	47.40	23.70	23.70 ** ✓
Total charges, this invoice...						69.70
**Total discount included: 69.70						

Your invoice total reflects our **13Stray Cat Accounts** discount.

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 645 Gidney Ave.
 Newburgh, NY 12550
 (845) 561-3344

Printed: 11-27-15 at 1:15p
Date: 11-13-15
Account: 4417
Invoice: 613716

Date	For	Qty	Description	Price	Discount	Net Price	
11-07-15	101K - Fluffer	1	FelLV/FIV ELISA in hosp	92.00	46.00	46.00	** ✓
11-07-15		1	CONSULT / EXAM - Annual Welln	49.50	24.75	24.75	** ✓
11-07-15		1	Feline Rhino/Panleuk/Calici #1	25.00	12.50	12.50	** ✓
	Your cat has received the first in a series of immunizations to protect him/her against feline distemper, rhinotracheitis, and calicivirus. It is important to return for a followup booster in 3-4 weeks. Occasionally listlessness, lethargy, or localized discomfort may occur. If there is severe listlessness or facial swelling, please call us for advice.						
11-07-15		1	Weight Monitoring			0.00	
11-04-15	Adams	1	OHE FELINE	149.50	74.75	74.75	** ✓
	Your pet has been spayed. This eliminates the risk of uterine infection and lowers the risk of breast tumors when she gets older. Expect her to be quiet and not as active for a couple of days. Restrict exercise for the next two weeks. This receipt certifies that your pet has been spayed. Please keep this with your pet's health records.						
11-04-15		1	-Isoflurane Gas Anesthesia			0.00	
11-04-15		0.03	MORPHINE Inject / ml Hosp	30.03	30.03	0.00	**
11-04-15		0.20	Penicillin G Inject / ml (in hosp)	30.10	30.10	0.00	**
11-04-15		1	OHE FELINE	149.50	74.75	74.75	** ✓
	Your pet has been spayed. This eliminates the risk of uterine infection and lowers the risk of breast tumors when she gets older. Expect her to be quiet and not as active for a couple of days. Restrict exercise for the next two weeks. This receipt certifies that your pet has been spayed. Please keep this with your pet's health records.						
11-04-15		1	-Isoflurane Gas Anesthesia			0.00	
11-04-15		0.03	MORPHINE Inject / ml Hosp	5.03	5.03	0.00	**
11-04-15		0.25	Penicillin G Inject / ml (in hosp)	5.13	5.13	0.00	**
11-12-15	Five Linden	2	NEUTER FELINE	160.00	80.00	80.00	** ✓
11-12-15		0.06	MORPHINE Inject / ml Hosp	30.07	30.07	0.00	**
11-12-15		0.35	Penicillin G Inject / ml (in hosp)	30.18	30.18	0.00	**

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 Newburgh, NY 12550
 (845) 561-3344

Printed: 11-27-15 at 1:14p
Date: 11-19-15
Account: 4417
Invoice: 614169

Date	For	Qty	Description	Price	Discount	Net Price	
11-16-15	103C-50(5-Barba	1	CONSULT / EXAM - Sick	59.50	29.75	29.75	** ✓
11-16-15		1	FelV/FIV ELISA in hosp	92.00	46.00	46.00	** ✓
11-16-15		1	Tobramycin Ophthalmic Suspensic	39.99	29.54	10.45	** ✓
11-16-15		1	Flurbiprofen ophthalmic solution #2	23.00	12.50	10.50	** ✓
11-16-15		1	Clavamox Drops 15ml #205197	45.87	28.88	16.99	** ✓
11-17-15	64k-15	1	OHE FELINE	149.50	74.75	74.75	** ✓
	Your pet has been spayed. This eliminates the risk of uterine infection and lowers the risk of breast tumors when she gets older. Expect her to be quiet and not as active for a couple of days. Restrict exercise for the next two weeks. This receipt certifies that your pet has been spayed. Please keep this with your pet's health records.						
11-17-15		1	-Isoflurane Gas Anesthesia			0.00	
11-17-15		0.03	MORPHINE Inject / ml Hosp	30.03	30.03	0.00	**
11-17-15		0.15	Penicillin G Inject / ml (in hosp)	30.07	30.07	0.00	**
11-17-15		1	Feline Rhino/Panleuk/Calici #1	25.00	12.50	12.50	** ✓
	Your cat has received the first in a series of immunizations to protect him/her against feline distemper, rhinotracheitis, and calicivirus. It is important to return for a followup booster in 3-4 weeks. Occasionally listlessness, lethargy, or localized discomfort may occur. If there is severe listlessness or facial swelling, please call us for advice.						
11-17-15		1	Recommend Fecal (please dropoff			0.00	
	Annual fecal microscopic exams are very important for the health of your pet and, since some worms are transmissible to humans, for the health of your family. Please bring us your pet's fecal sample at your earliest convenience						
11-17-15		1	Zoonoses			0.00	
	Discussed Zoonotic potential of intestinal parasites- in particular roundworms.						
11-16-15	Kittens 99k15	4	Feline Rhino/Panleuk/Calici #1	100.00	50.00	50.00	** ✓
	Your cat has received the first in a series of immunizations to protect him/her against feline distemper, rhinotracheitis, and calicivirus. It is important to return for						

11-16-15

4 RecommendFecal (please dropoff

0.00

Annual fecal microscopic exams are very important for the health of your pet and, since some worms are transmissible to humans, for the health of your family. Please bring us your pet's fecal sample at your earliest convenience

11-16-15

4 Zoonoses

0.00

Discussed Zoonotic potential of intestinal parasites- in particular roundworms.

11-17-15

Pitch

1 NEUTER FELINE

80.00

40.00

40.00 ** ✓

11-17-15

0.03 MORPHINE Inject / ml Hosp

30.03

30.03

0.00 **

11-17-15

0.15 Penicillin G Inject / ml (in hosp)

30.07

30.07

0.00 **

Total charges, this invoice...

290.94

**Total discount included: 444.12

Your invoice total reflects our **13Stray Cat Accounts** discount.

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FOR: Town of Newburgh - Feline
645 Gidney Ave.
Newburgh, NY 12550
(845) 561-3344

Printed: 11-27-15 at 1:14p
Date: 11-20-15
Account: 4417
Invoice: 614239

Date	For	Qty	Description	Price	Discount	Net Price	
11-20-15	Stray	1	FECAL (ParasiteScreen) T808 #2C	31.00	15.50	15.50	** ✓
11-20-15	Tippy 79k15	1	OHE FELINE Your pet has been spayed. This eliminates the risk of uterine infection and lowers the risk of breast tumors when she gets older. Expect her to be quiet and not as active for a couple of days. Restrict exercise for the next two weeks. This receipt certifies that your pet has been spayed. Please keep this with your pet's health records.	149.50	74.75	74.75	** ✓
11-20-15		1	-Isoflurane Gas Anesthesia			0.00	
11-20-15		1	Weight Monitoring			0.00	
11-20-15		0.03	MORPHINE Inject / ml Hosp	30.03	30.03	0.00	**
11-20-15		0.20	Penicillin G Inject / ml (in hosp)	30.10	30.10	0.00	**
Total charges, this invoice...						90.25	
**Total discount included: 150.38							

Your invoice total reflects our **13Stray Cat Accounts** discount.

Reminders for: Tippy 79k15 (Weight: 3.5 lbs - 7d)	Last done
11/16	CONSULT/EXAM - Annual Wellness
05/16	FECAL EXAM
03/16	Rabies/Purevax Feline 1yr
01/16	Feline Rhino/Panleuk/Calici #

Doctor's Instructions

OHE FELINE

Your kitty has been surgically spayed. Please watch the incision for swelling or redness, and give antibiotics as indicated.

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FOR: Town of Newburgh - canine
645 Gidney Ave
Newburgh, NY 12550
(845) 561-3344

Printed: 11-27-15 at 12:57p
Date: 11-16-15
Account: 19984
Invoice: 613935

Date	For	Qty	Description	Price	Discount	Net Price
11-16-15	47 Westwood	1	Shelter euthanasia and body care f			68.50 ✓
			Total charges, this invoice...			68.50

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FOR: Town of Newburgh - canine
645 Gidney Ave
Newburgh, NY 12550
(845) 561-3344

Printed: 11-27-15 at 12:56p
Date: 10-30-15
Account: 19984
Invoice: 612662

Date	For	Qty	Description	Price	Discount	Net Price		
10-29-15	Banks Ramos	1	CANINE RABIES / 1YEAR	30.00	15.00	15.00	** ✓	
10-24-15	Dixie	1	CONSULT / EXAM - Sick	59.50	29.75	29.75	** ✓	
10-24-15		1	Pet Insurance Review			0.00		
			Please visit www.petinsurancereview.com and dogtime.com for an independent review of all national pet health insurance plans					
10-24-15		1	Panolog / Quadritop Ointment 15m	26.19	21.01	5.18	** ✓	
10-24-15		1	Elizabethan Collar 25 inch			10.00	✓	
10-30-15	Stewart 106-15	1	Weight Monitoring			0.00		
10-30-15		1	CONSULT / EXAM - Annual Welln	49.50	24.75	24.75	** ✓	
10-30-15		0.15	MORPHINE Inject / ml Hosp	30.19	30.19	0.00	**	
10-30-15		0.55	Penicillin G Inject / ml (in hosp)	30.28	30.28	0.00	**	
10-30-15		1	CANINE RABIES / 3 YEAR	30.00	15.00	15.00	** ✓	
10-30-15		1	Canine Dist/A2/PI/Parvo/Lepto1YR	26.00	13.00	13.00	** ✓	
			Your pet has been vaccinated with Pfizer's new 5 in 1 DA2PPI , the best available protection against Distemper,Adenovirus, Parvovirus, Parainfluenza,and Leptosiprosis					
10-30-15		1	Canine Respiratory Complex- Bord	25.00	12.50	12.50	** ✓	
			Canine Kennel Cough is A HIGHLY contagious respiratory infection. Dogs can be exposed at any time through coughing or nose to nose contact. Boarding, grooming and or showing dogs can have increased risk of exposure....please be sure to have your pet boosted every 12 months.					
10-30-15		1	Lyme,Hwt,Ehrlich Anaplasma 4Dx	76.50	38.25	38.25	** ✓	
Total charges, this invoice...						163.43		
**Total discount included: 229.73								

Your invoice total reflects our **13Stray Cat Accounts** discount.

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645 Gidney Ave
Newburgh, NY 12550
(845) 561-3344

Printed: 11-27-15 at 12:57p
Date: 10-30-15
Account: 19984
Invoice: 612691

Date	For	Qty	Description	Price	Discount	Net Price
10-30-15	Stewart 106-15	60	Amoxicillin 100mg individual tablets			23.55 ✓
Total charges, this invoice...						23.55

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645 Gidney Ave
Newburgh, NY 12550
(845) 561-3344

Printed: 11-27-15 at 12:57p
Date: 11-12-15
Account: 19984
Invoice: 613693

Date	For	Qty	Description	Price	Discount	Net Price	
11-12-15	101 - Justice	1	CANINE RABIES / 1YEAR	30.00	15.00	15.00	** ✓
11-12-15		0.75	MORPHINE Inject / ml Hosp	30.97	30.97	0.00	**
11-12-15		2.50	Penicillin G Inject / ml (in hosp)	31.30	31.30	0.00	**
11-12-15		1	CONSULT / EXAM - Annual Welln	49.50	24.75	24.75	** ✓
11-12-15		1	Neuter/Canine <1YR	149.50	74.75	74.75	** ✓
11-12-15		1	-Isoflurane Gas Anesthesia			0.00	
11-12-15		1	Canine Dist/A2/PI/Parvo/Lepto1YR	26.00	13.00	13.00	** ✓
	Your pet has been vaccinated with Pfizer's new 5 in 1 DA2PPI, the best available protection against Distemper, Adenovirus, Parvovirus, Parainfluenza, and Leptospirosis						
11-12-15		1	Canine Respiratory Complex- Bord	25.00	12.50	12.50	** ✓
	Canine Kennel Cough is A HIGHLY contagious respiratory infection. Dogs can be exposed at any time through coughing or nose to nose contact. Boarding, grooming and or showing dogs can have increased risk of exposure....please be sure to have your pet boosted every 12 months.						
11-12-15		1	Lyme, HW, Ehrlichia Accu Plus4 AC	52.00	26.00	26.00	**
Total charges, this invoice...						166.00	
**Total discount included: 228.27							

Your invoice total reflects our **13Stray Cat Accounts** discount.

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845 564-2660

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FOR: Town of Newburgh - canine
645 Gidney Ave
Newburgh, NY 12550
(845) 561-3344

Printed: 11-27-15 at 12:56p
Date: 11-19-15
Account: 19984
Invoice: 614168

Date	For	Qty	Description	Price	Discount	Net Price	
11-17-15	9615 - Lupon	1.35	MORPHINE Inject / ml Hosp	31.75	31.75	0.00	**
11-17-15		2.50	Penicillin G Inject / ml (in hosp)	31.30	31.30	0.00	**
11-17-15		1	CANINE RABIES / 1YEAR	30.00	15.00	15.00	** ✓
11-17-15		1	Canine Dist/A2/PI/Parvo/Lepto1YR	26.00	13.00	13.00	** ✓
	Your pet has been vaccinated with Pfizer's new 5 in 1 DA2PPI , the best available protection against Distemper, Adenovirus, Parvovirus, Parainfluenza, and Leptosiprosis						
11-17-15		1	Canine Respiratory Complex- Bord	25.00	12.50	12.50	** ✓
	Canine Kennel Cough is A HIGHLY contagious respiratory infection. Dogs can be exposed at any time through coughing or nose to nose contact. Boarding, grooming and or showing dogs can have increased risk of exposure....please be sure to have your pet boosted every 12 months.						
11-17-15		1	Neuter/Canine <1YR	149.50	74.75	74.75	** ✓
11-17-15		1	-Isoflurane Gas Anesthesia			0.00	
11-18-15	Justice	0.80	MORPHINE Inject / ml Hosp	31.04	31.04	0.00	**
11-18-15		0.30	-DexdomitorInject Log/ml	5.04	5.04	0.00	**
11-18-15		0.30	-AntisedanInject Log/ml	5.04	5.04	0.00	**
Total charges, this invoice...						115.25	
**Total discount included: 219.42							

Your invoice total reflects our **13Stray Cat Accounts** discount.

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In compliance with New York State law, all medications are non-refundable. We regret any inconveniences.

MEMORANDUM

TO: Gil Piaquadio, Town Supervisor and Town Board Members

From: John Platt, Commissioner of Public Works



Date: December 10, 2015

Re: REPLACEMENT / UPGRADE OF CUSTOMER WATER METERS

On December 9, 2015, bids were received and opened for the **REPLACEMENT / UPGRADE OF CUSTOMER WATER METERS BID** at the Town Clerks Office at 11 AM.

We received three bids with the following Total Bid Amounts for all items listed in the bid documents:

National Metering Services - \$448,448.00

Anjo Construction, LTD - \$547,800.00

In-Line Services, Inc. - \$561,657.50

I would recommend that we award the contract to National Metering Services at the low bid price of \$448,448.00. This bid price is based on the estimated quantities as listed within the contract documents. The actual final cost of this bid will be for the meters and related equipment installed. This amount does not include the actual cost of the meters. They will be purchased separately and provided to the bidder from Schmidts Wholesale Inc. in Monticello, New York who is the local distributor for Badger Meters. This bid amount falls within our budgetary funding as provided for in this Capital Project.

As the above requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you. Thank you.

Cc; James Osborne, Town Engineer
Ronald Clum, Town Accountant

Andy ZARUTSKIE, TOWN CLERK
w/ ORIGINALS

	Item 8 1,000 ea	Item 9 25 ea	Item 10 15 ea	Item 11 15 ea	Item 12a 4,375 ea	Item 12b 7 ea	Item 12c 100 ea	Item 12d 50 ea	Item 12e 45 ea	Item 13 100 ea	Item 14 85 ea	Item 15 10 ea
TD r Road	45,000.00	1,125.00	900.00	975.00	-0-	-0-	-0-	-0-	-0-	9,000.00	10,625.00	2,000.00
2	5,000.00	125.00	525.00	600.00	-8,750.00	-17.50	-300.00	-750.00	-810.00	11,500.00	1,360.00	240.00
Services, Inc.	6,000.00	150.00	150.00	150.00	-8,750.00	-21.00	-600.00	-500.00	-450.00	2,000.00	6,375.00	750.00
15												

BID OPENING --- CONTRACT FOR: REPLACEMENT / UPGRADE OF CUSTOMER WATER METERS

DECEMBER 9, 2015 11:00 a.m.

Andrew J. Zarutskie, Town Clerk

MEMORANDUM

TO: Gil Piaquadio, Town Supervisor and Town Board Members

From: John Platt, Commissioner of Public Works

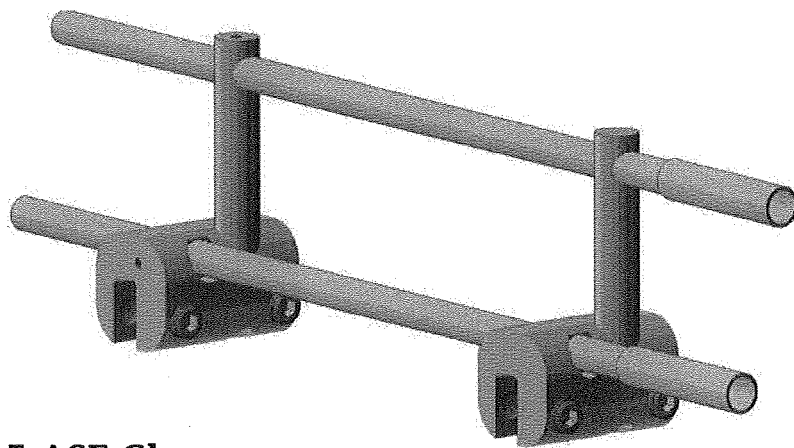
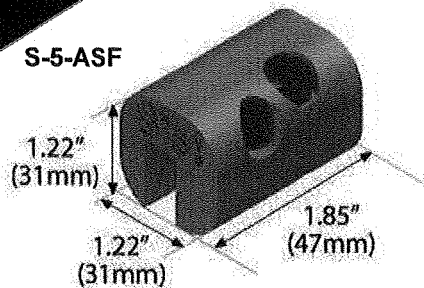
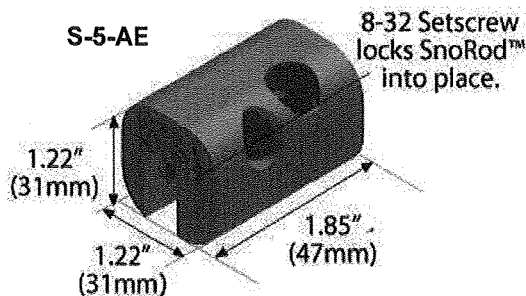


Date: December 18, 2015

Re: Permission to Purchase Snow Retention System

I respectfully request permission to purchase Snow Retention System for \$6260.78 (quote attached) to be placed on the roof at the new DAT Filter Plant. This retention system will replace the original snow clips that were installed on the roof that were damaged during last winter. Due to the unique configuration of the seams on the metal roof, this is the only type of retention system will fit our roof and we are using the only local supplier available to provide these materials.

As the above requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you. Thank you.

S-5-ASF**S-5-AE****S-5-ASF Clamp**

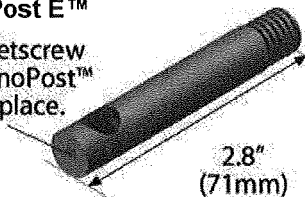
These clamps are designed to fit either vertical or horizontal (rotating 90°) seam profiles having a finished seam (thickness) dimension of .40" or less. The clamp is specially designed for versatility on a variety of standing panel seams and profiles — both architectural and structural.

S-5-AE Clamp and SnoPost E™

The S-5-AE clamp and SnoPost E™ are used at the rate of one per 50' of assembly, and at the ends of the assembly to "fix" the SnoRod™, preventing lateral movement.

SnoPost E™

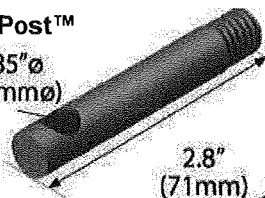
8-32 Setscrew
locks SnoPost™
into place.

**SnoPost™**

The stainless steel SnoPost™ when threaded into the clamp provides for the addition of a second SnoRod™, about 2" above the first.

SnoPost™

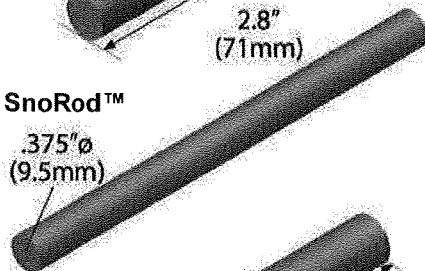
.385" ϕ
(9.8mm ϕ)

**SnoRod™**

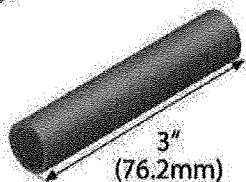
The stainless SnoRod™ is inserted through the S-5-ASF clamps, placing it just above the panel seams. Add a second SnoRod™ through SnoPosts™ for a SnoFence™ system.

SnoRod™

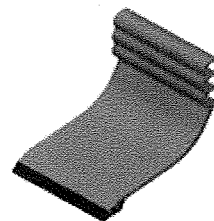
.375" ϕ
(9.5mm ϕ)

**SnoRod™ Coupling**

The coupling assures end-to-end rod alignment and continuity.

**SnoRod™
Coupling****SnoClip™**

SnoClip™ can be added to retard the migration of snow and ice beneath the SnoRod™. See the SnoClip™ cutsheet for more details.



MEMORANDUM

TO: Gil Piaquadio, Town Supervisor & Town Board

FROM: James W. Osborne, Town Engineer *JWO*
John Platt, DPW Commissioner

DATE: December 16, 2015

RE: **WATER FUND BUDGET TRANSFER**

To maximize the use of available funds, the following budget transfers from the 2015 Interfund Transfer Line (#040-9902-0900) to the following capital projects are requested:

To: Hydrant Repairs & Painting (#6044.0200)

Amount: \$35,000

To: Colden Park Improvements (#6011.0200)

Amount: \$200,000

To: Chadwick Lake Reservoir & Filter Plant Study (New)

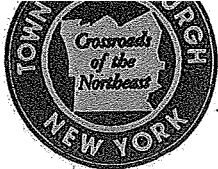
Amount: \$100,000

If approved, the above transfers would allocate less than half of the available funds of \$746,200 in the Interfund Transfer Line.

As the above requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you.

JWO/id

cc: R. Clum, Accountant



TOWN OF NEWBURGH POLICE DEPARTMENT

300 Gardnertown Road, Newburgh, New York 12550

Michael Clancy
Chief of Police

(845) 564-1100

December 14, 2015

To: Town Board

From: Chief Michael Clancy

Subject: Education Reimbursement for Officer Nadolny

Officer Matthew Nadolny is pursuing a Masters Degree in Public Administration from the American Military University and has completed several courses towards the Degree. He is seeking reimbursement pursuant to Article VIII Section IV of the PBA contract for the course tuition in the amount of \$644.83. Based on his overall Degree Program, I recommend that the Board approve the reimbursement.

Sincerely;

Michael Clancy
Chief of Police

Chief of Police

FROM: Matthew Nadolny
DATE: November 30, 2015
RE: Tuition Reimbursement

I am currently attending the American Military University, a distance learning University in which I am enrolled in the Master of Public Administration Program with a concentration in Disaster Management. I respectfully request reimbursement for expenses incurred during the period of 01-01-2015 through 11-30-2015.

As of 11-29-2015 I have successfully completed all requirements and will be granted a Master of Public Administration (MPA) with a conferral date of 02-15-2016.

I have attached the following documents for your consideration in making a determination:

1. Academic plan: Outlines the required courses for the Public Administration program (Courses completed and those remaining)
2. Registration/Completion Documents: Shows all classes I have registered for and completed in requesting period
3. Financial Receipts: Shows costs of tuition and includes receipts for textbook costs and Army Tuition Assistance Policies.

The total requested reimbursement for the defined period is **\$644.83** and is broken down below. I receive \$250.00 per credit hour from the Army Tuition Assistance Program for a total of \$750.00 per credit-granting class offsetting the \$1050.00 cost per course to \$300.00.

1. Tuition: **\$550.00**
NSEC 614 (Political Psychology of Terror Groups) – 3 Credits: **\$300.00** (\$1050.00 - \$750.00)
PADM 698 (Comprehensive Exam in Public Administration) – 0 Credits: **\$250.00** (Flat fee – No Tuition Assistance)
 2. Books: **\$94.83**
NSEC 614: \$94.83
PADM 698: \$0.00
- TOTAL: \$644.83**

I will gladly provide any additional documentation to assist in your determination.

Very Respectfully,



Student : **Matthew Nadolny**

Social Security : **xxx-xx-8563**

Date : **Monday, November 30, 2015**

Academic Programs

Program Level	Masters
Program Name	Public Administration-Capstone Option (MPA)
Concentration	Disaster Management
Minor	None
Certificate	None

Core Requirements

18/18

Must take the following in this Section:

- PADMS10 - Administrative Theory B+ 3/3
- PADMS20 - Public Administration in Society A 3/3
- PADMS30 - Public Policy A 3/3
- PADM610 - Public Management A 3/3
- PADM611 - Law and Public Policy A- 3/3
- POLS500 - Research Methods in Social Science A 3/3

Major Requirements

6/6

Select 6 Credit Hours in this Section:

- PADM612 - Public Finance A- 3/3
- PADM615 - Program Appraisal A 3/3
- PADM620 - Local Political Administration 0/3
- POLS510 - The U.S. Presidency, Congress, & Bureaucracy 0/3
- POLS620 - Legislatures and Legislative Behavior 0/3

Concentration Requirements

9/9

Select 9 Credit Hours in this Section:

- EDMG502 - Emergency and Disaster Theory A 3/3
- EDMG507 - Emergency and Disaster Planning and Management 0/3

Graduate Electives

3/3

Choose elective courses through the link below as long as you still have elective hours remaining:

Select 0 Hours of 500 - 699 level course per program electives not posted above

NSEC614 - Political Psychology of Terror Groups B 3/3

PADM698 - Comprehensive Examination in Public Administration P 0

Current GPA : 3.8658

Program Deadline : 1/3/2017

Total Semester Hours Fulfilled : 36/36



Lyn Geer - VP, University Registrar



Monday, November 23, 2015

Registration Confirmation

Confirmation: 4398362

Date: 07/27/2015

Payment Authorization Number: 06591Z

University Address:
111 W. Congress St.
Charles Town, WV 25414
Phone: 1-877-468-6268
Military TA Fax: 304-724-3781

Bill To:
Matthew Nadolny
20 Rome School Road
PO Box 223
Johnson, New York, USA 10933
SSN: 8563
STUDENT ID: 4024906

Semester:	Session Start	Session End Date:				
Summer 2015	Date:	09/27/2015				
Session I	08/03/2015					
Course Info	Registration Type	CourseTitle	*Cost Per Sem. Hour	Sem. Hours	Course Cost/Fee	Payment Type
NSEC614 1001	Academic Credit	Political Psychology of Terror Groups	350.00	3	Tuition: 1050.00 Technology Fee: 50.00	TA/Credit Card/Tuition Grant Graduate Technology Fee Grant

*Military Tuition Assistance programs will be invoiced no more than \$250 per semester hour.

Lyn Geer - VP, University Registrar



Student Name	Matthew Nadolny
Student ID	4024906
Social Security	8563
Student Address	20 Rome School Road , Johnson , New York , USA , 10933
Course Title	Political Psychology of Terror Groups
Course Number	NSEC614
Session	Summer 2015 Session I
Course Grade	B
Credit Hours	3
Current GPA	3.8058
Grade Posted Date	9/30/2015 7:31:53 AM

Lyn Geer - VP, University Registrar

This Constitutes an official grade report from American Military University. All information shown is drawn from secured database. Questions should be directed to registrar@apus.edu

Final Details for Order #102-3468481-3829028

Print this page for your records.

Order Placed: July 27, 2015

Amazon.com order number: 102-3468481-3829028

Order Total: \$94.83

Shipped on July 29, 2015

Items Ordered

1 of: *Introduction to Political Psychology: 2nd Edition*, Cottam, Martha L. **Price** \$50.55
Sold by: Amazon.com LLC

Condition: New

1 of: *Mad Dog: The Rise and Fall of Johnny Adair and 'C Company'*, Lister, David **Price** \$13.15
Sold by: Amazon.com LLC

Condition: New

1 of: *The Road to Al-Qaeda: The Story of Bin Laden's Right-Hand Man (Critical Studies on Islam)*, Al-Zayyat, Montasser **Price** \$24.00
Sold by: Amazon.com LLC

Condition: New

Shipping Address:

Matthew Nadolny
20 Rome School Rd
johnson, NY 10933
United States

Item(s) Subtotal: \$87.70
Shipping & Handling: \$0.00

Total before tax: \$87.70
Sales Tax: \$7.13

Shipping Speed:

Two-Day Shipping

Total for This Shipment: \$94.83

Payment information

Payment Method:

Debit Card | Last digits: 2084

Item(s) Subtotal: \$87.70
Shipping & Handling: \$0.00

Billing address

Matthew W Nadolny
20 Rome School Road
PO Box 223
Johnson, NY 10933
United States

Total before tax: \$87.70
Estimated tax to be collected: \$7.13

Grand Total: \$94.83

Credit Card transactions

Visa ending in 2084: July 29, 2015: \$94.83

To view the status of your order, return to [Order Summary](#).

Tuition Assistance

Tuition Assistance Overview/Eligibility

The Tuition Assistance (TA) program provides financial assistance for voluntary off-duty education programs in support of a Soldier's professional and personal self-development goals. TA is available for courses that are offered in the classroom or by distance learning and is part of an approved academic degree or certificate program. The courses must be offered by schools that are registered in GoArmyEd, are accredited by accrediting agencies that are recognized by the U.S. Department of Education and are signatories to the current Department of Defense Memorandum of Understanding (DOD MOU).

For academic programs, Associate's, Bachelor's, or Master's degree, TA may not be used for a lower or lateral degree program from the one the Soldier currently possesses. In addition to degree programs, TA is available to Soldiers to complete a high school diploma and to complete certificate programs. TA is not authorized for programs of study beyond a master's degree.

All eligible Soldiers will request TA through GoArmyEd.

By law, officers who use TA incurs a service obligation. Active Duty officers incur an Active Duty Service Obligation (ADSO) of two years, and Reserve Component officers incur a Reserve Duty Service Obligation (RDSO) of four years. The ADSO/RDSO is calculated from the date of completion of the last course for which TA was used.

Non-Army Service members must obtain TA through their branch of Service. This policy has been mutually agreed upon by all Services.

Further details on the provisions of TA are found in AR 621-5 and policy documents signed by the Director, Army Continuing Education System.

Tuition Assistance Rates/Fees

The Department of Defense (DoD) has directed a uniform per semester hour cap of \$250 for tuition assistance (TA) and an annual ceiling of \$4,500. The Services are authorized to establish Service specific eligibility criteria to manage TA funds. The Army will pay 100 percent of tuition costs up to the DoD semester hour cap of \$250 per semester hour cap for up to 16 semester hours of TA funded courses per fiscal year. School fee charges of any type are no longer eligible for funding with TA.

Current Army policy limits TA to 130 semester hours of undergraduate credit or baccalaureate degree, whichever comes first and 39 semester hours of graduate credit or master's degree whichever comes first. The 39 semester hour limit applies to all credits taken after completion of a baccalaureate degree.

New Students Create GoArmyEd Account

All TA for Active Duty, USAR, and ARNG Soldiers must be requested through GoArmyEd. [Click here to start.](#)

Tuition Assistance Procedures

1. Soldiers' TA enrollment requests must be submitted and approved through www.GoArmyEd.com prior to the course start date; any enrollments requested on or after the class start date will be approved as Soldier funded.
2. TA is requested on a course-by-course basis, and each course must be part of an approved degree program.
3. GoArmyEd will notify the Soldier, whether the TA is approved or not. If the TA request is not approved, GoArmyEd will advise the Soldier of the reason and next steps.
4. All drops/withdrawals must take place through GoArmyEd. Soldiers who do not successfully complete a class will be required to repay the TA. Soldiers who are unable to successfully complete a class due to military reasons must request a Withdrawal for Military Reasons through GoArmyEd and complete all required steps to ensure that they will not be charged.
5. If the Soldier wishes to take a class with a school that does not participate in the electronic GoArmyEd class schedule, a TA Request Authorization form must be completed in GoArmyEd. The TA Request Authorization will be routed to an Army Education Counselor to be reviewed and approved. Soldiers should allow extra time for this. *If the TA Request Authorization is approved, the Soldier will be notified by email. Soldiers must print the approved TA Request Authorization form in GoArmyEd, provide it to the school and enroll directly with the school.*
6. Soldiers must acknowledge and electronically sign the TA Statement of Understanding (TA SOU) each quarter they wish to use TA.

Home

Technology Support

Education Centers

Glossary of Acronyms



GoArmyEd

Earn a Degree or Credential

Class Schedule

College and/or Military Credit

Credit by Exam (CBE)

DOD Tag Agency Information

Online Learning Resources

Request for Information

Request for Proposal

Programs and Services

Academic Policies

Army Personnel Center

Current Conditions

FAQs

GoArmyEd Course Catalog

Grants/Loans

Job Training

Military and Family Support

Military Services

Money for College

Army College Fund

Department of Defense

Financial Aid

FSA

Military Service Officers

Scholarships

Student Loans

Tuition Assistance

Veterans Affairs

GoArmyEd

About GoArmyEd

Contact Us/Feedback

Education Centers

GoArmyEd Home

Privacy Policy

Terms of Use

What's New



TOWN OF NEWBURGH POLICE DEPARTMENT

300 Gardnertown Road, Newburgh, New York 12550

Michael P. Clancy
Chief of Police

(845) 564-1100

Date: 12/22/15

To: Town Supervisor Gil Piaquadio

From: Chief Michael Clancy

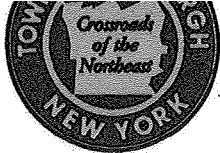
Subject: Fund Transfer

Dear Supervisor Piaquadio:

To cover the cost of misc. expenditures (including defibrillator pads & IT services) for the remainder of 2015 I am requesting that \$6,000.00 be transferred from account # 3120.462 to account # 3010.499.

Respectfully Submitted:


Chief Michael Clancy



TOWN OF NEWBURGH POLICE DEPARTMENT

300 Gardnertown Road, Newburgh, New York 12550

100

Michael P. Clancy
Chief of Police

(845) 564-1100

Date: 12/22/15

To: Town Supervisor Gil Piaquadio

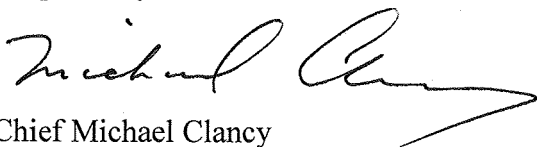
From: Chief Michael Clancy

Subject: Fund Transfer

Dear Supervisor Piaquadio:

To cover the cost of expenses related to ammunition and tasers for the remainder of 2015 I am requesting that \$5,000.00 be transferred from account # 3120.2 to account # 3030.499.

Respectfully Submitted:



Chief Michael Clancy



**McGOEY, HAUSER and EDSALL
CONSULTING ENGINEERS D.P.C.**

(845) 567-3100
fax: (845) 567-3232
e-mail: mheny@mhpepc.com

MARK J. EDSALL, P.E., P.P. (NY, NJ & PA)
MICHAEL W. WEEKS, P.E. (NY, NJ & PA)
MICHAEL J. LAMOREAUX, P.E. (NY, NJ, PA, VT & VA)
MATTHEW J. SICKLER, P.E. (NY & PA)
PATRICK J. HINES

Principal Emeritus:
RICHARD D. McGOEY, P.E. (NY & PA)
WILLIAM J. HAUSER, P.E. (NY, NJ & PA)

December 17, 2015

Town of Newburgh
1496 Rt. 300
Newburgh, NY 12550

ATTENTION: JAMES OSBORNE

SUBJECT: HEALEY KIA (2015-25) STORMWATER SECURITY COST ESTIMATE

Dear Jim,

This office has received a cost estimate prepared by JMC Engineering dated 8 December 2015. The cost estimate is based on plans last revised 17 November 2015. Based on a review on the cost estimate this office takes no exception to the Town Board accepting security in the amount of \$212,694.00 for Stormwater improvements depicted on the approved plan sheets.

In addition to the Stormwater security an inspection escrow in the amount of \$4,000.00 based on the Town Code should be established.

Please feel free to contact the undersigned should you have any questions, comments or require any additional information regarding this matter.

Very Truly Yours,

Patrick J. Hines
Principal

Cc: Gil Piaquadio, Supervisor
Mark Taylor, Town Attorney
John P. Ewasutyn, Planning Board Chairman



Civil Engineering
 Landscape Architecture
 Land Surveying
 Transportation Engineering

Enticements
 Construction Services
 3D Visualization
 Laser Scanning

Project: Healey Kia
 Location: Town of Newburgh, NY
 Type of Estimate: Town Stormwater Bond Estimate

Job No.: 14139
 Date: 12/8/2015
 Revised Date:
 Cmp'd: ED
 Chk'd: GV

Drawing Reference:
 Dwg. SP-5 "Utilities Plan", Rev.1, dated 11/17/2015

ITEM	CLASSIFICATION OF WORK	QUAN	UNIT	UNIT PRICE	AMT	SECTION TOTAL
1.00	STORMWATER					
1.01	CATCH BASIN	5	EA	\$3,600.00	\$18,000.00	
1.02	STORMWATER MANHOLE	6	EA	\$4,000.00	\$24,000.00	
1.03	OUTLET CONTROL STRUCTURE	1	EA	\$7,000.00	\$7,000.00	
1.04	STORMWATER PIPE (HDPE-12")	200	LF	\$50.00	\$10,000.00	
1.05	STORMWATER PIPE (HDPE-15")	950	LF	\$55.00	\$52,250.00	
1.06	STORMWATER PIPE (HDPE-18")	30	LF	\$68.00	\$2,040.00	
1.07	CONCRETE HEADWALL	2	EA	\$5,000.00	\$10,000.00	
1.08	RIP RAP DRAINAGE CHANNEL	27	CY	\$52.00	\$1,404.00	
						\$124,694.00
2.00	STORMATER MANAGEMENT					
2.01	INFILTRATION BASIN	ALLOW		\$30,000.00	\$30,000.00	
2.02	WATER QUALITY STRUCTURE (CDS 2015-4)	ALLOW		\$18,000.00	\$18,000.00	
2.03	WATER QUALITY STRUCTURE (CDS 2020)	ALLOW		\$20,000.00	\$20,000.00	
						\$68,000.00
3.00	EROSION CONTROL					
3.01	SEDIMENT & EROSION CONTROL MEASURES	ALLOW		\$20,000.00	\$20,000.00	
						\$20,000.00
					TOTAL	\$212,694.00



**McGOEY, HAUSER and EDSALL
CONSULTING ENGINEERS D.P.C.**

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PATRICK J. HINES

Suite 202
New Windsor, New York 12553

(845) 567-3100
fax: (845) 567-3232
e-mail: mheny@mhepc.com

Principal Emeritus:
RICHARD D. McGOEY, P.E. (NY & PA)
WILLIAM J. HAUSER, P.E. (NY, NJ & PA)

December 17, 2015


Town of Newburgh
1496 Rt. 300
Newburgh, NY 12550

ATTENTION: JAMES OSBORNE
SUBJECT: HEALEY KIA (2015-25) LANDSCAPE SECURITY ESTIMATES

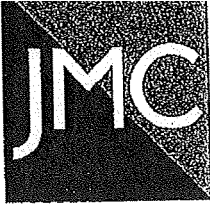
Dear Jim,

This office has received a cost estimate dated 8 December 2015 for the subject project. The cost estimate is based on plans last revised 22 September 2015 (SP-15 Details) and 4 September 2015 (SP-7 Landscape Plan, SP-16 Details). Based on a review of the quantities and unit prices this office takes no exception to the Town Board accepting security in the amount of \$82,037.50. In addition to the Landscape Security an inspection escrow in the amount of \$2,000.00 should be established per the Town of Newburgh requirements. Please feel free to contact the undersigned should you have any questions, comments or require any additional information regarding this matter.

Very Truly Yours,


Patrick J. Hines
Principal

Cc: Gil Piaquadio, Supervisor
Mark Taylor, Town Attorney
John P. Ewasutyn, Planning Board Chairman



Site Planning
 Civil Engineering
 Landscape Architecture
 Land Surveying
 Transportation Engineering

Environmental Services
 Entitlements
 Construction Services
 3D Visualization
 Laser Scanning

Job No.: 14139
 Date: 12/8/2015
 Cmp'd: ED
 Chk'd: GV

Location: Healey Kla
 Type of Estimate: Town Landscape Bond Estimate
 Drawing Reference:
 SP-7 "Landscaping Plan," dated 09/04/2015
 SP-15 "Details", Rev. No. 1, dated 09/22/2015
 SP-16 "Details", Rev. No. 2, dated 09/04/2015

ITEM	CLASSIFICATION OF WORK	QUAN	UNIT	UNIT PRICE	AMT	SECTION TOTAL
1.00	TREES					
1.01	ACER RUBRUM 'BRANDYWINE' (3"-3 1/2" CAL)	3	EA	\$400.00	\$1,200.00	
1.02	ACER RUBRUM 'RED SUNSET' (2 1/2 - 3" CAL)	10	EA	\$400.00	\$4,000.00	
1.03	AMELANCHIER CANADENSIS/SHADBLow SERVICE BERRY (12'-14' HT)	3	EA	\$250.00	\$750.00	
1.04	CERCIS CANADENSIS/EASTERN RED BUD (6'-8' HT)	8	EA	\$300.00	\$2,400.00	
1.05	CORNUS KOUSA/KOUSA DOGWOOD (6'-8' HT)	6	EA	\$300.00	\$1,800.00	
1.06	PICEA ABIES/NORWAY SPRUCE (7'-8' HT)	18	EA	\$360.00	\$6,300.00	
1.07	QUERCUS PALUSIRIS/PIN OAK (2 1/2 - 3" CAL)	7	EA	\$400.00	\$2,800.00	
						\$19,250.00
2.00	SHRUBS					
2.01	JUNIPERUS DAURICA 'PARSONII/PARSONS JUNIPER (24"-30" HT)	123	EA	\$60.00	\$7,380.00	
2.02	POTENTILLA FRUTICOSA 'YELLOW GEM/YELLOW GEM POTENTILLA (24"-30" HT)	86	EA	\$60.00	\$5,160.00	
						\$12,540.00
3.00	SHRUB AREAS					
3.01	HEMEROCALYS X 'ORIENTAL RUBY/DAYLILY (2 GAL)	110	EA	\$30.00	\$3,300.00	
3.02	HEMEROCALIS X 'STELLA DE ORO/STELLA DEL ORO DAYLILY (2 GAL)	232	EA	\$36.00	\$8,120.00	
3.03	PENNISETUM ALOPECUROIDES 'HAMELN/HAMELN DWARF FOUNTAIN GRASS (2 GAL)	87	EA	\$35.00	\$3,045.00	
3.04	SALVIA NEMOROSA 'BLUE HILL/WOODLAND SAGE (1'-2" HT)	26	EA	\$30.00	\$780.00	
3.05	SEDUM X 'AUTUMN JOY/AUTUMN JOY SEDUM (24" HT)	131	EA	\$35.00	\$4,585.00	
						\$19,830.00
4.00	GROUND COVERS					
4.01	LIRIOPE MUSARI 'VARLEGATA/VARIEGATED LILY TURF (1 GAL)	367	EA	\$30.00	\$11,010.00	
4.02	DEER RESISTANT SHORT PRAIRIE MIX FOR MEDIUM SOILS	42,350	SF	\$0.35	\$14,822.50	
4.03	PERENNIAL RYEGRASS	2,900	SF	\$0.35	\$1,015.00	
4.04	NYSDEC STORMWATER BASIN MIX #1	3,900	SF	\$0.30	\$1,170.00	
4.05	NYSDEC STORMWATER BASIN MIX #3	8,000	SF	\$0.30	\$2,400.00	
						\$30,417.50
						GRAND TOTAL
						\$82,037.50

NOTES:

McGOEY, HAUSER and EDSALL
CONSULTING ENGINEERS D.P.C.

MARK J. EDSALL, P.E., P.P. (NY, NJ & PA)
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(845) 567-3100
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e-mail: mhenny@mhepc.com

Principal Emeritus:
RICHARD D. McGOEY, P.E. (NY & PA)
WILLIAM J. HAUSER, P.E. (NY, NJ & PA)

**TOWN OF NEWBURGH
PLANNING BOARD
TECHNICAL REVIEW COMMENTS**

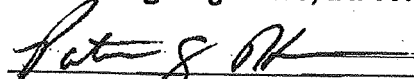
PROJECT: UHAUL MOVING AND STORAGE FACILITY
PROJECT NO.: 00-59
PROJECT LOCATION: SECTION 9 , BLOCK 3, LOTS 66 & 33
REVIEW DATE: 19 NOVEMBER 2015
MEETING DATE: N/A
PROJECT REPRESENTATIVE: VALDINA

1. Representatives of this office have field reviewed the subject project with regard to stormwater management and soil erosion and sediment control. Based on a review of the project site the stormwater management facilities have been constructed in substantial compliance with project plans. The site has been stabilized through the installation of proposed improvements and vegetated practices where appropriate. The site has been operating in this stabilized condition for some period of time.

Based on the above, this office takes no exception to the Town of Newburgh releasing stormwater and erosion and sediment control securities.

Respectfully submitted,

**McGoey, Hauser and Edsall
Consulting Engineers, D.P.C.**


Patrick J. Hines
Principal



Attorney-Client privileged
MEMORANDUM

P: 845.562.9100
F: 845.562.9126

655 Little Britain Road
New Windsor, NY 12553

P.O. Box 2280
Newburgh, NY 12550

ATTORNEYS

David L. Rider
Charles E. Frankel
Michael J. Matsler
Mark C. Taylor
Deborah Weisman-Estis
M. Justin Rider
Jeffrey S. Sculley
Donna M. Badura
Alyson Pomerantz

M. J. Rider
(1906-1968)
Elliott M. Weiner
(1915-1990)

COUNSEL

Stephen P. Duggan, III
John K. McGuirk

OF COUNSEL

Craig F. Simon

TO: HON. GILBERT J. PIAQUADIO, SUPERVISOR
TOWN BOARD MEMBERS

FROM: MARK C. TAYLOR, ATTORNEY FOR THE TOWN

RE: SETTLEMENT OF TAX CERTIORARI (2014 AND 2015);
WAL-MART REAL ESTATE BUSINESS TRUST (NYS
ROUTE 300);
OUR FILE NO. 800.24

DATE: DECEMBER 8, 2015

Enclosed are copies of a letter from Cathy Drobny, Esq. of E. Stewart Jones, Hacker Murphy regarding the above referenced proposed settlement, a proposed Consent Order and Judgment, and charts showing the claimed refund liability and the approximate refunds that will be due from the taxing jurisdictions under the proposed settlement of the above referenced real property tax assessment appeal. Also enclosed is a map showing the parcel's location. The parcel consists of the portion of the Wal-Mart store in the Town of Newburgh and the 26.1 acres of land in the Town on which it's located.

The settlement provides for a discontinuance of the 2014 proceedings, a reduction in the assessed value for 2015 by \$332,500 from \$7,200,000 to \$6,867,500 and a reduction for 2016 by \$256,500 from \$7,200,000 to \$6,943,500. The charts indicate that the refund liability for the Town (not including special districts and the Fire District) for the reduction is estimated using 2014 rates to be approximately \$4,246.11 for both 2015 and 2016, assuming the judgment is not signed and the assessment modified before tax bills are forwarded. Ms. Drobny in her letter also indicates the "freeze" in the assessed value, limiting challenges would apply to 2016, 2017, 2018 and 2019, which is longer than the 3 year statutory period.

Also attached is a proposed resolution which would authorize the Settlement.

cc: Hon. Andrew J. Zarutskie, Town Clerk
Alan Cagney, Deputy Assessor *(via e-mail)*
Deborah Smith, Receiver of Taxes *(via e-mail)*
Ronald Clum, Town Accountant *(via e-mail)*
Cathy L. Drobny, Esq. *(via e-mail)*

November 3, 2015

Mark C. Taylor, Esq.
Rider, Weiner & Frankel, P.C.
P.O. Box 2280
Newburgh, New York 12550

RE: Wal-Mart Real Estate Business Trust v. Town of Newburgh
Index No. 4977-14
Our File No. 5018.122

PLEASE REPLY TO:
Troy

Dear Mark:

Attached please find the proposed Consent Order and Judgment relative to the above-referenced proceeding. The subject property is the Wal-Mart Supercenter at 1201 Route 300 and is located in both Newburgh and New Windsor. The total building size is 208,708 sq. ft. of which 185,628 sq. ft. is in Newburgh, situated on 26.1 acres. There are currently two (2) years pending. The current assessment is \$7,200,000 which equates to a FMV of approximately \$18,600,000. After a Court conference, the Court established a scheduling Order for exchange of trial-ready appraisals and a trial date.

I have been negotiating with Attorneys Wayne Wisbaum and Scott Becker for several months. The petitioner has agreed to discontinue the 2014 proceeding, the 2015 assessment will be reduced by \$332,500 and the assessment for 2016, 2017, 2018 and 2019 will be reduced by \$256,500. Although the statutory freeze is three (3) years, the petitioner agreed to a freeze of four (4) years, subject to the statutory exceptions. The settlement was negotiated after consideration of the cost of an appraisal and a trial. We feel that it is a good settlement.

We recommend that the Town Board authorize us to enter into this settlement as proposed. Please place this matter on the agenda for the next Newburgh Town Board Meeting for approval. Please advise me once the Resolution passes and I will sign the original Consent Order and Judgment and forward it to the petitioner's attorney for filing.

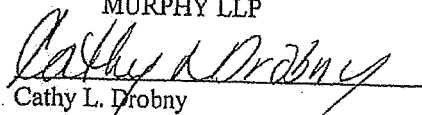
I have attached for your review a copy of the refund liability chart which shows the potential liability versus the proposed settlement refund liability.

Please do not hesitate to contact me if you have any questions.

Very truly yours,

E. STEWART JONES HACKER
MURPHY LLP

By:


Cathy L. Drobny
cdrobny@joneshacker.com
Direct Dial: (518) 213-0116

CLD:kah
Attachments
cc: Gilbert Piaquadio, Supervisor

Wal-Mart v. T/O Newburgh - Settlement

Parcel Number	Assessed Value	Reduced Assessed Value	Taxable AV	Exemption Percent	Reduced Taxable AV	Eq. Rate	FMV	Reduced FMV	Difference		County	Tax Rate	Refund Liability
									AV & Reduced AV	Taxable AV & Reduced AV			
5-1-39-21	\$ 7,200,000	\$ 7,200,000	\$ 6,902,657	95.86885%	\$ 6,902,657	38.70%	\$18,604,651	\$ 18,604,651	\$ -	\$ -	Town	10.0772%	\$ -
											Fire-OL	13.0396%	\$ 4,246
											Sp. Dist	4.4026%	\$ 1,346
											Library	2.854649%	\$ 1,433
											School	70.343907%	\$ 1,036
5-1-39-21	\$ 7,200,000	\$ 6,867,600	\$ 7,051,278	97.93442%	\$ 6,725,646	38.00%	\$18,947,368	\$ 18,072,368	\$ 332,600	\$ 325,632	County	10.0772%	\$ 3,281
											Town	13.0396%	\$ 4,246
											Fire-OL	4.0484%	\$ 1,346
											Sp. Dist	4.4026%	\$ 1,433
											Library	3.181501%	\$ 1,036
											School	73.273521%	\$ 2,531
											County	10.0772%	\$ 2,531
											Town	13.0396%	\$ 3,275
											Fire-OL	4.0484%	\$ 1,038
											Sp. Dist	4.4026%	\$ 1,105
											Library	3.181501%	\$ 799
											School	73.273521%	\$ 18,406
											County	\$ 3,281	\$ 4,246
											Town	\$ 1,346	\$ 1,346
											Fire-Or	\$ 1,433	\$ 1,433
											Spec. Dist	\$ 1,036	\$ 1,036
											Library	\$ 23,860	\$ 23,860
											School	\$ 23,860	\$ 23,860

2015 Refund Liability is based on the 2014 County/Town tax rates, 2015 School tax rates and the 2015 business exemption

2016 Refund Liability is based on the 2014 County/Town tax rates and 2015 School tax rates and the 2015 business exemption

Fire District is taxed at the assessed value and not subject to an exemption

Newb CSD

Waltham, MA Newborough - Potential Liability

Parcel Number	Assessed Value	Claimed Assessed Value	Taxable AV	Exemption Percent	Reduced Taxable AV	Eq. Rate	FMV	Reduced FMV	Difference AV & Reduced AV	Difference Taxable AV & Reduced Taxable AV	Tax Rate	Refund Liability
95-1-39,21	\$ 7,200,000	\$ 1,886,950	\$ 6,902,567	95.86885%	\$ 1,808,997	38.70%	\$18,604,651	\$ 4,875,840	\$5,313,050	\$ 5,093,560	County 10.0772 Town 13.0396	\$ 51.32 \$ 66.41
95-1-39,21	\$ 7,200,000	\$ 1,886,950	\$ 7,051,278	97.93442%	\$ 1,847,973	38.00%	\$18,947,368	\$ 4,965,658	\$5,313,050	\$ 5,203,305	County 10.0772 Town 13.0396	\$ 52.43 \$ 67.84
											Sp. Dist 4.0484	\$ 21.50
											Sp. Dist 4.026	\$ 22.90
											Library 3.181501	\$ 16.55
											School 73.273521	\$ 381.26
											County	\$ 103.76
											Town	\$ 134.26
											Fire-Or	\$ 43.01
											Spec. Dist	\$ 45.33
											Library	\$ 31.09
											School	\$ 739.56

2015 Refund Liability is based on the 2014 County/Town tax rates, 2015 School tax rates and the 2015 business exemption

Fire District is taxed at the assessed value and not subject to an exemption

At an IAS Term of the Supreme Court of the State
of New York, held for the County of Orange,
Goshen, New York on the _ day of _____
____, 2015.

PRESENT: HON. CATHERINE M. BARTLETT

**SUPREME COURT OF THE STATE OF NEW YORK
COUNTY OF ORANGE**

IN THE MATTER OF THE APPLICATION FOR REVIEW
UNDER ARTICLE 7 OF THE REAL PROPERTY TAX LAW
OF A TAX ASSESSMENT BY WAL-MART REAL ESTATE
BUSINESS TRUST

Petitioner,

**CONSENT ORDER
AND JUDGMENT**

-vs.-

THE BOARD OF ASSESSMEN REVIEW FOR THE
TOWN OF NEWBURGH; THE ASSESSOR OF THE
TOWN OF NEWBURGH and THE TOWN OF
NEWBURGH, NEW YORK

Index Nos.: 4977-14
5171-15

Respondents.

For Review of the Assessment of Certain Real Property
known as 1201 Route 300 in the said Town of Newburgh
for the 2014-15 and 2015-16 Tax Years.

WHEREAS Petitioner having heretofore commenced the within proceedings under Article 7
of the Real Property Tax Law to review the assessment of a certain parcel of real property located at
and known as 1201 Route 300 (SBL #95-1-39.21), in the Town of Newburgh, County of Orange and
State of New York for the tax years 2014-15 and 2015-16, and

WHEREAS this proceeding having duly come before an IAS Term of this Court, and
Kavinoky Cook LLP, Wayne D. Wisbaum, Esq., of counsel, having appeared for the Petitioner,
Hacker Murphy, LLP, Cathy L. Drobny, Esq., of counsel, having appeared for Respondents, and the
parties having agreed to a settlement of these proceedings, it is

STIPULATED, ORDERED and ADJUDGED, that the assessment on the property designated as SBL #95-1-39.21 on the tax assessment roll of the Town of Newburgh for the 2014-15 tax year, has been and shall remain as follows:

SBL No. 95-1-39.21:

ASSESSMENT YEAR	ASSESSMENT
2014-15	\$7,200,000

and it is further

STIPULATED, ORDERED and ADJUDGED, that the assessment on the property designated as SBL #95-1-39.21 on the tax assessment roll of the Town of Newburgh for the 2015-16 tax year, has been as follows:

SBL No. 95-1-39.21:

ASSESSMENT YEAR	ASSESSMENT
2015-16	\$7,200,000

and it is further

STIPULATED, ORDERED and ADJUDGED, that the assessment on the property designated as SBL #95-1-39.21 on the tax assessment roll of the Town of Newburgh for the 2015-16 tax year, shall be adjusted as follows:

SBL No. 95-1-39.21:

ASSESSMENT YEAR	ASSESSMENT
2015-16	\$6,867,500

and it is further

STIPULATED, ORDERED and ADJUDGED, that the assessment on the property

designated as SBL #95-1-39.21 on the tax assessment roll of the Town of Newburgh for the 2016-17, 2017-18, 2018-19 and 2019-20 tax years shall be as follows:

SBL No. 95-1-39.21:

ASSESSMENT YEAR	ASSESSMENT
2016-17	\$6,943,500
2017-18	\$6,943,500
2018-19	\$6,943,500
2019-20	\$6,943,500

and it is further

STIPULATED, ORDERED and ADJUDGED, that the assessments as reduced, corrected and adjusted herein are fair, equitable and proper for the purpose of this settlement, and it is further

STIPULATED, ORDERED and ADJUDGED, that the officer or officers having custody of the aforesaid assessment rolls and the tax rolls of the Town of Newburgh shall make or cause to be made upon the proper books and records of said Town the entries, changes and corrections necessary to conform said assessments to such corrected and reduced valuations that the appropriated financial officers are hereby directed and authorized to calculate and disburse any resulting refunds of taxes, and it is further

STIPULATED, ORDERED and ADJUDGED, that except as provided for in this Stipulation, Order and Judgment, Petitioner shall not seek relief from the assessment of SBL #95-1-39.21 for the 2016-17, 2017-18, 2018-19 and 2019-20 tax years provided that said assessment for those tax years remain as set forth above, and it is further

STIPULATED, ORDERED and ADJUDGED, Petitioner shall be entitled to a refund of a portion of taxes paid with respect to its September 2015 School tax bill, such portion shall be the difference in taxes based upon the unadjusted 2015-16 assessment and the 2015-16 assessment as adjusted herein, and it is further

STIPULATED, ORDERED and ADJUDGED, that the assessment of SBL #95-1-39.21 adjusted herein shall be reflected in Petitioner's January 2016 County/Town tax bill and that in the alternate, Petitioner shall be entitled to a refund of a portion of taxes paid with respect to its January 2016 County/Town tax bill, such portion shall be the difference in taxes based upon the unadjusted 2015-16 assessment and the 2015-16 assessment as adjusted herein, and it is further

STIPULATED, ORDERED and ADJUDGED, that all tax refunds paid pursuant to this Stipulation, Order and Judgment shall be paid without interest so long as such refunds are paid within 30 days after service of a copy of this Stipulation, Order and Judgment and that, after such 30-day period expires, such refunds shall be paid with statutory interest pursuant to Real Property Tax Law, such interest to be calculated from the date the taxes were paid through the date such refunds are received, and it is further

STIPULATED, ORDERED and ADJUDGED, that notwithstanding any other provisions of this Stipulation, Order and Judgment, if any additional square footage is built on SBL #95-1-39.21 after the date of this agreement and before the taxable status date for the tax assessment roll for the tax year 2019-20, the assessment of SBL #95-1-39.21 may be adjusted, in which case Petitioner shall have the right to seek relief from said assessment, as adjusted. Furthermore, if any portion of the improvements on SBL #95-1-39.21 be destroyed or demolished during such time, Petitioner shall also have the right to seek relief from the assessment of the parcel, whether or not it is adjusted, and it is further

STIPULATED, ORDERED and ADJUDGED, that in the event that the Assessor for the Town of Newburgh assesses SBL #95-1-39.21 for any stated year at a level higher than provided for herein, Petitioner hereby reserves the right to reinstate and reinstitute its Article 7 proceeding herein settled, and the Respondents hereby agree to waive any objection based upon Statute of Limitations Grounds, and it is further

WD001-Consol wtr 1	0	0%	0
WD002-Consol wtr 2	0	0%	0
Land Types			
Type		Size	
Primary		27.80 acres	



Commercial
Property Info
Owner/Sales
Inventory
Improvements
Tax Info
Report
Comparables

Municipality of Newburgh			
SWIS:	334600	Tax ID:	95-1-39.21
Ownership Information			
Name		Address	
Wal-Mart Real Estate Business		P.O. Box 8050 Bentonville AR 72712	
Sale Information			
<i>No Sales Information Available</i>			

Photographs
No Photo Available

Pictometry LiveLink
View this property's Pictometry imagery in LiveLink.

Documents
No documents found for this parcel

Maps
View Tax Map
View in Google Maps
View in Bing Maps
Map Disclaimer

PRESENT:

Gilbert J. Piaquadio, Supervisor

Elizabeth J. Greene, Councilwoman

Paul I. Ruggiero, Councilman

James E. Presutti, Councilman

Scott M. Manley, Councilman

RESOLUTION OF TOWN BOARD
AUTHORIZING SETTLEMENT OF
PROCEEDING UNDER ARTICLE
7 OF THE REAL PROPERTY
TAX LAW:
SBL # 95-1- 39.21,
WAL-MART REAL ESTATE BUSINESS
TRUST
(1201 ROUTE 300/UNION AVENUE)
INDEX NUMBERS 2014-4977 AND 2015-
5171

Councilman/woman _____ presented the following resolution which was seconded by
Councilman/woman _____.

WHEREAS, Wal-Mart Real Estate Business Trust ("Petitioner") has instituted proceedings under Article 7 of the Real Property Tax Law by which Petitioner seeks to obtain judicial review and reduction of the assessment of real property in the Town of Newburgh, Orange County, New York, consisting of a parcel located on NYS Route 300 (Section 95-Block 1-Lot 39.21) on the tax assessment rolls for the tax years 2014 and 2015; and

WHEREAS, special counsel to the Town, E. Stewart Jones Hacker Murphy, LLP, has negotiated a settlement of the proceeding with the Petitioners, the terms of which are embodied in a proposed Consent Order and Judgment annexed hereto and related documents and recommended that the Town Board authorize the settlement; and

WHEREAS, after review and discussion, the Town Board has determined it to be in the best interests of the Town to authorize the settlement.

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby authorizes and directs E. Stewart Jones Hacker Murphy, LLP to execute and deliver the Consent Order and Judgment on behalf of the Town; and

BE IT FURTHER RESOLVED, that E. Stewart Jones Hacker & Murphy, LLP, the

executed and delivered, in the name of and on behalf of the TOWN, all such certificates, accounts
and papers as may be necessary to effectuate and carry out the settlement; and

BE IT FURTHER RESOLVED that the aforesaid resolutions shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call
which resulted as follows:

Elizabeth J. Greene, Councilwoman voting _____

Paul I. Ruggiero, Councilman voting _____

James E. Presutti, Councilman voting _____

Scott M. Manley, Councilman voting _____

Gilbert J. Piaquadio, Supervisor voting _____

The resolution was thereupon declared duly adopted.



PERSONNEL DEPT.

PH: 845-566-7785
Fax: 845-564-2170

To: Gilbert Piaquadio, Supervisor
Town Board ✓
Ron Clum, Town Accountant

From: Charlene M Black, Personnel

Date: December 23, 2015

Re: Seasonal Workers

The following people have been interviewed for Seasonal Full time(100 days):

Sal Marcantonio (returnee does not need fingerprints done, just
paperwork)

Shane Grogan

Edwin Garcia

Devone Jackson

Raymond Mendez

Orlando Rodriquez

If approved they will need to complete their paperwork, be fingerprinted and Drug and Alcohol tested. If you would like to see their full application, please come to my office and I will have them readily available. A start date on or after January 13, 2016.

TOWN OF NEWBURY
EMPLOYMENT REQUEST FORM

To: Personnel Department

NAME OF CANDIDATE: SHANE GROGAN

DEPARTMENT: HIGHWAY

TITLE OF POSITION: LABORER

FULL TIME OR PART TIME: SEASONAL LABORER B

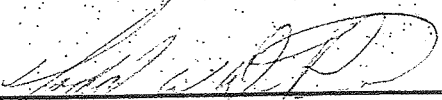
HOURLY RATE: \$12.⁰⁰

IS POSITION FUNDED IN CURRENT BUDGET: ✓ YES OR NO

FUND APPROPRIATION NUMBER: 5110.100

PROPOSED HIRE DATE: 1/13/16

NOTE: CANDIDATE CANNOT BEGIN WORK WITHOUT PRE-EMPLOYMENT PHYSICAL AND COMPLETION OF ALL REQUIRED PAPERWORK.


DEPARTMENT HEAD SIGNATURE

12/23/15
DATE

ORIGINAL APPLICATION SHOULD BE ON FILE IN THE PERSONNEL DEPARTMENT

TOWN OF NEWBURY
EMPLOYMENT REQUEST FORM

To: Personnel Department

NAME OF CANDIDATE: EDWIN GARCIA

DEPARTMENT: HIGHWAY

TITLE OF POSITION: LABORER

FULL TIME OR PART TIME: SEASONAL LABORER B

HOURLY RATE: \$12⁰⁰

IS POSITION FUNDED IN CURRENT BUDGET: YES OR NO

FUND APPROPRIATION NUMBER: 5110.100

PROPOSED HIRE DATE: 1/13/16

NOTE: CANDIDATE CANNOT BEGIN WORK WITHOUT PRE-EMPLOYMENT PHYSICAL AND COMLETION OF ALL REQUIRED PAPERWORK.


DEPARTMENT HEAD SIGNATURE

12/23/15
DATE

ORIGINAL APPLICATION SHOULD BE ON FILE IN THE PERSONNEL DEPARTMENT

TOWN OF NEW BURGESS
EMPLOYMENT REQUEST FORM

To: Personnel Department

NAME OF CANDIDATE: DEVONE JACKSON

DEPARTMENT: HIGHWAY

TITLE OF POSITION: LABORER

FULL TIME OR PART TIME: SEASONAL LABORER B

HOURLY RATE: \$12⁰⁰

IS POSITION FUNDED IN CURRENT BUDGET: YES OR NO

FUND APPROPRIATION NUMBER: 5110.100

PROPOSED HIRE DATE: 1/13/16

NOTE: CANDIDATE CANNOT BEGIN WORK WITHOUT PRE-EMPLOYMENT PHYSICAL AND COMPLETION OF ALL REQUIRED PAPERWORK.


DEPARTMENT HEAD SIGNATURE

12/23/15
DATE

ORIGINAL APPLICATION SHOULD BE ON FILE IN THE PERSONNEL
DEPARTMENT

COPY TO ACCOUNTING DEPARTMENT
11/15/2010

TOWN OF NEW BURG
EMPLOYMENT REQUEST FORM

To: Personnel Department

NAME OF CANDIDATE:

ORLANDO RODRIGUEZ

DEPARTMENT:

HIGHWAY

TITLE OF POSITION:

LABORER

FULL TIME OR PART TIME:

SEASONAL LABORER

HOURLY RATE:

\$12⁰⁰

IS POSITION FUNDED IN CURRENT BUDGET: YES OR NO

FUND APPROPRIATION NUMBER:

5110.100

PROPOSED HIRE DATE:

1/13/16

NOTE: CANDIDATE CANNOT BEGIN WORK WITHOUT PRE-EMPLOYMENT PHYSICAL AND COMPLETION OF ALL REQUIRED PAPERWORK.


DEPARTMENT HEAD SIGNATURE

12/33/15
DATE

ORIGINAL APPLICATION SHOULD BE ON FILE IN THE PERSONNEL
DEPARTMENT

COPY TO ACCOUNTING DEPARTMENT
11/15/2010



90 GARDNERTOWN ROAD
NEWBURGH, NEW YORK 12550

TELEPHONE 845-561-2177
FAX 845-561-8987

TODD DEPEW
HIGHWAY SUPERINTENDENT

TO: Gil Piaquadio, Supervisor, & Town Board Members
FROM: Todd DePew, Highway Superintendent
DATE: December 23, 2015
RE: Transfer Request/2015

I would like to request the following budget transfer could you please put this on the agenda for the next meeting:

FROM:	TO:	AMOUNT:
030.5112.408 P/I GIS	5110.0412 General Repairs Street Paving & Resurfacing	\$5,000.00

I also respectfully request that \$30,000 of unassigned fund balance of the Highway Fund be used to fund the "*Highway Buildings and Structures Reserve Fund*". We have these funds available to us this year due to the unexpended balances within the following accounts for 2015:

030.5110.0450	General Repairs Motor Oil/Fuel	\$20,000.00
030.5112.408	Public Improvements – GIS	\$10,000.00

Please authorize this cash transfer in order to fund this reserve for 2015.

If you have any questions please feel free to contact me. Thank you.

TD:ch

cc: R. Clum, Accounting



Office (845) 360-6500

Fax (845) 291-2437

Toll Free 888-879-7655

www.orangecountygov.com/elections

elections@orangecountygov.com

Susan Bahren
Commissioner

David C. Green
Commissioner

December 21, 2015

Gilbert Piaquadio, Supervisor
Town of Newburgh
1496 Route 300
Newburgh, NY 12550

Dear Supervisor Piaquadio,

On December 17, 2015 the Orange County Legislature approved a resolution to apportion and levy expenses against the cities and towns in the County of Orange to pay a portion of two elections, the September 10th Primary Election and November 3rd General Election expenses incurred by the County in 2015. The 2015 budget set the chargeback to each town and city at two-thirds of the cost of the election expenses incurred by the Board of Elections.

Section 3-226 of the New York State Election Law provides that all or any part of the type of expenses connected with elections and matters preliminary or relating thereto that were previously incurred by towns and cities, may be apportioned to a city or town.

Section 361-a of County Law provides for the levy of unpaid expenses upon the tax rolls of the said towns and cities in the next succeeding year.

The charge to the Town of Newburgh for cost associated with the two elections in 2015 is \$30,625.89. All checks are to be made payable to the Commissioner of Finance and mailed to the Orange County Board of Elections at 75 Webster Ave., PO BOX 30, Goshen, NY 10924 by

cities.

An itemization of the 2015 election expenses for the Town of Newburgh is provided as follows,

Election Inspectors (incl. training)		
Primary Election	\$10,992.24	
General Election	25,785.68	
Total Inspector Expenses		\$36,777.92
Polling Place Rentals		\$ 1,100.00
Machine Delivery		
Primary Election	\$ 1,300.00	
General Election	2,820.00	
Total Delivery Expenses		\$ 4,120.00
Pre-Election Machine Logic & Accuracy Testing		
Primary Election	\$ 207.90	
General Election	484.90	
Total Pre-Lat Testing		\$ 692.80
Field Technician Expenses		
Primary Election	\$ 340.00	
General Election	340.00	
Total Field Technician Expense		\$ 680.00
Post-Election Allocated Audit Expense		
Primary Election	\$ 18.00	
General Election	271.96	
Total Post-Election Audit Expense		\$ 289.96
Polling Place Set-Up/Take Down		
Primary Election	\$ 480.00	
General Election	960.00	
Total Polling Place Set-Up/Take Down		\$ 1,440.00

TOTAL EXPENSE	\$45,938.84
CHARGE BACK (2/3 total expense)	\$30,625.89

Should you have any questions regarding this matter please feel free to contact us.

Sincerely,



Susan Bahren

Commissioner of Elections



David C. Green

Commissioner of Elections

Cc: Andrew Zarutskie, Town Clerk