

Andrew J. Zarutskie
Town Clerk
Town of Newburgh
1496 Route 300
Newburgh NY 12550
Tel.(845) 564-4554

AGENDA

AUDIT/WORKSHOP TOWN COUNCIL MEETING
Monday, December 30, 2013
7:00 p.m.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. MOMENT OF SILENCE
4. CHANGES TO AGENDA
5. APPROVAL OF AUDIT
6. PUBLIC HEARING (7:00 p.m.): Local Law for Residency Requirements
7. THREE LOTS ON A COMMON DRIVE: Lands of DiChiaro
8. DEPARTMENT OF PUBLIC WORKS:
 - A. Highway Superintendent
 - B. Dix Avenue Pump Station:
 - i. New Pump Quote
 - ii. Budget Transfer
 - C. Budget Transfer to Capital Project
 - D. Interfund Transfer for Colden Park Capital Improvements
9. RESOLUTION Opposing New York Legislation Limiting Traffic Violations Plea Bargains
10. RECEIVER OF TAXES: Part Time Clerk
11. PARKS AND RECREATION: Part Time Laborers
12. ACCOUNTING: Capital Projects
13. ENGINEERING:
 - A. Water Supply: Budget Transfer
 - B. Laurie Lane—Grandview Drive Water Main Extension: Budget Transfer
14. TOWN CLERK:
 - A. Budget Transfer for Election Chargeback
 - B. Election Chargeback
15. EXECUTIVE SESSION: Santa Monica Holding: Litigation Update
16. ADJOURNMENT

5. APPROVAL OF AUDIT

AUDIT # 25

December 30, 2013

VOUCHERS: 135118 to 135513

FUND	REGULAR	PREPAID
GENERAL	\$ 388,294.15	\$ 22,701.61
TRUST & AGENCY	13,691.81	281,477.95
STREET LIGHTING	-	-
HIGHWAY	309,063.20	3,812.57
WATER	271,817.84	9,830.59
SEWER	18,701.42	56.00
WATER CAPITAL	78,089.35	-
SEWER CAPITAL	8,197.00	-
HIGHWAY CAPITAL	3,400.00	-
GENERAL CAPITAL	2,125.00	-
SPECIAL DISTRICT	-	-
TOTAL	\$ 1,093,379.77	\$ 317,878.72
GRAND TOTAL	<u>\$ 1,411,258.49</u>	

AUDIT # 25
12/30/2013
VOUCHERS: 135118 to 135513

Audit Date: December 30, 2013

To the Supervisor:

I certify that the vouchers listed above were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite his name.

I acknowledge the following vouchers are in violation of New York State's General Municipal Law section 103 (Competitive Bidding Laws) and approve payment thereof.

<u>Voucher</u>	<u>Vendor Name</u>	<u>Amount</u>
135124	Camo pollution	1,423.80
135128	Envirotest laboratories	120.00
135147	NY Communication	9,034.00
135159	Schmidts wholesale	5,633.61
135160	Schmidts wholesale	588.50
135252	Amthor welding	545.13
135253	Amthor welding	376.12
135254	Amthor welding	85.45
135256	Arkel motors	668.82
135263	Certified laboratories	145.99
135264	Certified laboratories	537.75
135265	Certified laboratories	537.75
135290	Grainger	16.40
135291	Grainger	224.76
135292	Grainger	172.74
135300	MC Electric	930.00
135301	MC Electric	100.00
135302	MC Electric	1,120.00
135305	Mid hudson mack	22.41
135306	Mid hudson mack	1,381.58
135310	Newburgh winwater	285.00
135311	Newburgh winwater	2,623.64
135312	Newburgh winwater	19.51
135313	Newburgh winwater	779.28

135314	Newburgh winwater	530.00
135320	Schmidts wholesale	12,974.13
135325	Spagnoli excavating	500.00
135334	Val u office	1,083.07
135361	Chemung supply	3,589.00
135400	Camo pollution	3,615.80
135419	Mid hudson mack	5,057.90
135431	Tilcon	146.39
135432	Tilcon	217.04
135433	Tilcon	1,185.68
135434	Tilcon	72.83
135441	Amthor welding	52.20
135448	Certified laboratories	354.09
135452	Grainger	1,680.65
135453	Grainger	52.56
135454	Grainger	246.97
135455	Grainger	28.32
135456	Grainger	76.77
135457	Grainger	89.51
135458	Grainger	43.78
135459	Grainger	76.92
135460	Grainger	35.11
135482	Schmidts wholesale	304.02
135483	Schmidts wholesale	207.71
135489	Spagnoli excavating	1,050.00
135490	Spagnoli excavating	2,250.00
135491	Spagnoli excavating	500.00
135493	Tilcon	145.57
135494	Tilcon	145.57
135495	Tilcon	682.92
135496	Tilcon	2,332.78
135510	Gorman brothers inc.	86,634.00

Dated: _____

Andrew J. Zarutskie, Town Clerk

Town Board:

Exceptions:

6. PUBLIC HEARING (7:00 p.m.): Local Law for Residency Requirements

At a meeting of the Town Board of the Town of Newburgh, held at the Town Hall, 1496 Route 300, in the Town of Newburgh, Orange County, New York on the ___nd day of December, 2013 at 7:00 P.M., Prevailing Time.

PRESENT:

- Wayne C. Booth, Supervisor
- George Woolsey, Councilman
- Gilbert J. Piaquadio, Councilman
- Elizabeth J. Greene, Councilwoman
- Ernest C. Bello, Jr., Councilman

RESOLUTION OF ADOPTION OF LOCAL LAW NO. __ OF 2013 PROVIDING FOR THE RESIDENCY REQUIREMENTS FOR CERTAIN OFFICES OF THE TOWN OF NEWBURGH

Councilman/woman _____ presented the following resolution which was seconded by Councilman/woman _____.

WHEREAS, the Town Board of the Town of Newburgh adopted a resolution on the 11th day of December, 2013 ordering a public hearing to be held on the 30th day of December, 2013 at 7:00 o'clock p.m., prevailing time, to hear all interested parties on Introductory Local Law #__ of the Year 2013 entitled "A Local Law Providing for the Residency Requirements for Certain Offices of the Town of Newburgh"; and

WHEREAS, a notice of Public Hearing was duly advertised on the ___th day of December, 2013 in The Mid-Hudson Times and on the ___th day of December, 2013 in The Sentinel and posted on the Town Clerk's sign board on the ___th day of December, 2013; and

WHEREAS, the Public Hearing was duly held on the 30th day of December, 2013 at 7:00o'clock p.m., at Town Hall, 1496 Route 300, Newburgh, New York and all parties in attendance were permitted to speak on behalf or in opposition of the proposed Local Law or any part thereof; and

WHEREAS, the adoption of said Local Law regarding the requirements for residency and elector status for individuals appointed to certain town offices constitutes a legislative action pertaining to routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment, and accordingly is a Type II Action under the State Environmental Quality Review Act; and

WHEREAS, due to the adoption of intervening introductory local laws and the new calendar year, upon adoption and filing with the Secretary of State said Local Law will be designated as Local Law No. __ of 2013; and

WHEREAS, the Town Board of the Town of Newburgh, after due deliberation finds it in the best interest of the Town to adopt said Local Law.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Town Board of the Town of Newburgh hereby adopts said Local Law

No. ___ of 2013 entitled "A Local Law Providing for the Residency Requirements for Certain Offices of the Town of Newburgh."

2. The Town Clerk is hereby directed to enter this resolution and said Local Law in the minutes of this meeting and the Local Law Book of the Town of Newburgh and to give due notice of the adoption of said Local Law to the Secretary of State and to the public.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

George Woolsey, Councilman voting _____

Gilbert J. Piaquadio, Councilman voting _____

Elizabeth J. Greene, Councilwoman voting _____

Ernest C. Bello, Jr., Councilman voting _____

Wayne C. Booth, Supervisor voting _____

The resolution was thereupon declared duly adopted.

**INTRODUCTORY LOCAL LAW #__ OF 2013
PROVIDING FOR THE RESIDENCY REQUIREMENTS
FOR CERTAIN OFFICES
OF THE TOWN OF NEWBURGH**

BE IT ENACTED by the Town Board of the Town of Newburgh as follows:

SECTION 1 - TITLE

This Local Law shall be referred to as "A Local Law Providing for the Residency Requirements for Certain Offices of the Town of Newburgh".

SECTION 2 – RESIDENCY REQUIREMENTS AMENDMENT

A new Chapter 42 entitled "Residency Requirements" is hereby added to the Town of Newburgh Municipal Code to read as follows:

"Chapter 42

Residency Requirements

§42-1 Authority. This local law is adopted pursuant to Municipal Home Rule Law, §10(l)(ii)(a)(1) which grants to local governments the authority to enact local laws regarding the qualifications of local officers. This local law recognizes that the State Legislature previously amended Public Officers Law, §3 expanding the residency requirements for any appointed public office, thereby rendering Public Officers Law a special law with respect to any appointed town officer.

§42-2 Supersession. This local law shall supersede the requirement of local residency set forth in § 3, Subdivision 1, of the Public Officers Law of the State of New York and shall also supersede the requirement of being a local elector set forth in § 23, Subdivision 1, of the Town Law of the State of New York with respect to the certain Town officers specified in Section 42-3 below.

§42-3 Eligibility for Certain Town Offices. Notwithstanding any other provision of law to the contrary, individuals otherwise qualified, appointed to hold the following offices, shall not be required to be a resident or an elector of the Town of Newburgh at the time of appointment and during the term of office, but must reside with the County of Orange or an adjoining county within the State of New York, provided the individual's residence in an adjoining county is within thirty (30) linear miles of the nearest boundary of the Town:

Second (Additional) Deputy Town Clerk and
Second (Additional) Deputy Receiver of Taxes and Assessments."

SECTION 3 - INCONSISTENCY

Any other Local Laws and ordinances of the Town of Newburgh that are inconsistent with the provisions of this Local Law are hereby repealed; provide however, that such repeal shall only be to the extent of such inconsistency and in all other respects this Local Law shall be in addition to such other Local Laws or ordinances regulating and governing the subject matter covered by the Local Law.

SECTION 4 - UNCONSTITUTIONALITY OR ILLEGALITY

If any clause, sentence, paragraph, word, section or part of this Local Law shall be adjudged by any court of competent jurisdiction to be unconstitutional, illegal or invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, word section or part thereof directly involved in the controversy in which such judgment shall have been rendered.

SECTION 5 - EFFECTIVE DATE

This Local Law shall take effect immediately when it is filed in the Office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

7. THREE LOTS ON A COMMON DRIVE: Lands of DiChlaro

Town board will review maps provided

8. DEPARTMENT OF PUBLIC WORKS:

A. Highway Superintendent *No Information Available*

B. Dix Avenue Pump Station:

i. New Pump Quote

ii. Budget Transfer

C. Budget Transfer to Capital Project

D. Interfund Transfer for Colden Park Capital Improvements

DEC 30 2013

8bi



JOHN PLATT
COMMISSIONER

TOWN OF NEWBURGH

DEPARTMENT OF PUBLIC WORKS
DIVISION OF WATER AND SEWER
311 ROUTE 32
NEWBURGH, NY 12550

PHONE: 845-564-7813
FAX: 845-566-8903

MEMORANDUM

TO: Wayne Booth, Town Supervisor and Town Board Members

From: John Platt, Commissioner of Public Works

Date: December 19, 2013

Re: Summary of Quotation

Please find attached Summary of Quotation Form for the replacement and installation of a new pump at the Dix Avenue Sewer Pump Station. I would recommend that we accept the lowest quote from Tam Enterprises for the amount of \$9,550.00.

As the attached requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you.

Thank you.

TOWN OF NEWBURGH
SUMMARY OF QUOTATION FORM

REQUESTED BY: _____

DATE PREPARED: _____

ITEM/SERVICE PURCHASED _____

Submersible Pump For Dix Ave. P/S

VENDOR NAME _____

ELECTRIC, INC.

H.A. SCHRECK, INC.

TAM ENTERPRISES, INC.

ADDRESS _____

140 MILL ST.

32 VAN WAGNER RD.

384 ONION AVE.

CITY/STATE/ZIP _____

NEWBURGH, N.Y. 12550

POUGHKEEPSIE, N.Y. 12603

NEW HAMPTON, N.Y. 10958

PHONE # _____

(845) 561-2078

(845) 454-3560

(845) 374-1161

CONTACT PERSON _____

SVEN

HENRY

TONY

PRICE QUOTED _____

\$ 13,049.40

\$ 10,765.00

\$ 9,550.00

EXPIRATION DATE _____

12/31/13

12/31/13

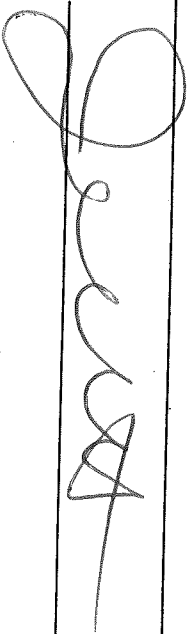
12/31/13

VENDOR CHOSEN _____

TAM ENTERPRISES, INC.

*NOTE: If the vendor you wish to purchase from did not give the lowest quote, state reason why you did not purchase from the lowest cost vendor.

DEPARTMENT HEAD SIGNATURE _____



DATE: _____

12-15-13

(ATTACH WRITTEN QUOTES)

TAM Enterprises, Inc.

384 Onion Avenue

New Hampton, NY 10958

Phone Number: (845)374-1161

Fax Number: (845)374-7178

PROPOSAL

Date	Proposal #
12/2/2013	1957

Name / Address
Town of Newburgh 343 Route 32 Newburgh, NY 12550 Attn: Steve 566-8903

Quantity	Description	Cost	Total
	Proposed price for Dix Avenue Pump Station: Price for new replacement ABS pump at Dix Ave pump station. ABS Pump: \$8,350.00 Installation of pump: \$950.00 Installation of new relay in existing control panel: \$250.00		
<i>Please add NYS Sales Tax if applicable or provide a tax exempt certificate when returning this form. Please sign & return this proposal via fax (845)374-7178. Thank you for giving TAM Enterprises an opportunity to be of service to you.</i>		Subtotal	\$0.00
		Sales Tax (8.125%)	\$0.00
		Total	\$0.00

Signature _____

H. A. Schreck, Inc.
 P.O. Box 3088
 32 Van Wagner Road
 Poughkeepsie NY 12603
 Phone: 845-454-3560
 Fax: 845-454-3806

QUOTE

DATE	INVOICE #	CUST #
12/3/2013	0000034883	0001689

BILL TO:

TOWN OF NEWBURGH
 WATER SUPPLY
 343 RT. 32
 NEWBURGH NY 12550

SHIP TO:

TOWN OF NEWBURGH
 WATER SUPPLY
 343 RT. 32
 NEWBURGH NY 12550

P.O. NUMBER		TERMS	SALES PERSON	
STEVE GROGAN		NET 30		
QUAN		DESCRIPTION	PRICE EACH	AMOUNT
1.00	NX3127.095	FLYGT 6" SUBMERSIBLE 10HP , 3/460 , HARD IRON IMPELLER & INSERT RING STD ,421 IMPELLER CODE , 50' POWER CORD , INTERGAL SS COOLING JACKET , FLM ,FM ,ANSI VOLUTE DRILLED FLANGE DRILLED VOLTUTE BOTTOM AND IS DRILLED FOR FLUSH LINE TO INCLUDE MIN CAS RELAY & SOCKET TO BE USED WITH CONTROLLER FREIGHT, DELIVERY 6-8 WEEKS ARO , PRE PAY AND ADD	10,765.00	10,765.00
TOTAL				\$10,765.00

ELECTRIC, INC.

140 MILL STREET
NEWBURGH, NY 12550

Quote

Date	Quote #
12/16/2013	114

Name / Address	5011-8903(F)
TOWN OF NEWBURGH SEWER DEPT 311 RT. 32 NEWBURGH NY 12550	
Attn: Steve Brogan	

Description	Qty	Total	Rep	Project
LABOR AND MATERIALS RE: 10 HP PROCESSOR PUMP REPLACEMENT PUMP#60195-BN11X-S12 IS OBSOLETE PROSSER RECOMMENDS A 6" DIMERSABLE MONOVANE WITH TANDEM SEAL PUMP EQUIPPED WITH A 15HP 3 PHASE 230 VOLT 1200 RPM XP MOTOR TO MEET SAME SPEC AS OLD PUMP LEAD TIME 4-5 WEEKS FREIGHT-IN TRUCK FREIGHT AS CHARGED (PRICE NOT AVAILABLE UNTIL ACTUAL SHIPMENT)	1	13,049.40		
	1	0.00		
Total				
		\$13,049.40		

9611



JOHN PLATT
COMMISSIONER

TOWN OF NEWBURGH

DEPARTMENT OF PUBLIC WORKS
DIVISION OF WATER AND SEWER
311 ROUTE 32
NEWBURGH, NY 12550

PHONE: 845-564-7813
FAX: 845-566-8903

MEMORANDUM

TO: Wayne Booth, Town Supervisor and Town Board

From: John Platt, Commissioner of Public Works

Date: December 19, 2013

Re: Budget Transfer to Capital Equipment

The sewer pump station located on South Dix Avenue has two pumps that pump into the City of Newburgh collection system that is one of our most critical sewer pump stations for the Town's sewer collection system. One of these two pumps was found to have a broken impeller on the pump and it was recently replaced. We are now experiencing the same problems with the second remaining pump that also requires replacement.

Because a new pump is classified as a capital improvement or purchase, I request that we transfer \$9550.00 from the Repairs to Treatment Plant line 8130.0473-5003 to the Capital Equipment line 8130.00200-5003.

I am requesting approval of the budge transfer delineated below:

From: 8130.0473-5003 \$9550.00

To: 8130.0200-5003 \$9550.00

As the attached requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you.

Thank you.

DEC 30 2013

8c

TOWN OF NEWBURGH
TOWN ENGINEER
1496 Rte. 300
Newburgh, NY 12550
(845) 564-7814

MEMORANDUM

TO: Wayne Booth, Town Supervisor & Town Board
FROM: James W. Osborne, Town Engineer *JWO*
DATE: December 18, 2013
RE: W \ LAURIE LANE – GRANDVIEW DRIVE W.M. EXTENSION

I am requesting Town Board approval for the following budget transfer:

From: Interfund Line
To: Capital Project
Amount: \$ 68,000

As the above requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you.

JWO/id

cc: J. Platt, DPW Comm.
~~J. Calarco, Accountant~~

DEC 30 2013

8d



JOHN PLATT
COMMISSIONER

TOWN OF NEWBURGH

DEPARTMENT OF PUBLIC WORKS
DIVISION OF WATER AND SEWER
311 ROUTE 32
NEWBURGH, NY 12550

PHONE: 845-564-7813
FAX: 845-566-8903

MEMORANDUM

TO: Wayne Booth, Town Supervisor and Town Board
From: John Platt, Commissioner of Public Works *John Platt*
Date: December 23, 2013
Re: **Addendum to Budget Transfer Request of December 18, 2013**
Interfund Transfer Account 040.9902.0900 for Colden Park Capital Improvements

After additional review of end of the year expenditures, I am requesting the transfer amounts listed on the Memorandum of December 18, 2013, **Addendum to Budget Transfer Request of December 18, 2013 Interfund Transfer Account 040.9902.0900 for Colden Park Capital Improvements**, be modified as listed below:

From: 040.8330.0100 - 30,000.00
040.8330.0200 - 10,000.00
040.8330.0457 - 20,000.00
040.8330.0459 - 70,000.00
040.8330.0470 - 5,000.00
040.8340.0100 - 20,000.00
040.8340.0458 - 15,000.00
040.8340.0473 - 10,000.00
040.8340.0472 - 5,000.00
040.8340.0499 - 5,000.00

To: 040.9902.0900 - 190,000.00

As the attached requires Town Board action, I am requesting that this item be placed on the December 30, 2013 agenda for approval. If you have any questions or comments, I am available to discuss them with you.

Thank you.

Cc; Jacqueline Calarco, Town Accountant

DEC 30 2013

**TOWN OF NEWBURGH
COMMISSIONER OF PUBLIC WORKS**

311 NYS Route 32
Newburgh, New York 12550
(845) 564-7813

MEMORANDUM

TO: Wayne Booth, Town Supervisor and Town Board
From: John Platt, Commissioner of Public Works
Date: December 18, 2013
Re: Budget Transfer to Interfund Transfer Account 040.9902.0900

During this past year, we have experienced at least six (6) water main breaks in the Colden Park section of the Town and I am sure that there has been many more in the past. When the water main breaks, residents are without water during the repair and we are also required by Department of Health regulations to issue a precautionary water boil advisory that creates a major inconvenience to the residents in this area.

I would propose that we create a capital improvement fund to start replacing some of the mains and valves to help reduce future problems and water main break emergencies. I would like to undertake these replacements and improvements using our in-house DPW personnel to help reduce the costs and further stretch our limited funds for these types of projects. We would start by bring a larger 12 inch water main into Colden Park from the 12 inch main on Route 17K and include new valves and connections to facilitate additional water main replacements in the future when additional funds become available.

I am requesting approval of the budge transfers delineated below:

- From: 040.8330.0100 - 30,000.00
- 040.8330.0200 - 10,000.00
- 040.8330.0457 - 20,000.00
- 040.8330.0459 - 70,000.00
- 040.8330.0470 - 5,000.00
- 040.8340.0100 - 35,000.00
- 040.8340.0458 - 15,000.00
- 040.8340.0473 - 5,000.00

To: 040.9902.0900 - 190,000.00

As the attached requires Town Board action, I am requesting that this item be placed on the December 30, 2013 agenda for approval. If you have any questions or comments, I am available to discuss them with you.

Thank you.

Cc; Jacqueline Calarco, Town Accountant

9. RESOLUTION Opposing New York Legislation Limiting Traffic Violations Plea Bargains

DRAFT

At a meeting of the Town Board of the Town of Newburgh, held at the Town Hall, 1496 Route 300, in the Town of Newburgh, Orange County, New York on the _____ day of March, 2013 at 7:00 P.M., Prevaling Time.

PRESENT:

Wayne C. Booth, Supervisor

George Woolsey, Councilman

Gilbert J. Piaquadio, Councilman

Elizabeth J. Greene, Councilwoman

Ernest C. Bello, Jr., Councilman

RESOLUTION OPPOSING NEW YORK STATE LEGISLATION LIMITING TRAFFIC VIOLATION PLEA BARGAINS

Councilman/Councilwoman _____ presented the following resolution which was seconded by Councilman/Councilwoman _____.

WHEREAS, Governor Cuomo has proposed his budget for 2013 which includes revenue enhancers; and

WHEREAS, the Governor has proposed to limit the ability of local governments to plea bargain tickets; and

WHEREAS, Governor Cuomo has proposed to add an \$80 per ticket surcharge to a series of traffic infractions including stopping/standing/parking violations; and

WHEREAS, plea bargaining is a tried and true method to prevent creating a back log of increasing costs and delays for both the courts and our residents in our local court systems; and

WHEREAS, the Town of Newburgh and many other Orange County Municipalities will face a significant loss of revenue having tremendous impact on our adopted budgets if the Governor's proposal becomes law; and

WHEREAS, the Orange County Association of Towns, Villages & Cities has adopted a resolution opposing any legislation to limit its member municipalities ability to plea bargain traffic violations.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Newburgh urge the Hon. William Larkin, Senator for the 39th District and the Hon. Frank Skartados, Assemblyman for the 104th District to oppose any legislation to limit municipalities ability to plea bargain traffic violations; and

BE IT FURTHER RESOLVED, that certified copies of this Resolution be delivered by the Town Clerk to the Hon. William J. Larkin, Jr., Senator for the 39TH District, the Hon. Frank Skartados, Assemblyman for the 104TH District and to the Co-Sponsors of the Bill.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

George Woolsey, Councilman voting _____

Gilbert J. Piaquadio, Councilman voting _____

Elizabeth J. Greene, Councilwoman voting _____

Ernest C. Bello, Jr., Councilman voting _____

Wayne C. Booth, Supervisor voting _____

The resolution was thereupon declared duly adopted.

10. RECEIVER OF TAXES: Part Time Clerk

Request to fill the vacant part time position in the Receiver of Taxes Office on a per-diem base.

11. PARKS AND RECREATION: Part Time Laborers



TOWN OF NEWBURGH RECREATION DEPARTMENT

311 ROUTE 32, NEWBURGH, NY 12550

Robert J. Petrillo
Commissioner of Parks, Recreation & Conservation

845-564-7815
FAX: 845-564-7827

DEC 30 2013

December 12, 2013

TO: Wayne Booth, Supervisor
Town Board Members

CC: Charlene Black, Personnel ✓

FROM: Robert J. Petrillo, Commissioner

RE: Request to Hire P/T Laborers

I would like to request your approval to hire three (3) part time laborers for the Recreation Department.

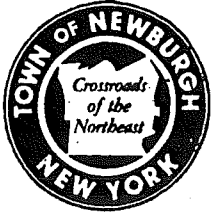
One of the three will be hired as a replacement for Mr. John Antonucci and the other two (2) will fill current openings in the Department. Funding will be available in the 2014 Budget.

Thank you for your consideration.

Thank you,

Robert J. Petrillo
Commissioner

12. ACCOUNTING: Capital Projects



TOWN OF NEWBURGH

1496 Route 300, Newburgh New York 12550

12

DEC 30 2013

JACQUELINE M. CALARCO, CPA
ACCOUNTANT

845-564-5220

To: Wayne C. Booth, Supervisor
CC: Board Members
James W. Osborne, Town Engineer
From: Jackie Calarco, Town Accountant
Date: December 17, 2013
RE: Capital Projects

Based upon my conversations with Jim Osborne, the following is a list projects that are considered completed, their cash balances and the appropriate funds to transfer the unexpended cash. Please approve closing the following projects and transfers of cash (plus any accrued interest).

	Cash Balance	Transfer Cash to
The following projects are complete and can be closed:		
Highway Capital Projects		
Grand Avenue North	19,595.33	Debt Service Fund - 2005 bond
General Fund Capital Projects		
Highway HVAC	30,084.82	Debt Service Fund - 2005 bond

For the Board's Review:

The following project, has retainage left from the electrical company that worked on the Town Hall Expansion. The work was completed over 7 years ago and we have not received an invoice. The company went out of business. The amount outstanding is \$6,167 which could be paid out of General Fund if a valid invoice is submitted. We have 7 more years to pay back the bond for this project. After that time the unspent proceeds would have to go back to "General Fund Reserve for Town Hall Expansion" which has been closed out and can only be used for a future Town Hall Expansion. I would recommend closing the project and using the unspent proceeds to pay bonded debt.

Town Hall Expansion	172,029.38	Debt Service Fund - 2005 bond
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The following projects are still open. A summary of their status and cash balances is provided below.

Water Capital Projects	Cash Balance	Status
Meadow Hill Tank	141,331.40	In Progress
Stewart/ Frozen Ridge	859,301.18	In Progress
Meter Replacement	46,168.08	In Progress
Laurie Lane	51,565.33	In Progress
Altitude Valve	86,246.31	In Progress
Hydrant Painting	32,556.46	In Progress
Aqueduct Water Tap	863,010.79	Board is considering options

DAT Filtration	16,715.28	In Progress
Pinebrook Estates	63,316.51	In Progress
Greensand Filter	400,906.76	In Progress
Sewer Capital Projects		
West Stone Street	207,820.26	In Progress
Gidney Ave	209,389.75	In Progress
Wintergreen	20,236.03	In Progress
Highway Capital Projects		
Laurie Lane	138,137.30	In Progress
Old S. Plank Culvert	9,418.17	Board is considering options/Bond Resolution would be required
Mill House	212,429.69	In Progress
Highway Equip	120,230.04	In Progress
General Fund Capital Projects		
Town Hall Sign	5,033.25	In Progress
Chadwick Lake	29,371.30	In Progress
Old Town Hall	8,398.42	In Progress. Waiting for final retainage invoice/voucher.

13. ENGINEERING:

A. Water Supply: Budget Transfer

B. Laurie Lane—Grandview Drive Water Main Extension: Budget Transfer

DEC 20 2013

13a

**TOWN OF NEWBURGH
TOWN ENGINEER**
1496 Rte. 300
Newburgh, NY 12550
(845) 564-7814

MEMORANDUM

TO: Wayne Booth, Town Supervisor & Town Board
FROM: James W. Osborne, Town Engineer *JWO*
DATE: December 20, 2013
RE: **W \ WATER SUPPLY – BUDGET TRANSFER**

In conjunction with John Platt, DPW Commissioner, I am requesting Town Board approval for the following:

From: #8330.481 (Utilities)
To: #8330.472 (Consultants)
Amount: \$ 50,000
From: #8330.481
To: #8330.430
Amount: \$ 40,000

As the above requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you.

JWO/id

cc: J. Calarco, Accountant

DEC 30 2013

136

**TOWN OF NEWBURGH
TOWN ENGINEER
1496 Rte. 300
Newburgh, NY 12550
(845) 564-7814**

MEMORANDUM

TO: Wayne Booth, Town Supervisor & Town Board
FROM: James W. Osborne, Town Engineer *JWO*
DATE: December 18, 2013
RE: **W \ LAURIE LANE – GRANDVIEW DRIVE W.M. EXTENSION**

I am requesting Town Board approval for the following budget transfer:

From: Interfund Line
To: Capital Project
Amount: \$ 68,000

As the above requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you.

JWO/id

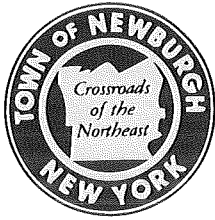
cc: J. Platt, DPW Comm.
J. Calarco, Accountant

14. TOWN CLERK:

- A. Budget Transfer for Election Chargeback**
- B. Election Chargeback**

DEC 30 2013

14a



TOWN OF NEWBURGH

1496 Route 300, Newburgh, New York 12550

ANDREW J. ZARUTSKIE
Town Clerk

845-564-4554
Fax: 845-564-8589
e-mail: town-clerk@hvc.rr.com

MEMO

Dec. 27, 2013

TO: Hon. Wayne C. Booth, Town Supervisor
All Town Council Members

FROM: Andrew J. Zarutskie, Town Clerk

RE: Election Paybacks

As you know, we have received a bill from County Executive Edward Diana, charging the Town of Newburgh a total of \$56,449.74 for the 2013 elections.

Since there is only \$45,000.00 in our election budget, I am asking the Town Board to approve a budget transfer in the amount of \$11,500 to make up for this shortfall.

Please approve a budget transfer in the amount of \$11,500.00 from the contingency fund (1990.0499) to the election budget (1450.0496).

Thank you.

DEC 30 2013

14 b



Orange County Board of Elections

25 Court Lane, PO Box 30

Goshen, NY 10924

Office (845) 291-2444

Fax (845) 291-2437

Toll Free 888-879-7655

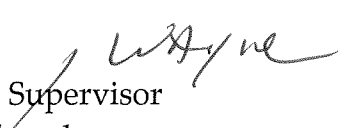
www.orangecountygov.com/elections

elections@orangecountygov.com

Susan Bahren
Commissioner

David C. Green
Commissioner

December 13, 2013


Wayne Booth, Supervisor
Town of Newburgh
1496 Route 300
Newburgh, NY 12550

Dear Supervisor Booth,

On December 5, 2013 the Orange County Legislature approved a resolution to apportion and levy expenses against the cities and towns in the County of Orange to pay a portion of two elections, the September 10th Primary Election and November 5th General Election expenses incurred by the County in 2013.

Section 3-226 of the New York State Election Law provides that all or any part of the type of expenses connected with elections and matters preliminary or relating thereto that were previously incurred by towns and cities, may be apportioned to a city or town.

Section 361-a of County Law provides for the levy of unpaid expenses upon the tax rolls of the said towns and cities in the next succeeding year.

The charge to the Town of Newburgh for cost associated with the two elections in 2013 is \$56,449.74. All checks are to be made payable to the Commissioner of Finance and mailed to the Orange County Board of Elections at 25 Court Lane, Goshen, NY 10924 by March 1, 2014. Uncollected charges shall be levied on the 2015 tax rolls of said towns and cities.

An itemization of the 2013 election expenses for the Town of Newburgh is provided as follows,

Election Inspectors (incl. training)		
Primary Election	\$20,136.67	
General Election	24,611.65	
Total Inspector Expenses		\$44,748.32
Polling Place Rental		\$ 1,100.00
Machine Delivery		
Primary Election	\$ 2,400.00	
General Election	2,600.00	
Total Delivery Expenses		\$ 5,000.00
Pre-Election Machine Logic & Accuracy Testing		
Primary Election	\$ 762.72	
General Election	1,073.15	
Total Pre-Lat Testing		\$ 1,835.87
Field Technician Expenses		
Primary Election	\$ 550.00	
General Election	490.00	
Total Field Technician Expense		\$ 1,040.00
Post-Election Allocated Audit Expense		
Primary Election	\$ 69.60	
General Election	711.23	
Total Post-Election Audit Expense		\$ 780.83
Polling Place Set-Up/Take Down		
Primary Election	\$ 960.00	
General Election	920.00	
Total Set-Up/ Take Down		\$ 1,880.00
Warehouse Allocated Expense		
Incl. packing cost for election bags and carts	\$ 64.72	
TOTAL EXPENSE		\$56,449.74

For your information the County Legislature recently approved the 2014 budget which included charge-backs for election expenses incurred for next year.

Should you have any questions regarding this matter please feel free to contact us.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Diana', with a long horizontal line extending to the right.

Edward A. Diana
County Executive

A handwritten signature in black ink, appearing to read 'Susan Bahren'.

Susan Bahren
Commissioner of Elections

A handwritten signature in black ink, appearing to read 'David C. Green'.

David C. Green
Commissioner of Elections

Cc: Andrew Zarutskie, Town Clerk

15. EXECUTIVE SESSION: Santa Monica Holding: Litigation Update

Discussion