

# AGENDA

PUBLIC TOWN COUNCIL MEETING  
Monday, August 5, 2013  
7:00 p.m.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE TO THE FLAG & MOMENT OF SILENCE
3. CHANGES TO AGENDA
4. COMMENTS ON AGENDA ITEMS
5. APPROVAL OF AUDIT
6. (7:00 p.m.) UNSAFE BUILDING HEARING(S):
  - A. 408 Carter Avenue
  - B. 37 Taft Avenue
7. ANIMAL CONTROL:
  - A. T-93 Withdrawal
  - B. T-94 Withdrawal
  - C. Authorization of Part Time Animal Control Officer
8. ASSESSOR:
  - A. Appointment of "Sole Assessor"
  - B. Appointment of "Assessor" Clerk
  - C. Certiorari Settlement: Melhiem Services Corp. (Auto Auction)
9. DEPARTMENT OF PUBLIC WORKS:
  - A. Appointment of Full Time Clerk
  - B. Appointment of Part Time Clerk
  - C. Authorization to Post for Vacant Laborers Position for Water Distribution
  - D. Budget Transfer
10. HIGHWAY: Hiring of Full Time Laborer
11. POLICE:
  - A. Appointment of Part Time Police Officer(s)
  - B. Purchase of Audio Recorder
12. ENGINEERING:
  - A. Bid Schedule for "Laurie Lane & Grandview Drive" Water Main Extensions
  - B. Award of Bid for "Removal and Disposal of Alum Sludge" for 2013
  - C. Chadwick Lake Filter Plant Manganese Treatment System—Change Order
  - D. Chadwick Lake Park Additions and Improvements:
    - I. SEQRA
    - II. Resolution Authorizing Grant Application
    - III. SDS Design Service
  - E. NYC DEP Tunnel Project Agreement Amendment—Hydrants
13. RECREATION: Part Time Laborer
14. ANNOUNCEMENTS AND PRESENTATIONS
15. PUBLIC COMMENTS
16. ADJOURNMENT

## 5. APPROVAL OF AUDIT

AUDIT # 14

August 5, 2013

VOUCHERS: 132985 to 133184

<u>FUND</u>	<u>REGULAR</u>	<u>PREPAID</u>
GENERAL	\$ 61,649.73	\$ 64,924.15
TRUST & AGENCY	313.07	-
STREET LIGHTING	-	-
HIGHWAY	15,825.27	9,606.37
WATER	81,994.23	15,462.66
SEWER	14,798.97	1,863.25
WATER CAPITAL	88,166.80	-
SEWER CAPITAL	-	-
HIGHWAY CAPITAL	-	-
GENERAL CAPITAL	-	-
<u>SPECIAL DISTRICT</u>	<u>-</u>	<u>-</u>
TOTAL	\$ 262,748.07	\$ 91,856.43
GRAND TOTAL	<u>\$ 354,604.50</u>	

AUDIT # 14  
8/5/2013  
VOUCHERS: 132985 to 133184

Audit Date: August 5, 2013

To the Supervisor:

I certify that the vouchers listed above were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite his name.

I acknowledge the following vouchers are in violation of New York State's General Municipal Law section 103 (Competitive Bidding Laws) and approve payment thereof.

<u>Voucher</u>	<u>Vendor Name</u>	<u>Amount</u>
133013	Amthor welding	2,570.42
133092	Schmidts wholesale	5,090.90
133093	Schmidts wholesale	2,129.13
133094	Schmidts wholesale	447.00
133095	Schmidts wholesale	506.69
133096	Schmidts wholesale	31,382.00
133097	Schmidts wholesale	496.38
133098	Schmidts wholesale	4,149.29
133153	Newburgh winwater	1,774.76
133154	Newburgh winwater	1,205.44
133155	Newburgh winwater	26.61

Dated: \_\_\_\_\_

\_\_\_\_\_  
Andrew J. Zarutskie, Town Clerk

Town Board:

Exceptions:

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6. (7:00 p.m.) UNSAFE BUILDING HEARING(S):
  - A. 408 Carter Avenue
  - B. 37 Taft Avenue

AUG - 5 2013

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August 5

At a meeting of the Town Board held at 1496 Rte. 300, in the Town of Newburgh on the 17<sup>th</sup> day of July 2013 at 7:00 pm

Present:

- Wayne Booth, Supervisor
- Ernest Bello, Councilman
- Elizabeth Greene, Councilwoman
- Gilbert Piaquadio, Councilman
- George Woolsey, Councilman

RESOLUTION DETERMINING UNSAFE BUILDINGS AND ORDER TO MAKE SAFE OR REMOVE

WHERE AS, it was reported to the Town Board that a building addressed as 408 Carter Ave. in the Town of Newburgh owned by Edward A. Vanhouten, said premises designated as Section 9, Block 3, Lot15 , might be dangerous or unsafe to the public and

WHERE AS, the Town Board ordered the Code Compliance Dept. to make an inspection and report of said site, and

WHERE AS, the Code Compliance Dept. did so inspect and deliver a report on said building to said Town Board on the 17<sup>th</sup> , day of July 2013 and

WHERE AS, the Town Board has carefully considered said report.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Newburgh declares that the building located on a portion of 408 Carter Ave. premises owned by Edward A. Vanhouten said premises designated as Section 9, Block 3, Lot 15 is unsafe and dangerous and comes within the confines of Chapter 75, Subsection 2, of the Town of Newburgh Municipal Code.

BE IT FURTHER RESOLVED AND ORDERED, that said building shall be made safe or removed and that work shall commence within (20) days of the serving of notice of this Resolution and shall be completed (45) days thereafter.

BE IT FURTHER RESOLVED AND ORDERED THAT a notice containing the information required under Section 75.5A.

The foregoing resolution was duly put to a vote on roll call which resulted as follows:

- Wayne Booth voting
- Ernest Bello voting
- Elizabeth Greene voting
- Gil Piaquadio voting
- George Woolsey voting

WHERE AS, a Public Hearing has been scheduled for the 5<sup>th</sup> of August 2013 at 7:00 pm for the hearing of all disputes and challenges to the claiming of Unsafe Building status for the structure listed as 408 Carter Ave. in the Town of Newburgh.

# TOWN OF NEWBURGH

*Crossroads of the Northeast*

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OLD TOWN HALL  
308 GARDNERTOWN ROAD  
NEWBURGH, NEW YORK 12550

CODE COMPLIANCE DEPT.  
TELEPHONE 845-564-7801  
FAX LINE 845-564-7802

July 9, 2013

To: Wayne Booth, Supervisor  
Town Board Members

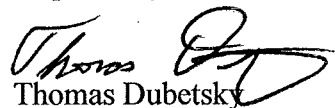
From: Thomas Dubetsky  
Asst. Fire Insp./Safety Officer

Re: Report on Unsafe Building Conditions 408 Carter Ave.  
SBL : 9-3-15

Following a review of the conditions in this structure as they relate to Section 75-2 of the Town Code, "Criteria for determination of unsafe conditions". It is the opinion of this office that the following section applies to this structure thereby making the adoption of an Unsafe Building Resolution applicable.

Item D. Those, which having been damaged by fire, wind or other causes so as to have become dangerous to life, safety, morals or the general health and welfare of the occupants or the people of the Town of Newburgh.

Respectfully submitted,



Thomas Dubetsky  
Asst. Fire Inspector/ Safety Officer

Unsafe Building  
Town of Newburgh  
Tax Map Section: 9-3-15  
Code Compliance Department  
Town of Newburgh  
308 Gardnertown Rd.  
Newburgh, New York 12550

Dear Edward A. Vanhouten,, .

With reference to the above described property, the residential structure has been declared by the Town Board of the Town of Newburgh to be unsafe due to fire damage. .

This notice as of this date includes an ORDER to make safe and secure or to remove said building shall commence within twenty (20) days of the serving notice as hereinafter provided, and shall be completed within forty – five (45) days thereafter.

That in the event of neglect or refusal of the persons served with this notice and order to comply with same, the Town Board will cause said building to be demolished and removed.

That the land on which said buildings or structures are located will be assessed for all costs and expenses incurred by the Town in connection with the proceedings to remove or secure including the cost of actually removing the said building or structure and/or a special proceeding to collect said cost including legal fees, may be instituted by the Town Board.

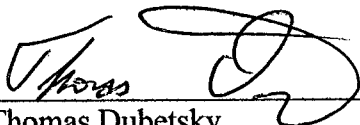
That on the 5<sup>th</sup>, day of August 2013 at 7:00pm, at the Town Hall, 1496 Rte. 300 in the Town of Newburgh, a hearing will be held before the Town Board at which time and place you will be given an opportunity to be heard in response to the evidence presented by the Town.

Attached is a certified copy of the “Resolution Determining Unsafe Building and Order to Make Safe or Remove” as passed by the Town Board, Town of Newburgh, on the 17<sup>th</sup> day of July 2013.

This was certified by the Town Clerk on the 18th day of July 2013

Your full cooperation in this matter will be appreciated and expected.

Dated: July 18,2013

  
\_\_\_\_\_  
Thomas Dubetsky  
Asst. Fire Insp./ Safety Officer  
Town of Newburgh



AUG - 5 2013

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At a meeting of the Town Board  
held at 1496 Rte. 300, in the Town of  
Newburgh on the 17<sup>th</sup> day of  
July 2013 at 7:00 pm

**Present:**

Wayne Booth, Supervisor  
Ernest Bello, Councilman  
Elizabeth Greene, Councilwoman  
Gilbert Piaquadio, Councilman  
George Woolsey, Councilman

**RESOLUTION DETERMINING  
UNSAFE BUILDINGS AND  
ORDER TO MAKE SAFE OR  
REMOVE**

WHERE AS, it was reported to the Town Board that a building addressed as 37 Taft Ave. in the Town of Newburgh owned by Colico Inc, said premises designated as Section 71, Block 7, Lot10 , might be dangerous or unsafe to the public and

WHERE AS, the Town Board ordered the Code Compliance Dept. to make an inspection and report of said site, and

WHERE AS, the Code Compliance Dept. did so inspect and deliver a report on said building to said Town Board on the 17<sup>th</sup> , day of July 2013 and

WHERE AS, the Town Board has carefully considered said report.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Newburgh declares that the building located on a portion of 37 Taft Ave. premises owned by Colico Inc.said premises designated as Section 71, Block 7, Lot 10 is unsafe and dangerous and comes within the confines of Chapter 75, Subsection 2, of the Town of Newburgh Municipal Code.

BE IT FURTHER RESOLVED AND ORDERED, that said building shall be made safe or removed and that work shall commence within (20) days of the serving of notice of this Resolution and shall be completed (45) days thereafter.

BE IT FURTHER RESOLVED AND ORDERED THAT a notice containing the information required under Section 75.5A.

The foregoing resolution was duly put to a vote on roll call which resulted as follows:

Wayne Booth voting  
Ernest Bello voting  
Elizabeth Greene voting  
Gil Piaquadio voting  
George Woolsey voting

WHERE AS, a Public Hearing has been scheduled for the 5<sup>th</sup> of August 2013 at 7:15 pm for the hearing of all disputes and challenges to the claiming of Unsafe Building status for the structure listed as 37 Taft Ave. in the Town of Newburgh.

# TOWN OF NEWBURGH

*Crossroads of the Northeast*

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OLD TOWN HALL  
308 GARDNERTOWN ROAD  
NEWBURGH, NEW YORK 12550

CODE COMPLIANCE DEPT.  
TELEPHONE 845-564-7801  
FAX LINE 845-564-7802

July 9, 2013

To: Wayne Booth, Supervisor  
Town Board Members

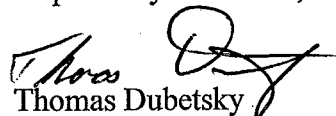
From: Thomas Dubetsky  
Asst. Fire Insp./Safety Officer

Re: Report on Unsafe Building Conditions 37 Taft Ave.  
SBL : 71-7-10

Following a review of the conditions in this structure as they relate to Section 75-2 of the Town Code, "Criteria for determination of unsafe conditions". It is the opinion of this office that the following section applies to this structure thereby making the adoption of an Unsafe Building Resolution applicable.

Item D. Those, which having been damaged by fire, wind or other causes so as to have become dangerous to life, safety, morals or the general health and welfare of the occupants or the people of the Town of Newburgh.

Respectfully submitted,



Thomas Dubetsky  
Asst. Fire Insp./ Safety Officer

Unsafe Building  
Town of Newburgh  
Tax Map Section: 71-7-10  
Code Compliance Department  
Town of Newburgh  
308 Gardnertown Rd.  
Newburgh, New York 12550

Dear Colico Inc.

With reference to the above described property, the commercial structure has been declared by the Town Board of the Town of Newburgh to be unsafe due to fire damage. .

This notice as of this date includes an ORDER to make safe and secure or to remove said building shall commence within twenty (20) days of the serving notice as hereinafter provided, and shall be completed within forty – five (45) days thereafter.

That in the event of neglect or refusal of the persons served with this notice and order to comply with same, the Town Board will cause said building to be demolished and removed.

That the land on which said buildings or structures are located will be assessed for all costs and expenses incurred by the Town in connection with the proceedings to remove or secure including the cost of actually removing the said building or structure and/or a special proceeding to collect said cost including legal fees, may be instituted by the Town Board.

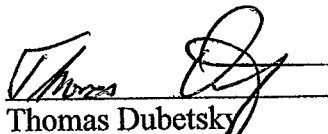
That on the 5<sup>th</sup> , day of August 2013 at 7:15pm, at the Town Hall, 1496 Rte. 300 in the Town of Newburgh, a hearing will be held before the Town Board at which time and place you will be given an opportunity to be heard in response to the evidence presented by the Town.

Attached is a certified copy of the “Resolution Determining Unsafe Building and Order to Make Safe or Remove” as passed by the Town Board, Town of Newburgh, on the 17<sup>th</sup> day of July 2013.

This was certified by the Town Clerk on the 18th day of July 2013

Your full cooperation in this matter will be appreciated and expected.

Dated: July 18,2013

  
\_\_\_\_\_  
Thomas Dubetsky  
Asst. Fire Insp./ Safety Officer  
Town of Newburgh

**7. ANIMAL CONTROL:**

**A. T-93 Withdrawal**

**B. T-94 Withdrawal**

**C. Authorization of Part Time Animal Control Officer**

AUG - 5 2013

7



**TOWN OF NEWBURGH ANIMAL CONTROL & SHELTER**

645 Gidney Ave. Newburgh, NY 12550

July 22, 2013

To: Town Board

Subject: Authorization to Pay Veterinarian Services Utilizing T-93 Account

I am requesting authorization to use the T-93 account to pay for veterinarian services from Newburgh Veterinary Hospital for June and for your authorization for payment of this voucher in the total amount of \$1492.70.

Sincerely,

A handwritten signature in black ink, appearing to read "Chantel Haight", is written over the printed name.

Chantel Haight

Animal Control Supervisor

Cc: Accounting

# TOWN OF NEWBURGH

1496 Route 300  
Newburgh, New York 12550  
(845) 564-4552

DEPARTMENT \_\_\_\_\_

CLAIMANT'S  
NAME  
AND  
ADDRESS

**NEWBURGH VETERINARY HOSPITAL**  
1716 Route 300  
Newburgh, NY 12550  
Tel: (845) 564-2660  
www.newburghvet.com

TERMS Net 30 Days

DO NOT WRITE IN THIS BOX

Date Voucher Received		VOUCHER NO.
FUND - APPROPRIATION	AMOUNT	
Total		
Abstract #		

Invoice # \_\_\_\_\_

Dates	Quantity	Description of Materials or Services	Unit Price	Amount
6/3/13	549640	Feline		3650
6/4/13	549703			13200
6/10/13	550108			677.25
6/11/13	550182			<600>
6/17/13	550662			652.95
<b>TOTAL</b>				1492.70

## CLAIMANT'S CERTIFICATION

I, Dora M Cast certify that the above account in the amount of \$ 1492.70 is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

7/16/13  
DATE

Dora M Cast  
SIGNATURE

Bookkeeper  
TITLE

(Space below for municipal use)

## DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the municipality on the dates stated and the charges are correct.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Official

## APPROVAL FOR PAYMENT

This claim is approved and ordered for paid from the appropriations indicated above

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Auditing Board

# INVOICE

## **Newburgh Veterinary Hospital**

1716 Route 300  
Newburgh, NY 12550  
845 564-2660

"Your pet is part of our family too." Visit us at [www.newburghvet.com](http://www.newburghvet.com)

**FOR:** Town of Newburgh - Feline  
645 Gidney Ave.  
Newburgh, NY 12550  
(845) 561-3344

**Printed:** 07-15-13 at 4:15p  
**Date:** 06-03-13  
**Account:** 4417  
**Invoice:** 549640

Date	For	Qty	Description	Price	Discount	Net Price
06-03-13	6/1/13 Orange K	1	FeLV/FIV ELISA in hosp	73.00	36.50	36.50 **
06-03-13		1	Feline Leukemia Elisa Negative			0.00
06-03-13		1	FIV Elisa Negative			0.00
Total charges, this invoice...						36.50
**Total discount included: 36.50						

Your invoice total reflects our **13Stray Cat Accounts** discount.

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LIKE US ON FACEBOOK.COM!

GOING AWAY?....BOOK YOUR PETS BOARDING RESERVATION TODAY!

In compliance with New York State law, all medications are non-refundable. We regret any inconveniences.

# INVOICE

## **Newburgh Veterinary Hospital**

1716 Route 300  
Newburgh, NY 12550  
845 564-2660

"Your pet is part of our family too." Visit us at [www.newburghvet.com](http://www.newburghvet.com)

**FOR:** Town of Newburgh - Feline  
645 Gidney Ave.  
Newburgh, NY 12550  
(845) 561-3344

**Printed:** 07-15-13 at 4:16p  
**Date:** 06-04-13  
**Account:** 4417  
**Invoice:** 549703

Date	For	Qty	Description	Price	Discount	Net Price
06-04-13	Mom And Kittens	3	FeLV/FIV ELISA in hosp	219.00	109.50	109.50 **
06-04-13		3	Blood Draw Fee	45.00	22.50	22.50 **
Total charges, this invoice...						132.00
**Total discount included: 132.00						

Your invoice total reflects our **13Stray Cat Accounts** discount.

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# INVOICE

## Newburgh Veterinary Hospital

1716 Route 300  
Newburgh, NY 12550  
845 564-2660

"Your pet is part of our family too." Visit us at [www.newburghvet.com](http://www.newburghvet.com)

**FOR:** Town of Newburgh - Feline  
645 Gidney Ave.  
Newburgh, NY 12550  
(845) 561-3344

**Printed:** 07-15-13 at 4:27p  
**Date:** 06-10-13  
**Account:** 4417  
**Invoice:** 550108

Date	For	Qty	Description	Price	Discount	Net Price
06-04-13	5/14/13 - Stray	1	Shampoo - Hydrapearls Rehydratir	12.00	6.00	6.00 **
06-04-13		1	Amoxicillin Drops 15ml (50mg/ml)	18.60	9.30	9.30 **
06-04-13		1	Erythromycin Ophthalmic Ointment	38.50	29.25	9.25 **
06-04-13		1	Flea Combs-Nylon	1.40	0.70	0.70 **
06-10-13	Strays From 6/1	8	FeLV/FIV ELISA in hosp	584.00	292.00	292.00 ** ✓
06-10-13		6	Feline rabies Imrab 1yr	174.00	87.00	87.00 ** ✓
	Today, your cat received the most advanced rabies protection available. PUREVAX Rabies vaccine gives your cat protection that is pure, safe and effective without the use of potentially harmful adjuvants.					
06-10-13		6	FELINE RHINO/PANLEUK/CALIC	150.00	75.00	75.00 ** ✓
	Your pet has been immunized against feline distemper, rhinotracheitis, and calicivirus. Occasionally listlessness, lethargy, or lack of appetite may occur. If severe listlessness or facial swelling occurs, please call us for advice.					
06-10-13		2	Blood Draw Fee	30.00	15.00	15.00 **
06-10-13		6	Revolution Cat 5.1-15lb single	111.00	55.50	55.50 **
06-10-13		1	Shelter euthanasia and body care f			65.00
06-10-13		1	Consult exam litter	125.00	62.50	62.50 **

Total charges, this invoice... 677.25

\*\*Total discount included: 632.25

Your invoice total reflects our **13Stray Cat Accounts** discount.

LIKE US ON FACEBOOK.COM!

GOING AWAY?...BOOK YOUR PETS BOARDING RESERVATION TODAY!

In compliance with New York State law, all medications are non-refundable. We regret any inconveniences.

# INVOICE

## ***Newburgh Veterinary Hospital***

1716 Route 300  
Newburgh, NY 12550  
845 564-2660

"Your pet is part of our family too." Visit us at [www.newburghvet.com](http://www.newburghvet.com)

**FOR:** Town of Newburgh - Feline  
645 Gidney Ave.  
Newburgh, NY 12550  
(845) 561-3344

**Printed:** 07-15-13 at 4:28p  
**Date:** 06-11-13  
**Account:** 4417  
**Invoice:** 550182

<b>Date</b>	<b>For</b>	<b>Qty</b>	<b>Description</b>	<b>Price</b>	<b>Discount</b>	<b>Net Price</b>
06-11-13	5/14/13 - Stray	-1	Shampoo - Hydrapearls Rehydratin			-6.00
Total charges, this invoice...						-6.00

LIKE US ON FACEBOOK.COM!

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In compliance with New York State law, all medications are non-refundable. We regret any inconveniences.

# INVOICE

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1716 Route 300  
Newburgh, NY 12550  
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"Your pet is part of our family too." Visit us at [www.newburghvet.com](http://www.newburghvet.com)

**FOR:** Town of Newburgh - Feline  
645 Gidney Ave.  
Newburgh, NY 12550  
(845) 561-3344

**Printed:** 07-15-13 at 4:28p  
**Date:** 06-17-13  
**Account:** 4417  
**Invoice:** 550662

Date	For	Qty	Description	Price	Discount	Net Price
06-11-13	Felines	6	KMR	33.00	16.50	16.50 **
06-11-13		2	Animal Nurser 2 oz	4.40	2.20	2.20 **
06-12-13	Kittens 6/12/13	3	FeLV/FIV ELISA in hosp	219.00	109.50	109.50 **
06-12-13		2	Blood Draw Fee	30.00	15.00	15.00 **
06-13-13		5	Revolution Cat 5.1-15lb single	92.50	46.25	46.25 **
06-13-13		2	OHE FELINE	259.00	129.50	129.50 **
Your pet has been spayed. This eliminates the risk of uterine infection and lowers the risk of breast tumors when she gets older. Expect her to be quiet and not as active for a couple of days. Restrict exercise for the next two weeks. This receipt certifies that your pet has been spayed. Please keep this with your pet's health records.						
06-13-13		2	-Isoflurane Gas Anesthesia			0.00
06-13-13		3	NEUTER/FELINE	150.00	75.00	75.00 **
06-13-13		5	Feline Rhino/Panleuk/Calici #1	125.00	62.50	62.50 **
Your cat has received the first in a series of immunizations to protect him/her against feline distemper, rhinotracheitis, and calicivirus. It is important to return for a followup booster in 3-4 weeks. Occasionally listlessness, lethargy, or localized discomfort may occur. If there is severe listlessness or facial swelling, please call us for advice.						
06-13-13		5	Recommend Fecal (please dropoff			0.00
Annual fecal microscopic exams are very important for the health of your pet and, since some worms are transmissible to humans, for the health of your family. Please bring us your pet's fecal sample at your earliest convenience						
06-13-13		5	Zoonoses			0.00
Discussed Zoonotic potential of intestinal parasites- in particular roundworms.						
06-13-13		1	Consult exam litter	100.00	50.00	50.00 **
06-13-13		0.20	Morphine Inject / ml			0.00
06-13-13		0.17	Telazol Injectable / 1 ml			0.00
06-16-13	Yoda 6/16/13	1	CONSULT / EXAM - Sick	59.00	29.50	29.50 **
06-16-13		1	Pet Insurance Review			0.00

Please visit [www.petinsurancereview.com](http://www.petinsurancereview.com) and [dogtime.com](http://dogtime.com) for an independent

review of all national pet health insurance plans

06-16-13	1 X-RAY SURVEY RADIOGRAPH:	189.50	94.75	94.75 **
06-16-13	1 Barium administration	44.50	22.25	22.25 **

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Total charges, this invoice... 652.95  
\*\*Total discount included: 652.95

Your invoice total reflects our **13Stray Cat Accounts** discount.

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LIKE US ON FACEBOOK.COM!

GOING AWAY?....BOOK YOUR PETS BOARDING RESERVATION TODAY!

In compliance with New York State law, all medications are non-refundable. We regret any inconveniences.

AUG - 5 2013

7B



**TOWN OF NEWBURGH ANIMAL CONTROL & SHELTER**

645 Gidney Ave. Newburgh, NY 12550

July 22, 2013

To: Town Board

Subject: Authorization to Pay Veterinarian Services Utilizing T-94 Account

I am requesting authorization to use the T-94 account to pay for veterinarian services from Newburgh Veterinary Hospital for the months of May and June for your authorization for payment of this voucher in the total amount of \$508.81.

Sincerely,

A handwritten signature in cursive script, appearing to read 'cah', followed by a long horizontal flourish.

Chantel Haight  
Animal Control Supervisor

Cc: Accounting

# TOWN OF NEWBURGH

1496 Route 300  
Newburgh, New York 12550  
(845) 564-4552

DO NOT WRITE IN THIS BOX

DEPARTMENT \_\_\_\_\_

CLAIMANT'S  
NAME  
AND  
ADDRESS

**NEWBURGH VETERINARY HOSPITAL**  
1716 Route 300  
Newburgh, NY 12550  
Tel: (845) 564-2660  
www.newburghvet.com

Date Voucher Received		VOUCHER NO.
FUND - APPROPRIATION	AMOUNT	
Total		
Abstract #		

TERMS \_\_\_\_\_

Net 30 Days

Invoice # \_\_\_\_\_

*Canine*

Dates	Quantity	Description of Materials or Services	Unit Price	Amount
5/28/13	549042			84.43
5/29/13	549159			29.00
5/29/13	549160			12.50
5/30/13	549235			12.08
6/17/13	550661			358.30
6/18/13	550703			12.50
<b>TOTAL</b>				<b>508.81</b>

### CLAIMANT'S CERTIFICATION

I, Dora M Cast, certify that the above account in the amount of \$ 508.81 is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

7/16/13  
DATE

Dora M Cast  
SIGNATURE

Bookkeeper  
TITLE

(Space below for municipal use)

### DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the municipality on the dates stated and the charges are correct.

Date \_\_\_\_\_

Authorized Official \_\_\_\_\_

### APPROVAL FOR PAYMENT

This claim is approved and ordered for paid from the appropriations indicated above

Date \_\_\_\_\_

Auditing Board \_\_\_\_\_

# INVOICE

## Newburgh Veterinary Hospital

1716 Route 300  
Newburgh, NY 12550  
845 564-2660

"Your pet is part of our family too." Visit us at [www.newburghvet.com](http://www.newburghvet.com)

**FOR:** Town of Newburgh - canine  
645 Gidney Ave  
Newburgh, NY 12550  
(845) 561-3344

**Printed:** 07-15-13 at 4:08p  
**Date:** 05-28-13  
**Account:** 19984  
**Invoice:** 549042

Date	For	Qty	Description	Price	Discount	Net Price
05-25-13	Bluferd	1	CONSULT / EXAM - Sick	59.00	29.50	29.50 **
05-25-13		1	Pet Insurance Review			0.00
Please visit <a href="http://www.petinsurancereview.com">www.petinsurancereview.com</a> and <a href="http://dogtime.com">dogtime.com</a> for an independent review of all national pet health insurance plans						
05-25-13		1	-ANTIINFLAMMATORY INJECTIO	41.50	20.75	20.75 **
Antiinflammatories will occasionally cause increased water consumption and urination. This should subside within a few days after any home prescriptions are finished.						
05-25-13		1	Loratadine 10mg tablets x 33 #168	15.00	7.50	7.50 **
05-25-13		1	Ear wash - Epiotic Advanced #168	18.37	9.19	9.18 **
05-25-13		1	Tresaderm Otic 15ml #168111	35.00	17.50	17.50 **

Total charges, this invoice... 84.43

\*\*Total discount included: 84.44

Your invoice total reflects our **13Stray Cat Accounts** discount.

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In compliance with New York State law, all medications are non-refundable. We regret any inconveniences.

# INVOICE

## **Newburgh Veterinary Hospital**

1716 Route 300  
Newburgh, NY 12550  
845 564-2660

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**FOR:** Town of Newburgh - canine  
645 Gidney Ave  
Newburgh, NY 12550  
(845) 561-3344

**Printed:** 07-15-13 at 4:08p  
**Date:** 05-29-13  
**Account:** 19984  
**Invoice:** 549159

Date	For	Qty	Description	Price	Discount	Net Price
05-29-13	Bluferd	1	FECAL (ParasiteScreen) T808	29.50	15.00	14.50 **
05-29-13	Stella Luna	1	FECAL (ParasiteScreen) T808	29.50	15.00	14.50 **
Total charges, this invoice...						29.00
**Total discount included: 30.00						

Your invoice total reflects our **13Stray Cat Accounts** discount.

---

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# INVOICE

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Newburgh, NY 12550  
845 564-2660

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**FOR:** Town of Newburgh - canine  
645 Gidney Ave  
Newburgh, NY 12550  
(845) 561-3344

**Printed:** 07-15-13 at 4:08p  
**Date:** 05-29-13  
**Account:** 19984  
**Invoice:** 549160

<b>Date</b>	<b>For</b>	<b>Qty</b>	<b>Description</b>	<b>Price</b>	<b>Discount</b>	<b>Net Price</b>
05-29-13	Canine	1	CANINE RABIES / 1YEAR	25.00	12.50	12.50 **
Total charges, this invoice...						12.50
**Total discount included: 12.50						

Your invoice total reflects our **13Stray Cat Accounts** discount.

---

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# INVOICE

## **Newburgh Veterinary Hospital**

1716 Route 300  
Newburgh, NY 12550  
845 564-2660

"Your pet is part of our family too." Visit us at [www.newburghvet.com](http://www.newburghvet.com)

**FOR:** Town of Newburgh - canine  
645 Gidney Ave  
Newburgh, NY 12550  
(845) 561-3344

**Printed:** 07-15-13 at 4:09p  
**Date:** 05-30-13  
**Account:** 19984  
**Invoice:** 549235

Date	For	Qty	Description	Price	Discount	Net Price
05-29-13	Bluferd	1	Amoxicillin 500 mg x 14 #168243	24.17	12.09	12.08 **
05-30-13		1	No Ova Seen			0.00
Total charges, this invoice...						12.08
**Total discount included: 12.09						

Your invoice total reflects our **13Stray Cat Accounts** discount.

---

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# INVOICE

## Newburgh Veterinary Hospital

1716 Route 300  
Newburgh, NY 12550  
845 564-2660

"Your pet is part of our family too." Visit us at [www.newburghvet.com](http://www.newburghvet.com)

**FOR:** Town of Newburgh - canine  
645 Gidney Ave  
Newburgh, NY 12550  
(845) 561-3344

**Printed:** 07-16-13 at 9:08a  
**Date:** 06-17-13  
**Account:** 19984  
**Invoice:** 550661

Date	For	Qty	Description	Price	Discount	Net Price
06-11-13	Canine	1	FECAL (ParasiteScreen) T808	29.50	14.75	14.75 **
06-12-13	Beagle/Terrier	1	CONSULT / EXAM - Annual Welln	46.50	23.25	23.25 **
06-12-13		1	Canine Dist/A2/PI/Parvo/Lepto1YR	25.00	12.50	12.50 **
Your pet has been vaccinated with Pfizer's new 5 in 1 DA2PPI , the best available protection against Distemper,Adenovirus, Parvovirus, Parainfluenza,and Leptosiprosis						
06-12-13		1	CANINE RABIES / 1YEAR	25.00	12.50	12.50 **
06-12-13		1	Canine Respiratory Complex- injec	25.00	12.50	12.50 **
Canine Kennel Cough is A HIGHLY contagious respiratory infection. Dogs can be exposed at any time through coughing or nose to nose contact. Boarding, grooming and or showing dogs can have incresased risk of exposure....please be sure to have your pet boosted every 12 months.						
06-12-13		1	Lyme,HW,Ehrlichia Accu Plus4(AC	49.50	21.00	28.50 **
06-12-13		2	Drontal Plus Intestinal Wormer 21-	78.00	39.00	39.00 **
06-12-13		1	FrontliPlusK9 23-44 lbSingle	17.50	8.75	8.75 **
06-12-13	Tucker	1	CONSULT / EXAM - Biannual Wel	46.50	23.25	23.25 **
06-12-13		1	Pet Insurance Review			0.00
Please visit <a href="http://www.petinsurancereview.com">www.petinsurancereview.com</a> and <a href="http://dogtime.com">dogtime.com</a> for an independent review of all national pet health insurance plans						
06-12-13		1	CANINE RABIES / 1YEAR	25.00	12.50	12.50 **
06-12-13		1	Canine Respiratory Complex- injec	25.00	12.50	12.50 **
Canine Kennel Cough is A HIGHLY contagious respiratory infection. Dogs can be exposed at any time through coughing or nose to nose contact. Boarding, grooming and or showing dogs can have incresased risk of exposure....please be sure to have your pet boosted every 12 months.						
06-12-13		1	Collar in Tx			0.00
06-12-13		1	Canine Dist/A2/PI/Parvo/Lepto1YR	25.00	12.50	12.50 **
Your pet has been vaccinated with Pfizer's new 5 in 1 DA2PPI , the best available protection against Distemper,Adenovirus, Parvovirus, Parainfluenza,and Leptosiprosis						

06-12-13		1 Shelter board run			21.50
06-12-13		1 Lyme,HW,Ehrlichia Accu Plus4(AC	49.50	21.00	28.50 **
06-12-13		1 FECAL (ParasiteScreen) T808	29.50	14.75	14.75 **
06-13-13	Beagle/Terrier	1 Ehrlichia Canis Elisa negative			0.00
06-13-13		1 Heartworm Elisa Negative			0.00
06-13-13		1 Anaplasma Equi Elisa Negative			0.00
06-13-13		3 Amoxicillin 250mg x14 #168766	38.10	19.05	19.05 **
06-13-13	Tucker	1 4DX Elisa Negative			0.00
06-13-13		1 No Ova Seen			0.00
06-13-13		1 NEUTER/CANINE <1YR	129.50	64.75	64.75 **
06-13-13		1 -Isoflurane Gas Anesthesia			0.00
06-13-13		1.30 Morphine Inject / ml			0.00
06-13-13		0.55 Telazol Injectable / 1 ml			0.00
06-14-13	Georgia Weidkam	1 CANINE RABIES / 1YEAR	25.00	12.50	12.50 **
06-14-13	Tabitha Terbush	1 CONSULT / EXAM - Sick - autopsy			175.00
06-14-13		1 Pet Insurance Review			0.00
Please visit <a href="http://www.petinsurancereview.com">www.petinsurancereview.com</a> and <a href="http://dogtime.com">dogtime.com</a> for an independent review of all national pet health insurance plans					

---

Total charges, this invoice... 548.55

\*\*Total discount included: 337.05

Your invoice total reflects our **13Stray Cat Accounts** discount.

---

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In compliance with New York State law, all medications are non-refundable. We regret any inconveniences.

# Newburgh Veterinary Hospital

1716 Route 300  
Newburgh, NY 12550  
845 564-2660

# INVOICE

"Your pet is part of our family too." Visit us at [www.newburghvet.com](http://www.newburghvet.com)

**FOR:** Town of Newburgh - canine  
645 Gidney Ave  
Newburgh, NY 12550  
(845) 561-3344

**Printed:** 07-16-13 at 9:26a  
**Date:** 06-17-13  
**Account:** 19984  
**Invoice:** 550661

Date	For	Qty	Description	Price	Discount	Net Price
06-11-13	Canine	1	FECAL (ParasiteScreen) T808	29.50	14.75	14.75 **
06-12-13	Beagle/Terrier	1	CONSULT / EXAM - Annual Welln	46.50	23.25	23.25 **
06-12-13		1	Canine Dist/A2/PI/Parvo/Lepto1YR	25.00	12.50	12.50 **
Your pet has been vaccinated with Pfizer's new 5 in 1 DA2PPI , the best available protection against Distemper,Adenovirus, Parvovirus, Parainfluenza,and Leptosiprosis						
06-12-13		1	CANINE RABIES / 1YEAR	25.00	12.50	12.50 **
06-12-13		1	Canine Respiratory Complex- injec	25.00	12.50	12.50 **
Canine Kennel Cough is A HIGHLY contagious respiratory infection. Dogs can be exposed at any time through coughing or nose to nose contact. Boarding, grooming and or showing dogs can have incresased risk of exposure....please be sure to have your pet boosted every 12 months.						
06-12-13		1	Lyme,HW,Ehrlichia Accu Plus4(AC	49.50	21.00	28.50 **
06-12-13		2	Drontal Plus Intestinal Wormer 21-	78.00	39.00	39.00 **
06-12-13		1	FrontliPlusK9 23-44 lbSingle	17.50	8.75	8.75 **
06-12-13	Tucker	1	CONSULT / EXAM - Biannual Wel	46.50	23.25	23.25 **
06-12-13		1	Pet Insurance Review			0.00
Please visit <a href="http://www.petinsurancereview.com">www.petinsurancereview.com</a> and <a href="http://dogtime.com">dogtime.com</a> for an independent review of all national pet health insurance plans						
06-12-13		1	CANINE RABIES / 1YEAR	25.00	12.50	12.50 **
06-12-13		1	Canine Respiratory Complex- injec	25.00	12.50	12.50 **
Canine Kennel Cough is A HIGHLY contagious respiratory infection. Dogs can be exposed at any time through coughing or nose to nose contact. Boarding, grooming and or showing dogs can have incresased risk of exposure....please be sure to have your pet boosted every 12 months.						
06-12-13		1	Collar in Tx			0.00
06-12-13		1	Canine Dist/A2/PI/Parvo/Lepto1YR	25.00	12.50	12.50 **
Your pet has been vaccinated with Pfizer's new 5 in 1 DA2PPI , the best available protection against Distemper,Adenovirus, Parvovirus, Parainfluenza,and Leptosiprosis						

06-12-13		1 Shelter board run			21.50
06-12-13		1 Lyme,HW,Ehrlichia Accu Plus4(AC			49.50
06-12-13		1 FECAL (ParasiteScreen) T808	29.50	14.75	14.75 **
06-13-13	Beagle/Terrier	1 Ehrlichia Canis Elisa negative			0.00
06-13-13		1 Heartworm Elisa Negative			0.00
06-13-13		1 Anaplasma Equi Elisa Negative			0.00
06-13-13		3 Amoxicillin 250mg x14 #168766	38.10	19.05	19.05 **
06-13-13	Tucker	1 4DX Elisa Negative			0.00
06-13-13		1 No Ova Seen			0.00
06-13-13		1 NEUTER/CANINE <1YR	129.50	64.75	64.75 **
06-13-13		1 -Isoflurane Gas Anesthesia			0.00
06-13-13		1.30 Morphine Inject / ml			0.00
06-13-13		0.55 Telazol Injectable / 1 ml			0.00
06-14-13	Georgia Weidkam	1 CANINE RABIES / 1YEAR	25.00	12.50	12.50 **
06-14-13	Tabitha Terbush	1 CONSULT / EXAM - Sick - autopsy			175.00
06-14-13		1 Pet Insurance Review			0.00

Please visit [www.petinsurancereview.com](http://www.petinsurancereview.com) and [dogtime.com](http://dogtime.com) for an independent review of all national pet health insurance plans

Total charges, this invoice... 569.55

\*\*Total discount included: 316.05

CK pmt <211.25>

Your invoice total reflects our **13Stray Cat Accounts** discount.

\$ 358.30

Balance due this invoice

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# INVOICE

## **Newburgh Veterinary Hospital**

1716 Route 300  
Newburgh, NY 12550  
845 564-2660

"Your pet is part of our family too." Visit us at [www.newburghvet.com](http://www.newburghvet.com)

**FOR:** Town of Newburgh - canine  
645 Gidney Ave  
Newburgh, NY 12550  
(845) 561-3344

**Printed:** 07-15-13 at 4:10p

**Date:** 06-18-13

**Account:** 19984

**Invoice:** 550703

<b>Date</b>	<b>For</b>	<b>Qty</b>	<b>Description</b>	<b>Price</b>	<b>Discount</b>	<b>Net Price</b>
06-18-13	Stray June Bug	1	CANINE RABIES / 1YEAR	25.00	12.50	12.50 **
Total charges, this invoice...						12.50
**Total discount included: 12.50						

Your invoice total reflects our **13Stray Cat Accounts** discount.

---

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AUG - 5 2013

7c



TOWN OF NEWBURGH ANIMAL CONTROL &  
SHELTER

645 GIDNEY AVE. NEWBURGH, NY 12550

(845)561-3344

FAX: (845)561-2220

[animalcontrol@hvc.rr.com](mailto:animalcontrol@hvc.rr.com)

To: Town Board ✓  
From: Chantel Haight, Animal Control Supervisor  
Date: July 31, 2013  
Subject: Open kennel position

For the last 6 weeks or so Angelia Meehan has been filling in for Mike Gallo as an Animal Shelter Helper. It has become apparent that she is very happy in this position and I would like to request that she be transferred from her current position (Animal Control Officer) to the position vacated by Mike Gallo.

Further, I would like to request approval to move forward with filling the position of Animal Control Officer.

Thank you in advance for your consideration of these matters.

Cc: Charlene Black, Personnel  
Mike Clancy, Police Chief



**8. ASSESSOR:**

**A. Appointment of "Sole Assessor"**

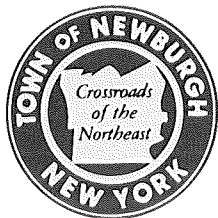
**B. Appointment of "Assessor" Clerk**

**C. Certiorari Settlement: Meihem Services Corp. (Auto Auction)**

JUL - 1 2013

AUG - 5 2013

g a



## TOWN OF NEWBURGH

1496 ROUTE 300, NEWBURGH, NEW YORK 12550

John T. Venezia  
Sole Assessor

845-564-4550

To: Supervisor Wayne Booth and  
Town Board Members

From: John T. Venezia

A handwritten signature in black ink, appearing to be 'J. Venezia', written over the printed name.

Date: June 25, 2013

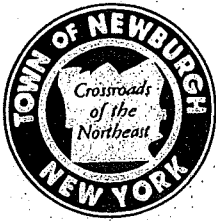
Subject: Reappointment to the position of Sole Assessor

On September 30, 2013 the 6-year term of Sole Assessor will expire. It has been more than a year since my appointment; it has truly been a pleasure and an honor to have served the Town Supervisor, Members of the Town Board and most of all, the Taxpayers of the Town of Newburgh. I am respectfully requesting to be reappointed for the next 6-year term.

John T. Venezia, IAO

AUG - 5 2013

88



## TOWN OF NEWBURGH

1496 Route 300, Newburgh, New York 12550

PERSONNEL DEPT.

PH: 845-566-7785  
Fax: 845-564-2170

To: Supervisor Wayne Booth ✓  
Town Council  
Jackie Calarco, Town Accountant

From: Charlene M Black, Personnel Director (C)

Date: July 30, 2013

Re: Assessor's Clerk

---

At your last meeting you approved Lindsay Mitchell to the position of Assessor's Clerk. Since then she has declined the position. Mr. Venezia has called Nancy Elgueta, who was our second choice, to see if she would be interested in the position and she is. Upon your approval Ms. Elgueta will need to complete her paperwork, physical and fingerprints. Tentative hire date will be August 8, 2013. Attached is her application and employee request form. Thank you in advance.

# TOWN OF NEWBURGH

## EMPLOYMENT REQUEST FORM

To: Personnel Department

NAME OF CANDIDATE: Nancy Elgueta

DEPARTMENT: Assessor

TITLE OF POSITION: Assessor's Clerk

FULL TIME OR PART TIME: Full time

HOURLY RATE: \$ 13.8844

IS POSITION FUNDED IN CURRENT BUDGET:  YES OR NO

FUND APPROPRIATION NUMBER: 1355.001

PROPOSED HIRE DATE: 8/8/13

NOTE: CANDIDATE CANNOT BEGIN WORK WITHOUT PRE-EMPLOYMENT PHYSICAL AND COMPLETION OF ALL REQUIRED PAPERWORK.

[Signature]  
DEPARTMENT HEAD SIGNATURE

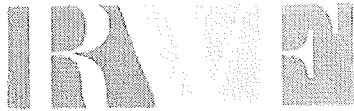
7/30/2013  
DATE

ORIGINAL APPLICATION SHOULD BE ON FILE IN THE PERSONNEL DEPARTMENT

COPY TO ACCOUNTING DEPARTMENT  
11/15/2010

AUG - 5 2013

8c



Rider Weiner & Frankel P.C.  
ATTORNEYS & COUNSELORS AT LAW

*Attorney-Client privileged*  
MEMORANDUM

P: 845.562.9100

F: 845.562.9126

655 Little Britain Road  
New Windsor, NY 12553

P.O. Box 2280  
Newburgh, NY 12550

**ATTORNEYS**

David L. Rider  
Charles E. Frankel  
Michael J. Matsler  
Mark C. Taylor  
Deborah Weisman-Estis  
M. Justin Rider  
Shay A. Humphrey  
Jeffrey S. Sculley  
Donna M. Badura  
Darren H. Fairlie

*M. J. Rider*  
(1906-1968)

*Elliott M. Weiner*  
(1915-1990)

**COUNSEL**

Stephen P. Duggan, III

**OF COUNSEL**

Craig F. Simon

TO: HON. WAYNE C. BOOTH, SUPERVISOR  
TOWN BOARD MEMBERS

FROM: MARK C. TAYLOR, ATTORNEY FOR THE TOWN

RE: SETTLEMENT OF TAX CERTIORARI (2011 and 2012)  
MANHEIM SERVICES CORP., (REGAL (AUTO DEALER)  
WAY AND ROUTE 17K – PRESENT AUTO AUCTION  
SITE)  
OUR FILE NO. 800.24

DATE: JULY 30, 2013

Enclosed are copies of a letter from Cathy Drobny, Esq., a proposed Consent Order and Judgment and charts showing the claimed refund liability and the approximate refunds that would be due from the taxing jurisdictions under the proposed settlement of the above referenced real property tax assessment appeal. Also enclosed is a map showing the parcel's location.

The settlement provides for reductions in the assessed value for 2011 and 2012 by \$1,337,400 from \$14,337,400 to \$13,000,000. The 2013 assessed value will be reduced to \$12,000,000, a \$2,337,400 reduction. The refund liability for the Town (not including special districts and the Fire District) for the reductions for 2011 and 2012 would be approximately \$30,833.62.

Also attached is a proposed resolution which would authorize the Settlement.

cc: Hon. Andrew J. Zarutskie, Town Clerk  
John Venezia, Town Sole Assessor (via e-mail)  
Mary Lou Venuto, Receiver of Taxes (via e-mail)  
Jacqueline Calarco, Town Accountant (via e-mail)  
David Murphy, Esq. and Cathy L. Drobny, Esq. (via e-mail)

HACKER MURPHY, LLP  
ATTORNEYS AT LAW  
7 AIRPORT PARK BOULEVARD  
LATHAM, NEW YORK 12110-1429  
TELEPHONE (518) 783-3643  
FACSIMILE (518) 783-8101  
WWW.HACKERMURPHY.COM

July 12, 2013

**VIA ELECTRONIC DELIVERY**

Mark C. Taylor, Esq.  
Rider, Weiner, Frankel & Calhelha, P.C.  
P.O. Box 2280  
Newburgh, New York 12550

RE: Manheim Services Corp.v. Town of Newburgh  
Index Nos.: 2011-7556 & 2012-5558  
Our File No.: 5018.081

Dear Mark:

Attached please find the proposed Consent Order and Judgment in reference to the above-entitled proceedings. The property is used to auction automobiles and is located on Regal Way (privately maintained road) and State Route 17K. It is improved by 3 buildings and contains 128.8 acres with parking areas for several thousand cars. This settlement was negotiated after review of the preliminary appraisal prepared by Empire State Appraisal Consultants for the Town. The settlement reduces the 2011 and 2012 assessment from \$14,337,400 to \$13,000,000. The 2013 assessment will be reduced from \$14,337,400 to \$12,000,000. After considering the cost of a trial-ready appraisal and litigation, John Venezia and I feel that this is a good settlement for the Town.

We recommend that the Town Board authorize us to enter into this settlement as proposed. Please place this matter on the agenda for the next Newburgh Town Board Meeting for approval. Please advise me once the Resolution passes and I will sign the original Consent Order and Judgment and forward it to the petitioner's attorney for filing.

I have attached for your review a copy of the refund liability chart which shows the potential liability and the proposed settlement with full refunds.

Please do not hesitate to contact me if you have any questions. Thank you.

Very truly yours,

HACKER MURPHY, LLP

By:



Cathy L. Drobny

[cdrobny@hackermurphy.com](mailto:cdrobny@hackermurphy.com)

CLD:kah  
Attachments  
cc: John T. Venezia, Assessor (via email)

SUPREME COURT OF THE STATE OF NEW YORK  
COUNTY OF ORANGE

---

In the Matter of the Application of  
MANHEIM SERVICES CORP.,

**CONSENT ORDER  
AND JUDGMENT**

Petitioner,

Index Nos.: 2011-7556  
2012-5558  
2013-

-against-

BOARD OF ASSESSMENT REVIEW and/or  
ASSESSOR OF THE TOWN OF NEWBURGH  
AND THE TOWN OF NEWBURGH, COUNTY  
OF ORANGE, NEW YORK,

Assigned Justice:  
Hon. Catherine M. Bartlett

Respondents.

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IT IS HEREBY STIPULATED AND AGREED by and between the undersigned, who are the attorneys of record for the above parties with full, direct and actual authority of their respective clients to do the same, that said proceeding shall be settled and compromised in the following manner:

1. These special proceedings shall be joined for a single disposition pursuant to §710 of the Real Property Tax Law on consent of counsel.

2. The 2011, 2012 and 2013 final assessments on the petitioner's subject property was fixed by the Assessor of the Town of Newburgh as follows:

Year	Tax Map No.	Property Location	Assessed Value
2011	89-1-69.11	Regal Way	\$14,337,400
2012	89-1-69.11	Regal Way	\$14,337,400

2013	89-1-69.11	Regal Way	\$14,337,400
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3. The 2011, 2012 and 2013 final assessments on the petitioner's real property shall be corrected, reduced and revised in the following manner:

<u>YEAR</u>	<u>TAX MAP NO.</u>	<u>ORIGINAL ASSESSMENT</u>	<u>REVISED ASSESSMENT</u>	<u>REDUCTION</u>
2011	89-1-69.11	\$14,337,400	\$13,000,000	(\$1,337,400)
2012	89-1-69.11	\$14,337,400	\$13,000,000	(\$1,337,400)
2013	89-1-69.11	\$14,337,400	\$12,000,000	(\$2,337,400)

4. The Assessor of the Town of Newburgh shall forthwith correct and revise the entry with respect to the final 2011, 2012 and 2013 assessment rolls of the Town in a manner consistent with the provisions of the preceding paragraphs.

5. The Town of Newburgh, the Valley Central School District, the County of Orange, and any special district for which taxes are levied based on the assessments made subject to this agreement, shall forthwith audit, pay and refund to Petitioner principal amounts of excess taxes paid by petitioner, all refund drafts being payable to "STAVITSKY & ASSOCIATES, LLC, as attorneys for Petitioner"; and said refunds should be tendered to Stavitsky & Associates, LLC, 350 Passaic Avenue, Fairfield, New Jersey 07004. Said refunds shall be for repayment of excess principal taxes paid and shall be made in accordance with local refunding procedures established and provided for such cases. Petitioner waives statutory interest from all refunds paid by the Town, County and School District if paid within 60 days of service of this Consent Order and Judgment with notice of entry thereon.



6. If applicable, corrected or amended property tax bills shall be furnished to petitioner by the Town of Newburgh, the County of Orange and/or the Valley Central School District, for any subsequent tax billing date for which amended tax bills are in order consistent with the terms and conditions of this agreement.

7. The judicial proceedings as to the assessed value of the subject property in dispute for 2011, 2012 and 2013, are being simultaneously compromised, settled and discontinued in accordance with the terms of this agreement without costs or disbursements and the parties are signifying, by their subscribing to the terms and conditions hereof, a full final and binding settlement of the special proceedings entitled above.

8. Real Property Tax Law §727 shall apply to this proceeding. Acknowledging the applicability of RPTL §727, the petitioner agrees not to file judicial petitions challenging the assessments of the subject property in 2014, 2015 and 2016 and also not to file any administrative grievances with the Board of Assessment Review as long as the assessed valuation of the subject property as agreed to for 2013 is not changed for 2014, 2015 and 2016, subject to the exceptions as set forth in Real Property Tax Law §727.

9. This Consent Order will be submitted to the New York State Supreme Court for signature and entry, and this proceeding shall thereupon be discontinued on the merits, without costs in favor of any party against another, subject to compliance with the refund provisions made part hereof. Any party may move this Court on notice to the other for any relief it shall deem appropriate for the construction or enforcement of this agreement.

DATED: \_\_\_\_\_, 2013

\_\_\_\_\_  
Cathy L. Drobny, Esq.  
Hacker Murphy, LLP  
Attorneys for Respondents  
7 Airport Park Boulevard  
Latham, New York 12110  
Tel: (518) 783-3843

DATED: \_\_\_\_\_, 2013

\_\_\_\_\_  
Bruce J. Stavitsky, Esq.  
Stavitsky & Associates, LLC  
350 Passaic Avenue  
Fairfield, New Jersey 07004  
Tel: (973) 227-1912

PRESENT: HON. CATHERINE M. BARTLETT, J.S.C.  
BE IT SO ORDERED AND ADJUDGED.

DATED: \_\_\_\_\_, 2013  
AT: \_\_\_\_\_, New York

\_\_\_\_\_  
Hon. Catherine M. Bartlett, J.S.C.

## Manheim Services Corp. v. T/O Newburgh - Settlement

Year	Parcel Number	Assessed Value	Reduced AV	Eq. Rate	FMV	Reduced FMV	Difference AV & Town's Offer	Tax Rate	Refund Liability
2011	89-1-69-11	\$ 14,337,400	\$ 13,000,000	35.60%	\$ 40,273,596	\$ 39,316,854	\$ 1,337,400	County 9.3141 Town 11.40 Fire-OL 3.92	\$ 12,456.68 \$ 15,292.91 -
							Valley Cent	School 58.09091 County 9.11 Town 11.65 Fire-OL 4.00	\$ 74,935.73 \$ 12,183.71 \$ 15,580.71 \$ 5,349.80
2012	89-1-69-11	\$ 14,337,400	\$ 13,000,000	39.02%	\$ 36,743,721	\$ 33,316,248	\$ 1,337,400	Valley Cent	\$ -
							Valley Cent	School 54.1392 County - Town - Fire-OL - Sp. Dist. -	\$ 72,405.77 - - - -
2013	89-1-69-11	\$ 14,337,400	\$ 12,000,000	39.50%	\$ 36,297,215	\$ 30,379,747	\$ 2,337,400	Valley Cent	\$ -
							Valley Cent	School - County - Town - Fire-OL - Sp. Dist. -	\$ - \$ - \$ - \$ - \$ -
							Valley Cent	School -	\$ -



At a meeting of the Town Board of the Town of Newburgh, held at the Town Hall, 1496 Route 300, in the Town of Newburgh, Orange County, New York on the \_\_\_th day of August, 2013 at 7:00 o'clock p.m.

PRESENT:

Wayne C. Booth, Supervisor

George Woolsey, Councilman

Gilbert J. Piaquadio, Councilman

Elizabeth J. Greene, Councilwoman

Ernest C. Bello, Jr., Councilman

RESOLUTION OF TOWN BOARD  
AUTHORIZING SETTLEMENT OF  
PROCEEDING UNDER ARTICLE  
7 OF THE REAL PROPERTY  
TAX LAW:  
SBL # 89-1-69.11  
MANHEIM SERVICES CORP.,  
(REGAL (AUTO DEALER) WAY AND  
ROUTE 17K),  
INDEX NUMBERS 2011-7556, 2012-5558,  
2013 -

Councilman/woman \_\_\_\_\_ presented the following resolution which was seconded by Councilman/woman \_\_\_\_\_.

WHEREAS, Manheim Services Corp. ("Petitioner") has instituted proceedings under Article 7 of the Real Property Tax Law by which Petitioner seeks to obtain judicial review and reduction of the assessment of certain real property in the Town of Newburgh, Orange County, New York located at Regal (Auto Dealer) Way and NYS Route 17K (Section 89-Block 1-Lot 69.11) on the tax assessment rolls for the tax years 2011 and 2012; and

WHEREAS, special counsel to the Town, Hacker & Murphy, LLP, has negotiated a settlement of the proceeding with the Petitioners, the terms of which are embodied in a proposed Consent Order and Judgment annexed hereto and recommended that the Town Board authorize the settlement; and

WHEREAS, the Town's Sole Assessor has also recommended that the settlement be authorized; and

WHEREAS, after review and discussion, the Town Board has determined it to be in the best interests of the Town to authorize the settlement.

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby authorizes and directs Hacker & Murphy, LLP to execute and deliver the Consent Order on behalf of the Town; and

BE IT FURTHER RESOLVED, that Hacker & Murphy, LLP, the Town Supervisor, the Attorney for the Town, the Town's Assessor and other officers of the Town are hereby authorized to take such actions and to make, execute and deliver, or cause to be made, executed and delivered, in the name of and on behalf of the Town, all such certificates, documents and papers as may be

necessary to effectuate and carry out the settlement; and

BE IT FURTHER RESOLVED that the aforesaid resolutions shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

George Woolsey, Councilman voting \_\_\_\_\_

Gilbert J. Piaquadio, Councilman voting \_\_\_\_\_

Elizabeth J. Greene, Councilwoman voting \_\_\_\_\_

Ernest C. Bello, Jr., Councilman voting \_\_\_\_\_

Wayne C. Booth, Supervisor voting \_\_\_\_\_

The resolution was thereupon declared duly adopted.

TOWN OF NEWBURGH		SECTION 85	
1	2	3	4
5	6	7	8
9	10	11	12
13	14	15	16
17	18	19	20
21	22	23	24
25	26	27	28
29	30	31	32
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41	42	43	44
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69	70	71	72
73	74	75	76
77	78	79	80
81	82	83	84
85	86	87	88
89	90	91	92
93	94	95	96
97	98	99	100

**LEGEND**

**ORANGE COUNTY - NEW YORK**

NOTICE: This map is prepared for the purpose of showing the location of the subject property in relation to the other sections of the town of Newburgh, Orange County, New York. It is not intended to show the location of the subject property in relation to the other sections of the county or state.

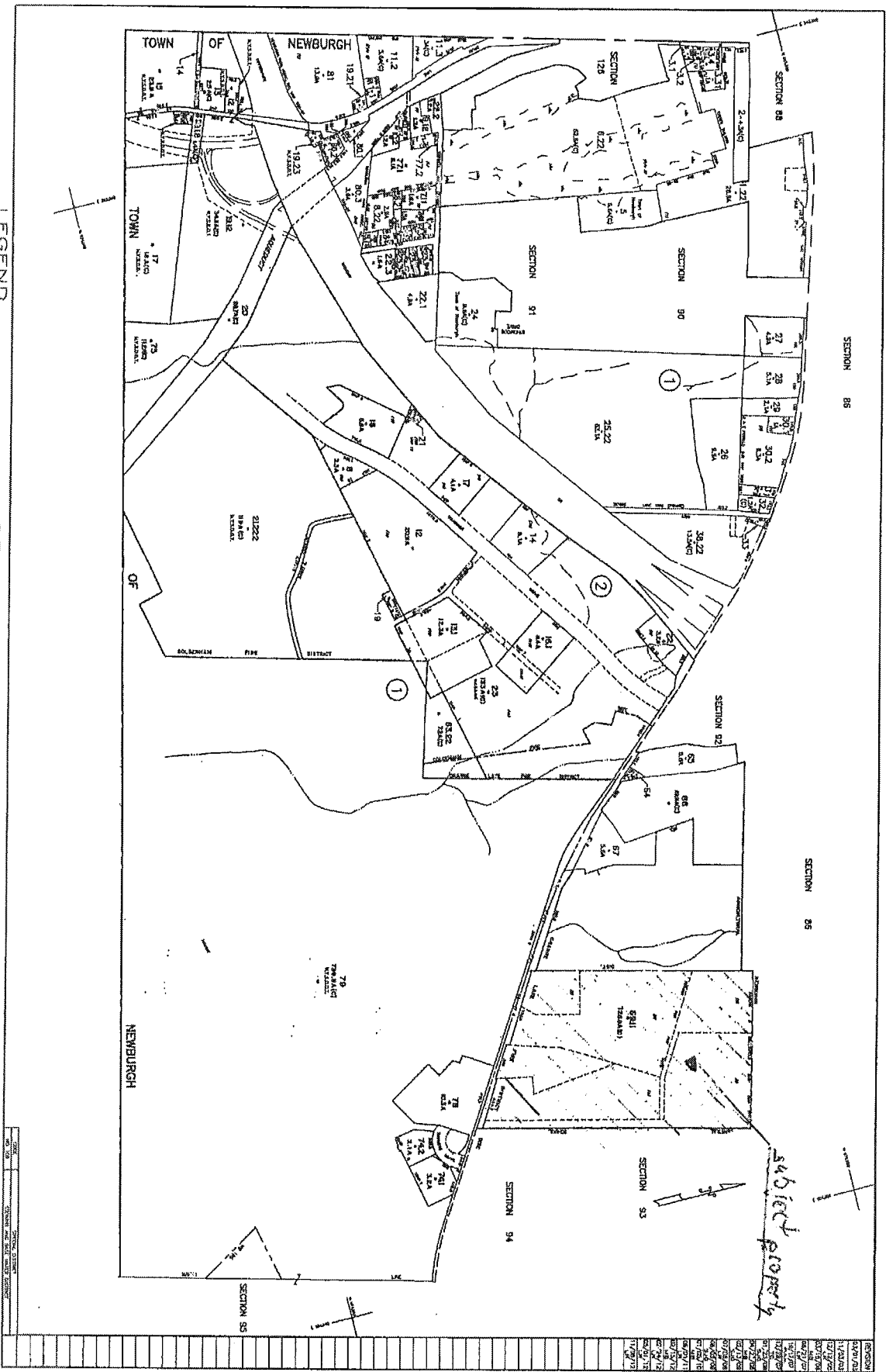


SECTION 85

TOWN OF NEWBURGH

Scale 1" = 400'

Section No. 85



9. DEPARTMENT OF PUBLIC WORKS:
  - A. Appointment of Full Time Clerk
  - B. Appointment of Part Time Clerk
  - C. Authorization to Post for Vacant Laborers Position for Water Distribution
  - D. Budget Transfer



AUG - 5 2013

ga

**TOWN OF NEWBURGH**  
**COMMISSIONER OF PUBLIC WORKS**  
311 NYS Route 32  
Newburgh, New York 12550  
(845) 564-7813

**MEMORANDUM**

**TO:** Wayne Booth, Town Supervisor and Town Board Members

**From:** John Platt, Commissioner of Public Works



**Date:** July 24, 2013

**Re: Office Clerk Interviews and Selection Recommendation**

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As I'm sure you are aware, Edith Johnson is retiring from her position at the Water and Sewer Departments and her last day of work is Monday, July 29, 2013. In anticipation of her retirement, this position was posted and I received a list of interested applicants. Interviews were conducted in the Town Board Meeting Room in Town Hall on Friday, June 21 and Tuesday, June 25, 2013 to fill this position. Charlene Black, Personnel Director, was in attendance throughout the interviews. All of the applicants interviewed were evaluated on their qualifications, experience, knowledge and skills as related to meet the specifications of this important position.

Although it was a very hard decision due to the list of very qualified applicants, I am pleased to recommend Mary Butler from the Assessor's Office to fill this position.

As the above requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you. Thank you.

AUG - 5 2013

9B

**TOWN OF NEWBURGH  
COMMISSIONER OF PUBLIC WORKS**  
311 NYS Route 32  
Newburgh, New York 12550  
(845) 564-7813

**MEMORANDUM**

**TO:** Wayne Booth, Town Supervisor and Town Board Members

**From:** John Platt, Commissioner of Public Works



**Date:** July 24, 2013

**Re: Part Time Office Clerk**

---

Edith Johnson retired from her position at the Water and Sewer Departments on Monday, July 29, 2013. In anticipation of her retirement, Edith indicated in her letter to the Town Board that she would be willing to come back and work part time helping to train her permanent replacement. I would like to use Edith to fill the vacant part time office clerk position presently within the 2013 Budget.

As the above requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you. Thank you.

Cc; Charlene Black, Personnel Director

ac

**TOWN OF NEWBURGH**  
**COMMISSIONER OF PUBLIC WORKS**  
311 NYS Route 32  
Newburgh, New York 12550  
(845) 564-7813

**MEMORANDUM**

**TO:** Wayne Booth, Town Supervisor and Town Board Members

**From:** John Platt, Commissioner of Public Works 

**Date:** July 29, 2013

**Re: Vacant Laborer Position in Water Department**

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There presently exists a vacant laborer position within the water department that was included within the 2013 Budget in anticipation of the additional work load of staff members due to the water meter replacement program presently in motion at the water department. Once training has been completed for new office staff using the Collector's Office software, we will start to increase the number of new water meter installations. Training will be completed during the month of August and I would like to fill this laborer position before we start to read meters again for the 3<sup>rd</sup> quarter billing cycle starting after Labor Day. We will need this new position to help read meters while other senior staff members install new water meters.

As the above requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you. Thank you.

Cc; Charlene Black, Personnel Director

AUG - 5 2013

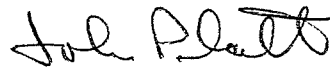
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**TOWN OF NEWBURGH  
COMMISSIONER OF PUBLIC WORKS**  
311 NYS Route 32  
Newburgh, New York 12550  
(845) 564-7813

**MEMORANDUM**

**TO:** Wayne Booth, Town Supervisor and Town Board Members

**From:** John Platt, Commissioner of Public Works



**Date:** July 26, 2013

**Re:** Budget transfer – Sludge hauling and disposal

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I am respectfully requesting that a budgetary transfer for the following budget lines.

From: 8330.0472 - \$15,000.00  
To: 8330.0457 - \$15,000.00

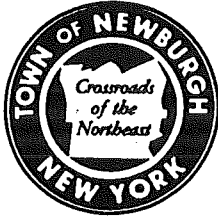
As the above requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you. Thank you.

**Cc;** Jackie Calarco, Town Accountant  
James Osborne, Town Engineer

**10.HIGHWAY: Hiring of Full Time Laborer**

AUG - 5 2013

LO.



# HIGHWAY DEPARTMENT

90 GARDNERTOWN ROAD  
NEWBURGH, NEW YORK 12550

TELEPHONE 845-561-2177  
FAX 845-561-8987

DARRELL BENEDICT  
HIGHWAY SUPERINTENDENT

TODD DEPEW  
DEPUTY HIGHWAY SUPERINTENDENT

**TO:** Wayne C. Booth, Supervisor & Town Board Members  
**FROM:** Darrell Benedict, Highway Superintendent *DB/ck*  
**DATE:** July 25, 2013  
**RE:** Travis Smith

I am requesting permission to hire Travis Smith as a full time employee, to replace Steve Wilson. Travis has been working as a seasonal employee to date. If you have any questions feel free to contact me. Thank you

**DB:ch**

**cc: John Platt, DPW Commissioner  
Charlene Black, Personnel Department**

**11. POLICE:**

**A. Appointment of Part Time Police Officer(s)**

**B. Purchase of Audio Recorder**

11a



**TOWN OF NEWBURGH POLICE DEPARTMENT**

300 Gardnertown Road, Newburgh, New York 12550

Michael Clancy  
Chief Michael Clancy

(845) 564-1100

July 29, 2013

To: Town Board

From: Chief Michael Clancy

Subject: Authorization to Hire Part-Time Police Officer

Jason Fitzsimmons has passed a physical, drug test and psychological exam. Therefore I am requesting authorization to hire him as part-time Police at the starting salary of \$24.00 an hour.

Respectfully Submitted,

  
Chief Michael Clancy

cc: Charlene Black



# TOWN OF NEWBURGH

## EMPLOYMENT REQUEST FORM

**To: Personnel Department**

NAME OF CANDIDATE: Jason Fitzsimmons

DEPARTMENT: Police

TITLE OF POSITION: Police Officer

FULL TIME OR PART TIME: P/T

HOURLY RATE: \$ 24.00 / hr.

IS POSITION FUNDED IN CURRENT BUDGET:  YES OR NO

FUND APPROPRIATION NUMBER: 3120.1

PROPOSED HIRE DATE: As soon as possible

NOTE: CANDIDATE CANNOT BEGIN WORK WITHOUT PRE-EMPLOYMENT PHYSICAL AND COMPLETION OF ALL REQUIRED PAPERWORK.

Michael Clancy  
DEPARTMENT HEAD SIGNATURE

7/29/13  
DATE

**ORIGINAL APPLICATION SHOULD BE ON FILE IN THE PERSONNEL  
DEPARTMENT**

COPY TO ACCOUNTING DEPARTMENT  
11/15/2010

AUG - 5 2013

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**TOWN OF NEWBURGH POLICE DEPARTMENT**

300 Gardnertown Road, Newburgh, New York 12550

Michael Clancy  
Chief Michael Clancy

(845) 564-1100

July 29, 2013

To: Town Board

From: Chief Michael Clancy

Subject: Equipment Proposal

The Police Department's 2013 budget included funding for five marked police vehicles. As manpower has not increased the mileage on the current fleet has not significantly increased. In fact, the mileage being put on the marked vehicles has declined so much that we are just now putting marked vehicles purchased in 2012 in service. With that being said, we will not need two of the marked vehicles budgeted for 2013. Those two vehicles and associated equipment would average \$58,000.00.

I am requesting to use that money for equipment imperative to the operation of the Police Department. The equipment proposed is as follows:

1. **Radio & Telephone Recording System:** The current recording system has not been working for several weeks. The system is old and we do not have a maintenance contract at this time. We have had requests from the District Attorney's Office, Defense Attorneys and Courts for recordings of radio transmissions and telephone conversations that we have not been able to provide due to the system not working. In addition, we are unable to properly investigate personnel complaints when related to a radio transmission or telephone call. These problems have the potential to put added liability on the Town should there be a question about police response to a call for service.

We are requesting to purchase a Verint Audio Log Recording System. This item is on state bid with a purchase price of \$17,879.00, which includes five years of maintenance.

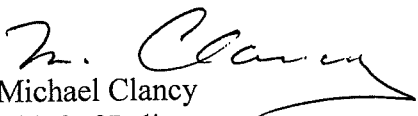
2. **Network Reconfiguration:** Network reconfiguration is necessary to safeguard our computer systems, allow more efficient use of computers installed in patrol

vehicles and reduction in the amount of time officers spend doing paperwork inside headquarters. Two-thirds of our patrol vehicles are currently equipped with laptop computers and we expect additional laptops to be installed in the next couple of months. In the past year officers using vehicles with laptops have been able to complete traffic tickets and accident reports in the vehicle thus eliminating handwritten paperwork and reducing time spent at traffic stops and accidents. During this time we have also seen an increase in citations being issued. Ideally, officers should be able to complete other types of reports, search for records and perform other vital tasks from their vehicle laptops. We can move in that direction by reconfiguring our network. Reconfiguration will also provide better security for our computer system. Our current firewall cannot handle traffic from additional computers that will be added to our system in the next couple of months. There is also no support for our current firewall as it is outdated. Reconfiguration will also provide Iprism which is an internet monitoring program to prevent access to unauthorized internet sites. We have obtained a quote in the amount \$27,059.51 for the proposed reconfiguration from the Town of New Windsor's IT Department, please see attached.

- 3. Defibrillators:** We currently only have one working defibrillator which is located in the lobby of the station. It is outdated and needs to be replaced. We would like to purchase five, three to be kept in patrol vehicles and an additional two to be kept in the station. The approximate cost for a defibrillator unit is \$1,500.00.

Please contact me if you have any concerns or questions regarding this equipment request.

Thank you,

  
Michael Clancy  
Chief of Police



business electronics, inc.

*Recording System*  
*(for phones + radios)*

1492 Highland Ave., Unit 4, Rte. 10  
Cheshire, CT 06410

Tel: 203-272-5337  
Fax: 203-271-3616  
Web: www.beinc.com

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## **Solution Overview For Newburgh Town Police Department**

Business Electronics, Inc. will install, test, train, warrant and maintain the Verint Audiolog Communications Recording Solution for Newburgh Town Police Department.

This upgrade provides the latest Verint offering that is loaded with features to meet all market needs.

The Verint Audiolog, Rel 5 software can be installed and utilized in several applications, including Quick Retrieval of information for Incident Verification, Incident Reconstruction for the recreation of an occurrence, Quality Monitoring to assure the quality of service is meeting your department's goals and Training to help identify training requirements. The system also can provide traditional Telephone, Radio, Screen and VoIP recording in a single properly sized server.

The Verint leading edge technology and the unmatched award winning support & experience provided by Business Electronics, Inc. will assure a worry free recording solution investment.

The Verint R5 Audiolog software bundle includes:

- Secure Digital Fingerprinting of all recording (Provides Proof of Authenticity)
- ◇ New Insight Center - A powerful Web browser based multi-media & Multi-Channel search & replay user interface
- ◇ Instant Recall Remote License - Provides instant Incident Verification or recordings
- ◇ Client Access Licenses (now 1 license per channel included)
- ◇ Live Monitoring
- ◇ Administrative Management
- ◇ Network Connectivity
- ◇ Network Attached Upload capabilities (archive recordings to your network storage for long term storage)
- ◇ Windows Vista & Windows 7 Client support
- ◇ Windows Server 2008 & SQL 2008 Server support
- ◇ Remote Programming & Alarm Notification

With proper permissions your staff can review recordings over the LAN, save recordings to their desktop and copy calls to your media of choice.

Remote Maintenance Software Package allows system diagnostics, maintenance, and service via VPN or dial up connectivity providing a high level of service and quicker dispatching if needed.

The Verint Audiolog solution is capable of integrating with all major PBX & VoIP telephone communication platforms & CAD systems. Additionally, Template based Quality Assessment, Screen Recording & Post Call Analytics add on options are available.

*For Audiolog Turnkey server specifications, refer to the Exhibit D Server Specs Sheet/TAB.*



business electronics, Inc.

1492 Highland Ave., Unit 4, Rte. 10  
Cheshire, CT 06410

Tel: 203-272-5337  
Fax: 203-271-3616  
Web: www.beiinc.com

VERINT IMPACT 360<sup>®</sup> powered by AUDILOG

**A Proposal to Install a Verint Audilog 7 Channel Communications Recording Solution**

Date: 7/31/2013

Proposal #: 6132

**Proposed to:**

Newburgh Town Police Department  
300 Gardnertown Road  
Newburgh, NY 12550

Contact: Deputy Chief Bruce Campbell  
Tel: (845) 564-1100  
Email: bcampbell@townofnewburghpd.org

**PROJECT OVERVIEW & EXPECTATIONS**

BEI will provide the Verint Audilog system with the latest Audilog Rel. 5.0 software. The software will be installed on a Audilog 5000 Series Chassis which a Rack Mountable chassis, with Microsoft Server 2008 R2 w/5 CALS, Dual Hot Swap RAID1 1TB HDD's & Dual Hot Swap 800W Power Supplies. BEI is providing the customer with 8 channel licenses along with the ability to search for calls based on time, date & channel.

QTY	DESCRIPTION	UNIT COST	EXTENDED	TOTAL COST
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**AUDIO ACQUISITION BOARDS & LICENSES**

8	Competitive Trade-in for Audilog Operational Recording Licenses (per channel)	\$525.00	\$375.00	\$3,000.00
1	8 Channel Digital Audio Acquisition Channel Card	\$1,285.00	\$985.00	\$985.00
1	8 Channel Analog Audio Acquisition Channel Card	\$1,285.00	\$985.00	\$985.00

**SOFTWARE APPLICATIONS & LICENSES**

1	Audilog Software Bundle: 12-Web Browser Based Search & Replay (Concurrent Access)* Secure Digital Fingerprinting of recordings for Proof of Authenticity 1-Audilog Management Software (AMC) Server Module 12-Audilog Management Software (AMC) Client Module 12-Audilog Remote Player Clients 12-Audilog Instant Recall Client License 12-Audilog Scenario Reconstruction Multi Channel Player License Audilog Remote Maintenance & Diagnostic Package Network Attached Storage Upload Capabilities to customer's NAS or SAN SMDR/NENA RS232 CAD Spill Integration Capabilities	\$2,500.00	\$2,080.00	\$2,080.00
<b>Total Audilog Hardware &amp; Software:</b>				<b>\$7,050.00</b>

**SERVER HARDWARE & SOFTWARE OPTIONS "Turnkey"**

1	5000 Series PRO REDUNDANT Rack Mount Chassis Bundle w/Windows 2008 R2 & 4GB RAM DUAL Core Intel Processor, Windows Server 2008 (5 Cals) & SQL 2008 Express Database 4GB RAM, 2 x Hot Swap 1TB 7200 RPM ES SATA HDD (RAID1 1TB Total Storage) Integrated DUAL Intel PCI-e Gb NIC (Redundant) Hot Swap 800W Power Supply	\$3,280.00	\$3,075.00	\$3,075.00
<b>Total Server Hardware &amp; Software Options:</b>				<b>\$3,075.00</b>

**Total All Hardware/Software: \$10,125.00**

**Total Professional Services (Includes Site Survey, Installation & Training): \$1,800.00**

**Total Investment with Trade-In: \$11,925.00**

**BEI MAINTENANCE & MFG TIER II MAINTENANCE**

First Year BEI (9:00 x 5:00) Maintenance	Included	
First Year Verint (9:00 x 5:00) TIER II Maintenance	Included	
4 Additional Years BEI (9:00 x 5:00) Maintenance	\$4,200.00	
4 Additional Years Verint (9:00 x 5:00) TIER II Maintenance	\$2,090.00	
Prepaid Maintenance Discount (8% Discount on BEI Maintenance)	(\$336.00)	
<b>Total Investment with 5 Years Maintenance:</b>		<b>\$17,879.00</b>

**NOTES**

\*The Audilog servers IIS service will be used for applications with a maximum of 6 Browser Based Concurrent Access's is required. A separate server will be required when more that 5 Concurrent Access's are required.

**BEI MAINTENANCE & MFG TIER II MAINTENANCE**

First Year BEI (9:00 x 5:00) Maintenance Included  
First Year Verint (9:00 x 5:00) TIER II Maintenance Included

**TERMS AND CONDITIONS:**

- A **WARRANTY & MAINTENANCE INFORMATION:** System fully warranted for 12-Months, parts and labor. See Exhibit A.
- A **MFG TIER II MAINTENANCE:** First Year Verint Tier II Maintenance & Support Included. See Exhibit B.
- B **INSTALLATION ASSUMPTIONS & EXPECTATIONS:** BEI requires that all Network & Audio connections be provided by the customer with in 10' of the Verint recorder. Customer will also need to provide the necessary resources to allow BEI access to Network(s), PC's and all locations required. If customer resources delay the installation/upgrade or are not available while BEI is onsite or if BEI is required to extend the connections, requiring additional labor and/or material, additional charges will be applicable. Please see Exhibit C for all project expectations.
- C **ORDER ACCEPTANCE & DELIVERY:** Order will be processed once the BEI proposal has been signed, all pages initialed and a written purchase order is received. Estimated delivery once order processed is 30-60 days.
- D **ORDER RETURNS:** Custom equipment orders may not be returned. Stock merchandise and accessories may be returned if in the original packaging provided a restocking fee of not less than twenty-five percent (25%) or such greater restocking fee as determined by BEI's supplier.
- E **SALES TAX:** This quote does not include State taxes. Customer to provide tax exempt certificate or taxes will be added to the invoice.
- F **PAYMENT TERMS:** Balance due 30 days after cutover.
- G **QUOTATION IS VALID FOR 90 DAYS**

Please mail purchase orders to Business Electronics, Inc. 1492 Highland Ave., Unit 4, Rt.10 Cheshire, CT 06410 or FAX-203-271-3616

**ACCEPTANCE & APPROVAL**

Signature below specifies that the above prices, specifications and conditions are satisfactory and are hereby accepted. The Seller is authorized to do the work as specified. Payment will be made as outlined, and I (the customer) agree to all conditions outlined in this proposal.

NEWBURGH TOWN POLICE DEPARTMENT

\_\_\_\_\_  
Please Print Name (Required)

\_\_\_\_\_  
Date of Acceptance:

BUSINESS ELECTRONICS, INC.

EMAILED

STEPHEN B. SICKELS

Sr. Account Executive

(203) 271-5222



**business electronics, inc.**

1492 Highland Ave., Unit 4, Rte. 10  
Cheshire, CT 06410

Tel: 203-272-5337  
Fax: 203-271-3616  
Web: www.beiinc.com

**A Proposal to Install a Verint Audiolog 7 Channel Communications Recording Solution**

Date: 07/31/13  
Proposal #: 6132

Proposed to:

Newburgh Town Police Department  
300 Gardnertown Road  
Newburgh, NY 12550

Contact: Deputy Chief Bruce Campbell  
Tel: (845) 564-1100  
Email: bcampbell@townofnewburghpd.org

**LEASING**

**LEASING OPTION**

**Payment**

5 Year Annual Lease with 1 Year (9:00 x 5) Maintenance, \$1.00 Buyout	\$2,755.97 per year
5 Year Annual Lease with 5 Years (9:00 x 5) Maintenance, \$1.00 Buyout	\$4,146.14 per year

**Note:**

First payment payable to BEI is required with order. Figures are approximate. Applicable tax and lease documentation fees are in addition. Subject to credit approval.

Initial: \_\_\_\_\_

# Town of Newburgh Network Reconfiguration

Prepared by: Patrick Mangano, Deputy CITO, Town of New Windsor

: Yearly recoccurring fee  
 : Renewal every 2 years

Category	Product	Model Number	Budget Price
<b>Hardware</b>			
Firewall	Zyxel USG-200	USG-200	\$600.00
Switch	Netgear 48 Port gigabit	GS748TS	\$600.00
Server	Dell Poweredge <i>Strike Bid</i>	T-320	\$4,000.00
			\$2,500.00
			File / Impact Server
			Retail pricing on Iprism Hardware, often specials and multiyear discounts available
Iprism	Iprism Internet Monitoring and Control - Device 25h		\$1,795.00
Iprism	Subscription/Maintenance for 50-100 users	n/a	\$500.00
Backup	External Hard Drives for two servers for backup	n/a	
			Retail pricing on Iprism Filtering Subscription
			Backup on both servers
<b>Software</b>			
Netmotion	Netmotion Wireless Base License	n/a	\$2,400.00
Netmotion	Netmotion Policy Management License	n/a	\$900.00
Netmotion	Yearly Netmotion Support	n/a	\$825.00
Terminal Srv	Terminal Server Car licenses	6VC-02094	\$793.95
Exchange	Exchange Server Base License	312-04281	\$443.05
Exchange	Exchange Server Device Licenses	381-04354	\$1,266.90
Exchange	Pytheas Mailgate License for Exchange Server	n/a	\$902.00
Antivirus	AVG 40 user Business Edition - 30% Gov Disc.	2 years of updates	\$1,041.60
Antivirus	Malwarebytes 30 User Malware Protection	n/a	\$450.00
Backup	Offsite Backup	n/a	\$498.00
SQL	Microsoft SQL 2012 Base License	228-09904	\$561.81
SQL	Microsoft SQL 2012 Device License	359-05678	\$3,922.20
			Database software required for Impact
			SQL Server 2012 30 device licenses
<b>Labor</b>			
Impact	Impact Software Move	n/a	\$750.00
			Impact fee to move Impact to new server

NWIT	New Windsor IT Labor	n/a	\$2,310.00	40 hours labor - Includes moving all computers to Windows Active Directory Domain, setting up of user accounts for all users, setting up of group policy, setting up Exchange, installation of new servers, Antivirus, Malwarebytes, setup of Terminal Server and Netmotion, installation and configuration of firewall and other troubleshooting as needed. Actual time billed, estimated one week time for complete setup.
------	----------------------	-----	------------	--

**Total Cost      \$27,059.51**



**12. ENGINEERING:**

- A. Bid Schedule for “Laurie Lane & Grandview Drive” Water Main Extensions**
- B. Award of Bid for “Removal and Disposal of Alum Sludge” for 2013**
- C. Chadwick Lake Filter Plant Manganese Treatment System—  
Change Order**
- D. Chadwick Lake Park Additions and Improvements:**
  - i. SEQRA**
  - ii. Resolution Authorizing Grant Application**
  - iii. SDS Design Service**

12a

**TOWN OF NEWBURGH  
TOWN ENGINEER  
1496 Rte. 300  
Newburgh, NY 12550  
(845) 564-7814**

**MEMORANDUM**

**TO:** Wayne Booth, Town Supervisor & Town Board  
**FROM:** James W. Osborne, Town Engineer *JWO*  
**DATE:** July 25, 2013  
**RE:** W \ **LAURIE LANE & GRANDVIEW DRIVE  
WATER MAIN EXTENSION**

I am proposing the following bid schedule for the above referenced project:

Advertise for Bids	Friday, August 2, 2013 (Sentinel & Times Herald Record)
	Wednesday, August 7, 2013 (Mid-Hudson Times)
Open Bids	Thursday, August 29 (2:00 PM)
Award Contract	Wednesday, September 4, 2013
Pre-Construction Mtg. & Contract Signing	Monday, September 16, 2013

As the above requires Town Board action, I am requesting that this item be placed on the next available agenda. If you have any questions or comments, I am available to discuss them with you.

JWO/id


cc: **A. Zarutskie, Town Clerk**  
J. Platt, DPW Comm.  
D. Benedict, Hwy. Supt.  
J. Calarco, Accountant  
J. Dopico, Maser Consult.

AUG - 5 2013

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**TOWN OF NEWBURGH  
TOWN ENGINEER  
1496 Rte. 300  
Newburgh, NY 12550  
(845) 564-7814**

**MEMORANDUM**

**TO:** Wayne Booth, Town Supervisor & Town Board  
**FROM:** James W. Osborne, Town Engineer   
**DATE:** August 2, 2013  
**RE:** W \ **WATER SUPPLY – AWARDS OF ALUM SLUDGE  
REMOVAL & DISPOSAL BID and WATER TREATMENT  
CHEMICALS BIDS**

On 23 July 2013, bids were received and opened for the above contracts. Based on the bid results, it is recommended that the following awards be made:

<u>ITEM</u>	<u>AWARD TO</u>	<u>UNIT PRICE</u>
Alum Sludge Removal & Disposal	Spectraserv, Inc.	\$ 0.119 / gal.
Sodium Fluoride	Slack Chemical Co.	\$ 0.904 / lb.
Sodium Hypochlorite	JCI Jones Chemicals	\$ 0.90 / gal.
Sodium Hypochlorite	Slack Chemical Co.	\$ 0.944 / gal.
Blended Polyorthophosphate	Shannon Chemical	\$ 1.17 / lb.
Hydrofluosilicic Acid	Slack Chemical Co.	\$ 5.095 / gal.
Sodium Hydroxide	Slack Chemical Co.	\$ 2.395 / gal.
Phosphoric Acid	Shannon Chemical	\$ 4.47 / gal.
Sodium Bisulfite	Slack Chemical Co.	\$ 8.99 / lb.
Sulfuric Acid	Slack Chemical Co.	\$ 2.195 / gal.
Citric Acid	Slack Chemical Co.	\$ 8.98 / gal.
Potassium Permanganate	Marubeni Specialty	\$ 2.07 / lb.

**TO:** Wayne Booth, Town Supervisor & Town Board  
**RE:** W \ **Water Supply – Awards Of Alum Sludge  
Removal & Disposal Bid And Water Treatment  
Chemicals Bids**

August 2, 2013

Page 2

As the above requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you.

JWO/id

Attachment

cc: J. Platt, DPW Comm.  
J. Guido, CAMO  
J. Calarco, Accountant

REMOVAL & DISPOSAL OF ALUM. SLUDGE 2013 BID  
FOR THE CHADWICK LAKE WATER TREATMENT PLANT

BID OPENING JULY 23, 2013 @11:00 AM

TOWN OF NEWBURGH  
1496 ROUTE 300  
NEWBURGH, NY 12550

PRESENT  
ANDREW ZARUTSKIE, TOWN CLERK  
DEBORAH SMITH, DEPUTY TOWN CLERK  
JEFF GUIDO, CAMO POLLUTION CONTROL OPERATOR

***BIDDER***

***TOTAL AMOUNT***

Spectraserv, Inc.  
75 Jacobus Avenue  
South Kearny, NJ 07032

0.119 per gallon

AUG 5 2013

12c

**TOWN OF NEWBURGH  
TOWN ENGINEER**  
1496 Rte. 300  
Newburgh, NY 12550  
(845) 564-7814

**MEMORANDUM**

**TO:** Wayne Booth, Town Supervisor & Town Board  
**FROM:** James W. Osborne, Town Engineer *JWO*  
**DATE:** August 1, 2013  
**RE:** **W \ CHADWICK LAKE FILTER PLANT – MANGANESE  
TREATMENT SYSTEM**

---

Attached for the Town Board's review are the following two documents:

1. Change Order No. 5 for the Manganese Treatment System in the amount of \$89,000.
2. Letter from O'Brien & Gere to Wayne Booth, Town Supervisor dated 23 July 2013 requesting approval of additional engineering services for immediately after Hurricane Irene and for supervision of Change Order No. 5 in a not-to-exceed amount of \$23,250.

As the above requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you.

JWO/id

Attachment

cc: J. Platt, DPW Comm.  
J. Egitto & J. Guido, CAMO  
R. Gell, OBG



**O'BRIEN & GERE**  
www.obg.com

**CHANGE ORDER NO. 05**  
Project Number: 45671

**PROJECT:** Manganese Treatment System  
Chadwick Lake Water Treatment Plant

**OWNER:** Town of Newburgh, NY

**CONTRACTOR:** Dilorenzo General Building Contractor

**ENGINEER:** O'Brien & Gere Engineers, Inc.

Pursuant to the terms of Article IX of the General Conditions of the above-referenced Contract, the Contractor is hereby authorized and directed to proceed with the extra work as described below. The Contractor agrees to furnish all labor, material and equipment needed to accomplish these changes in accordance with the applicable portions of the Contract Documents and/or as required in the Modifications.

**Modification**

**Requirement:**

- Supply replacement LayneOx media in sealed bags for the three 10'-0" diameter filter vessels. The new media shall meet the same specifications as the media that was originally installed. Media will be installed by the Owner under the supervision of Layne.
- Supply replacement filter gravel in sealed bags for the bottom portion of the three filter vessels. The new gravel material shall meet the same specifications as the gravel that was originally installed. The gravel will be installed by the Owner under the supervision of Layne.
- Prior to loading the gravel and media the Owner will be responsible for:
  - o Flushing and disinfecting the upstream and downstream piping systems and equipment to prevent recontamination.
  - o Thoroughly cleaning the interior of the three filter vessels and plenum areas via use of a low pressure water spray to remove residual media or debris.
  - o Inspection of the filter vessel internals (hub/lateral/nozzles/etc.) This inspection is to be performed under the supervision of Layne.
  - o Disinfect the three filter vessels and all interior piping as noted above with a water/liquid chlorine solution with a minimum of 100 ppm chlorine residual.
  - o After 24 hours, flush the disinfecting water from the three vessels and pipelines dechlorinate the water, and dispose of the water through its lagoon system.
- Upon successful completion of the Owners responsibilities listed above, Layne will supervise the loading of the supplied gravel and media. The media will be placed in the filters by the Owner. After the media has been placed the Owner will be responsible for the following tasks prior to start-up:
  - o Fill the three filter vessels and interior piping with effluent water from the Town of Newburgh Water Treatment Plant.
  - o Backwash and scrape media as needed to remove fines.
  - o Disinfect/activate the new LayneOx media in accordance with a procedure supplied by Layne
  - o Perform bacteria testing.

**Clarifications:**

- Upon completion of the requirements of this Change Order the Contractor shall correct the following deficiencies or defective work to satisfy substantial and final completion:
  - o Restore the filter operating program to its original sequence whereby each filter will backwash independently based on either differential pressure across the individual pressure, a preselected time, or manually at the option of the Operator. Set air wash to occur with every backwash.

- Demonstrate the uniformity of the air scour system prior to loading the media with water in the vessel to a depth of 9-12" above the air scour laterals.
  - Demonstrate the uniformity of the backwash water distribution/collection system.
  - Demonstrate that the backwash operation meets the flow rates recommended by the manufacturer as adjusted for the water temperature. Demonstrate that excessive backwashing is not necessary to continue cleaning the media in the future.
  - Demonstrate that the filters effectively remove manganese as specified.
  - Operate valves open/close to verify operation.
  - Check primary devices for operability and signal output to panel.
  - Verify chemical feed rates, recommend adjustments as needed.
  - Start service run, record clean bed pressure drop.
  - Monitor service run for effluent manganese and differential pressure development.
  - Terminate service run on manganese breakthrough or high differential pressure.
  - Air wash.
  - Backwash - monitor waste quality and time to clear up
  - Based on results of demonstration, re-set control program settings
  - Provide updated O & M manual documenting final filter control programming and recommended control settings. Include recommendations for seasonal or water quality based adjustments such as water temperature based adjustments to backwash flow rate.
  - The Owner will perform laboratory testing for confirmation of media cleanliness after a minimum of three backwash cycles, iron, manganese, and bacteria levels and operate all plant equipment external to the LayneOX filter system.
- 
- A certificate of substantial completion, release of lien affidavit and warranty bonds were prepared and executed by DiLorenzo prior to this change order. New forms will not be required.
  - Provide a one-year warranty for the filter media and filter control programming commencing on the future date that the system is placed into acceptable operating condition on or about August 30, 2013. Layne will checkout the components of its filtration system for operability while on site, but it is understood that warranty for components that have sat idle for close to 2 years has expired. If parts or components require replacement, Layne will provide a quote for those items as necessary.
  - The Owner agrees to monitor the biological activity through the entire Chadwick Lake water filtration system of the water supplied to the manganese filtration system and agrees to provide water to the new filtration system of a quality whereby excessive bacteria will not be delivered to the manganese filtration system. The Owner also agrees to monitor and record the individual filter run time between backwashes.
  - The Owner will manage the operation of its waste holding lagoons to provide sufficient storage to hold the initial backwash waste volume from a filter. The backwashing of consecutive filters may be limited by time required to treat the backwash water for discharge.
  - Payment for materials delivered to the site will be made within 25 days of delivery and receipt of a payment request. Payment for the remaining work included in this Change Order and all other outstanding retainage currently withheld will be processed to Dilorenzo General Building Contractor upon completion of this Change Order work.
  - In the event that repair, replacement, or modification of the filter system components is required as a result of issues not related to the deficiencies or defects identified in this Change Order, Contractor will submit a separate proposal for these services. Upon acceptance, Contractor's costs will be billed based on Subcontractor's invoice plus a 5% mark up plus 2% for bonds. Subcontractor will bill the Contractor additional labor at \$1,200 per day, plus travel and labor expenses at cost plus 15%. Subcontractor will bill the Contractor for additional materials at its cost plus 20%.







July 23, 2013

**Wayne Booth**  
**Town Supervisor**  
**Town of Newburgh**  
**Town Hall**  
**1496 Route 300**  
**Newburgh, NY 12550**

RE: Chadwick Lake Water Treatment Plant  
Manganese Treatment Project  
FILE: 4219/ 45671

Dear Jim:

In accordance with our April 5, 2012 and April 10, 2013 meetings, O'Brien & Gere has led the investigation identifying the cause and remedy for the fouling of the filter media in the new manganese removal filters since Hurricane Irene in August 2011. We subsequently provided continuing support to secure FEMA funding for the repairs. Our investigations identified a number of possible contributing factors. As discussed on April 5, 2012, the fact that the breakdown in performance of the manganese filters occurred immediately after the Hurricane supports the conclusion that the overwhelming bacteriological load in the water coming into the plant from Chadwick Lake and passing through the conventional plant resulted in the irreversible fouling of the manganese removal media. O'Brien & Gere respectfully requests authorization to invoice the Town for our actual costs of the investigation, negotiations with the supplier and contractor and oversight of the re-commissioning of the filters. The services included:

- Coordination with the Contractor, Filter Vendor, and laboratory to complete media sampling.
- Evaluation of potential media cleaning alternatives.
- Meeting with the Town, Contractor and Filter Vendor on December 20, 2011.
- Preparation for and participation in conference call with Town, and Filter Vendor on January 20, 2012.
- Preparation for and participation in conference call with Town, and Filter Vendor on March 14, 2012.
- Preparation of standard operating protocols to monitor the water quality, operations and performance of the plants and operational procedures to prevent future fouling.
- April 5, 2012 Meeting with the Town.
- Coordination with the manufacturer of the conventional filters to evaluate the conventional filter performance and develop procedures for cleaning the conventional media.
- Development of supporting information to secure a FEMA grant.
- Negotiation of a Change Order with the General Contractor to replace the filter media and re-commission the filtration system.
- continuing contract administration services to monitor the re-commissioning of the manganese filtration system.

James Osborne, P.E.

July 23, 2013

Page 2

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Recognizing that funds for repairing the hurricane related damage had not been budgeted, we respectfully request the Town Board give due consideration to allow O'Brien & Gere to invoice the Town on a discounted "at cost" basis up to a not-to-exceed amount of \$23,250. Labor for office based staff will be invoiced at raw wages times 2.75 and field based staff will be invoiced at raw wages times 2.44. Direct expenses will be invoiced at cost.

Very truly yours,  
**O'BRIEN & GERE ENGINEERS, INC.**



Richard E. Gell, P.E.  
Senior Managing Engineer

cc: James Osborne

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12 D

617.20  
Appendix A  
State Environmental Quality Review  
FULL ENVIRONMENTAL ASSESSMENT FORM

**Purpose:** The full EAF is designed to help applicants and agencies determine, in an orderly manner, whether a project or action may be significant. The question of whether an action may be significant is not always easy to answer. Frequently, there are aspects of a project that are subjective or unmeasurable. It is also understood that those who determine significance may have little or no formal knowledge of the environment or may not be technically expert in environmental analysis. In addition, many who have knowledge in one particular area may not be aware of the broader concerns affecting the question of significance.

The full EAF is intended to provide a method whereby applicants and agencies can be assured that the determination process has been orderly, comprehensive in nature, yet flexible enough to allow introduction of information to fit a project or action.

**Full EAF Components:** The full EAF is comprised of three parts:

- Part 1:** Provides objective data and information about a given project and its site. By identifying basic project data, it assists a reviewer in the analysis that takes place in Parts 2 and 3.
- Part 2:** Focuses on identifying the range of possible impacts that may occur from a project or action. It provides guidance as to whether an impact is likely to be considered small to moderate or whether it is a potentially-large impact. The form also identifies whether an impact can be mitigated or reduced.
- Part 3:** If any impact in Part 2 is identified as potentially-large, then Part 3 is used to evaluate whether or not the impact is actually important.

**THIS AREA FOR LEAD AGENCY USE ONLY**

**DETERMINATION OF SIGNIFICANCE -- Type 1 and Unlisted Actions**

Identify the Portions of EAF completed for this project:

Part 1

Part 2

Part 3

Upon review of the information recorded on this EAF (Parts 1 and 2 and 3 if appropriate), and any other supporting information, and considering both the magnitude and importance of each impact, it is reasonably determined by the lead agency that:

- A. The project will not result in any large and important impact(s) and, therefore, is one which **will not** have a significant impact on the environment, therefore **a negative declaration will be prepared.**
- B. Although the project could have a significant effect on the environment, there will not be a significant effect for this Unlisted Action because the mitigation measures described in PART 3 have been required, therefore **a CONDITIONED negative declaration will be prepared.\***
- C. The project may result in one or more large and important impacts that may have a significant impact on the environment, therefore **a positive declaration will be prepared.**

\*A Conditioned Negative Declaration is only valid for Unlisted Actions

CHADWICK LAKE PARK PROPERTY ACQUISITION AND TRAIL EXTENSION

Name of Action

TOWN OF NEWBURGH TOWN BOARD

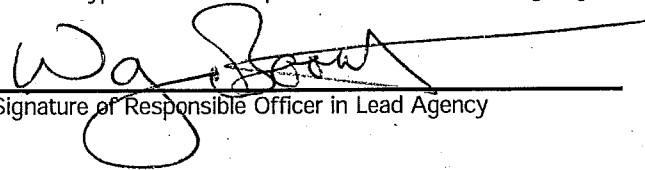
Name of Lead Agency

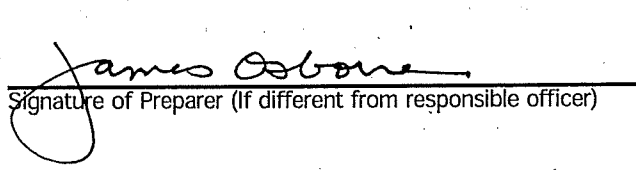
WAYNE C. BOOTH

Print or Type Name of Responsible Officer in Lead Agency

SUPERVISOR

Title of Responsible Officer

  
Signature of Responsible Officer in Lead Agency

  
Signature of Preparer (If different from responsible officer)

2 AUGUST 2013

Date

**Please Complete Each Question--Indicate N.A. if not applicable**

**A. SITE DESCRIPTION**

Physical setting of overall project, both developed and undeveloped areas.

1. Present Land Use:  Urban  Industrial  Commercial  Residential (suburban)  Rural (non-farm)  
 Forest  Agriculture  Other \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. Total acreage of project area: 10.2 acres.

APPROXIMATE ACREAGE	PRESENTLY	AFTER COMPLETION
Meadow or Brushland (Non-agricultural)	<u>7.5</u> acres	<u>7.6</u> acres
Forested	<u>2</u> acres	<u>2</u> acres
Agricultural (Includes orchards, cropland, pasture, etc.)	_____ acres	_____ acres
Wetland (Freshwater or tidal as per Articles 24,25 of ECL)	_____ acres	_____ acres
Water Surface Area	<u>0.5</u> acres	<u>0.5</u> acres
Unvegetated (Rock, earth or fill)	_____ acres	_____ acres
Roads, buildings and other paved surfaces	<u>0.2</u> acres	<u>0.2</u> acres
Other (Indicate type) _____	_____ acres	_____ acres

3. What is predominant soil type(s) on project site? 025A, 026

- a. Soil drainage:  Well drained \_\_\_\_\_% of site  Moderately well drained 40% of site.  
 Poorly drained 60% of site

b. If any agricultural land is involved, how many acres of soil are classified within soil group 1 through 4 of the NYS Land Classification System? \_\_\_\_\_ acres (see 1 NYCRR 370).

4. Are there bedrock outcroppings on project site?  Yes  No

a. What is depth to bedrock \_\_\_\_\_ (in feet)

5. Approximate percentage of proposed project site with slopes:  
 0-10% 80%  10- 15% 20%  15% or greater \_\_\_\_\_%

6. Is project substantially contiguous to, or contain a building, site, or district, listed on the State or National Registers of Historic Places?  Yes  No

7. Is project substantially contiguous to a site listed on the Register of National Natural Landmarks?  Yes  No

8. What is the depth of the water table? 0 to 6 (in feet)

9. Is site located over a primary, principal, or sole source aquifer?  Yes  No

10. Do hunting, fishing or shell fishing opportunities presently exist in the project area?  Yes  No

17. Is the site served by existing public utilities?  Yes  No
- a. If YES, does sufficient capacity exist to allow connection?  Yes  No
- b. If YES, will improvements be necessary to allow connection?  Yes  No
18. Is the site located in an agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304?  Yes  No
19. Is the site located in or substantially contiguous to a Critical Environmental Area designated pursuant to Article 8 of the ECL, and 6 NYCRR 617?  Yes  No
20. Has the site ever been used for the disposal of solid or hazardous wastes?  Yes  No

**B. Project Description**

1. Physical dimensions and scale of project (fill in dimensions as appropriate).
- a. Total contiguous acreage owned or controlled by project sponsor: 411 acres.
- b. Project acreage to be developed: 0.2 acres initially; 0.2 acres ultimately.
- c. Project acreage to remain undeveloped: 10 acres.
- d. Length of project, in miles: NA (if appropriate)
- e. If the project is an expansion, indicate percent of expansion proposed. NA %
- f. Number of off-street parking spaces existing \_\_\_\_\_; proposed \_\_\_\_\_
- g. Maximum vehicular trips generated per hour: \_\_\_\_\_ (upon completion of project)?
- h. If residential: Number and type of housing units:
- |            | One Family | Two Family | Multiple Family | Condominium |
|------------|------------|------------|-----------------|-------------|
| Initially  | _____      | _____      | _____           | _____       |
| Ultimately | _____      | _____      | _____           | _____       |
- i. Dimensions (in feet) of largest proposed structure: \_\_\_\_\_ height; \_\_\_\_\_ width; \_\_\_\_\_ length.
- j. Linear feet of frontage along a public thoroughfare project will occupy is? \_\_\_\_\_ ft.
2. How much natural material (i.e. rock, earth, etc.) will be removed from the site? 0 tons/cubic yards.
3. Will disturbed areas be reclaimed  Yes  No  N/A
- a. If yes, for what intended purpose is the site being reclaimed?
- 
- b. Will topsoil be stockpiled for reclamation?  Yes  No
- c. Will upper subsoil be stockpiled for reclamation?  Yes  No
4. How many acres of vegetation (trees, shrubs, ground covers) will be removed from site? 0.2 acres.

e. If yes, explain:

17. Will the project involve the disposal of solid waste?  Yes  No

a. If yes, what is the anticipated rate of disposal? \_\_\_\_\_ tons/month.

b. If yes, what is the anticipated site life? \_\_\_\_\_ years.

18. Will project use herbicides or pesticides?  Yes  No

19. Will project routinely produce odors (more than one hour per day)?  Yes  No

20. Will project produce operating noise exceeding the local ambient noise levels?  Yes  No

21. Will project result in an increase in energy use?  Yes  No

If yes, indicate type(s)

22. If water supply is from wells, indicate pumping capacity \_\_\_\_\_ gallons/minute.

23. Total anticipated water usage per day \_\_\_\_\_ 0 gallons/day.

24. Does project involve Local, State or Federal funding?  Yes  No

If yes, explain:

GRANT FROM THE NYS OFFICE OF PARKS, RECREATION AND HISTORICAL PRESERVATION

2. What is the zoning classification(s) of the site?

RESERVOIR RESIDENTIAL (RR)

3. What is the maximum potential development of the site if developed as permitted by the present zoning?

4 BUILDING LOTS

4. What is the proposed zoning of the site?

SAME

5. What is the maximum potential development of the site if developed as permitted by the proposed zoning?

6. Is the proposed action consistent with the recommended uses in adopted local land use plans?  Yes  No

7. What are the predominant land use(s) and zoning classifications within a ¼ mile radius of proposed action?

RESIDENTIAL

8. Is the proposed action compatible with adjoining/surrounding land uses with a ¼ mile?  Yes  No

9. If the proposed action is the subdivision of land, how many lots are proposed? \_\_\_\_\_

a. What is the minimum lot size proposed? \_\_\_\_\_



## PART 2 - PROJECT IMPACTS AND THEIR MAGNITUDE

### Responsibility of Lead Agency

**General Information (Read Carefully)**

- ! In completing the form the reviewer should be guided by the question: Have my responses and determinations been **reasonable?** The reviewer is not expected to be an expert environmental analyst.
- ! The **Examples** provided are to assist the reviewer by showing types of impacts and wherever possible the threshold of magnitude that would trigger a response in column 2. The examples are generally applicable throughout the State and for most situations. But, for any specific project or site other examples and/or lower thresholds may be appropriate for a Potential Large Impact response, thus requiring evaluation in Part 3.
- ! The impacts of each project, on each site, in each locality, will vary. Therefore, the examples are illustrative and have been offered as guidance. They do not constitute an exhaustive list of impacts and thresholds to answer each question.
- ! The number of examples per question does not indicate the importance of each question.
- ! In identifying impacts, consider long term, short term and cumulative effects.

**Instructions (Read carefully)**

- a. Answer each of the 20 questions in PART 2. Answer **Yes** if there will be **any** impact.
- b. **Maybe** answers should be considered as **Yes** answers.
- c. If answering **Yes** to a question then check the appropriate box(column 1 or 2)to indicate the potential size of the impact. If impact threshold equals or exceeds any example provided, check column 2. If impact will occur but threshold is lower than example, check column 1.
- d. Identifying that an Impact will be potentially large (column 2) does not mean that it is also necessarily **significant**. Any large impact must be evaluated in PART 3 to determine significance. Identifying an impact in column 2 simply asks that it be looked at further.
- e. If reviewer has doubt about size of the impact then consider the impact as potentially large and proceed to PART 3.
- f. If a potentially large impact checked in column 2 can be mitigated by change(s) in the project to a small to moderate impact, also check the **Yes** box in column 3. A **No** response indicates that such a reduction is not possible. This must be explained in Part 3.

	1	2	3
	Small to Moderate Impact	Potential Large Impact	Can Impact Be Mitigated by Project Change

### Impact on Land

1. Will the Proposed Action result in a physical change to the project site?

NO  YES

**Examples** that would apply to column 2

- |  |                          |                          |  |
|--|--------------------------|--------------------------|--|
| • Any construction on slopes of 15% or greater, (15 foot rise per 100 foot of length), or where the general slopes in the project area exceed 10%. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| • Construction on land where the depth to the water table is less than 3 feet.   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| • Construction of paved parking area for 1,000 or more vehicles.   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| • Construction on land where bedrock is exposed or generally within 3 feet of existing ground surface.   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| • Construction that will continue for more than 1 year or involve more than one phase or stage.  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| • Excavation for mining purposes that would remove more than 1,000 tons of natural material (i.e., rock or soil) per year.                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes <input type="checkbox"/> No |



	1 Small to Moderate Impact	2 Potential Large Impact	3 Can Impact Be Mitigated by Project Change
• Removal of any portion of a critical or significant wildlife habitat.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
• Application of pesticide or herbicide more than twice a year, other than for agricultural purposes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
• Other impacts:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

9. Will Proposed Action substantially affect non-threatened or non-endangered species?  
 NO     YES

**Examples** that would apply to column 2

• Proposed Action would substantially interfere with any resident or migratory fish, shellfish or wildlife species.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
• Proposed Action requires the removal of more than 10 acres of mature forest (over 100 years of age) or other locally important vegetation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
• Other impacts:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

**IMPACT ON AGRICULTURAL LAND RESOURCES**

10. Will Proposed Action affect agricultural land resources?  
 NO     YES

**Examples** that would apply to column 2

• The Proposed Action would sever, cross or limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
• Construction activity would excavate or compact the soil profile of agricultural land.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
• The Proposed Action would irreversibly convert more than 10 acres of agricultural land or, if located in an Agricultural District, more than 2.5 acres of agricultural land.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

	1	2	3	
	Small to Moderate Impact	Potential Large Impact	Can Impact Be Mitigated by Project Change	

- Other impacts:    Yes  No

**IMPACT ON OPEN SPACE AND RECREATION**

13. Will proposed Action affect the quantity or quality of existing or future open spaces or recreational opportunities?

NO     YES

**Examples** that would apply to column 2

- The permanent foreclosure of a future recreational opportunity.    Yes  No
- A major reduction of an open space important to the community.    Yes  No
- Other impacts:    Yes  No

**IMPACT ON CRITICAL ENVIRONMENTAL AREAS**

14. Will Proposed Action impact the exceptional or unique characteristics of a critical environmental area (CEA) established pursuant to subdivision 6NYCRR 617.14(g)?

NO     YES

List the environmental characteristics that caused the designation of the CEA.

**Examples** that would apply to column 2

- Proposed Action to locate within the CEA?    Yes  No
- Proposed Action will result in a reduction in the quantity of the resource?    Yes  No
- Proposed Action will result in a reduction in the quality of the resource?    Yes  No
- Proposed Action will impact the use, function or enjoyment of the resource?    Yes  No
- Other impacts:    Yes  No

1	2	3
Small to Moderate Impact	Potential Large Impact	Can Impact Be Mitigated by Project Change

**IMPACT ON PUBLIC HEALTH**

18. Will Proposed Action affect public health and safety?

NO       YES

- |   |  |  |  |
|---|--|--|--|
| <ul style="list-style-type: none"> <li>• Proposed Action may cause a risk of explosion or release of hazardous substances (i.e. oil, pesticides, chemicals, radiation, etc.) in the event of accident or upset conditions, or there may be a chronic low level discharge or emission.</li> <li>• Proposed Action may result in the burial of "hazardous wastes" in any form (i.e. toxic, poisonous, highly reactive, radioactive, irritating, infectious, etc.)</li> <li>• Storage facilities for one million or more gallons of liquefied natural gas or other flammable liquids.</li> <li>• Proposed Action may result in the excavation or other disturbance within 2,000 feet of a site used for the disposal of solid or hazardous waste.</li> <li>• Other impacts:</li> </ul> | <input type="checkbox"/><br><br><input type="checkbox"/><br><br><input type="checkbox"/><br><br><input type="checkbox"/><br><br><input type="checkbox"/> | <input type="checkbox"/><br><br><input type="checkbox"/><br><br><input type="checkbox"/><br><br><input type="checkbox"/> | <input type="checkbox"/> Yes <input type="checkbox"/> No<br><br><input type="checkbox"/> Yes <input type="checkbox"/> No<br><br><input type="checkbox"/> Yes <input type="checkbox"/> No<br><br><input type="checkbox"/> Yes <input type="checkbox"/> No |
|---|--|--|--|

**IMPACT ON GROWTH AND CHARACTER OF COMMUNITY OR NEIGHBORHOOD**

19. Will Proposed Action affect the character of the existing community?

NO       YES

**Examples** that would apply to column 2

- |  |  |  |  |
|--|--|--|--|
| <ul style="list-style-type: none"> <li>• The permanent population of the city, town or village in which the project is located is likely to grow by more than 5%.</li> <li>• The municipal budget for capital expenditures or operating services will increase by more than 5% per year as a result of this project.</li> <li>• Proposed Action will conflict with officially adopted plans or goals.</li> <li>• Proposed Action will cause a change in the density of land use.</li> <li>• Proposed Action will replace or eliminate existing facilities, structures or areas of historic importance to the community.</li> <li>• Development will create a demand for additional community services (e.g. schools, police and fire, etc.)</li> </ul> | <input type="checkbox"/><br><br><input type="checkbox"/><br><br><input type="checkbox"/><br><br><input type="checkbox"/><br><br><input type="checkbox"/><br><br><input type="checkbox"/> | <input type="checkbox"/><br><br><input type="checkbox"/><br><br><input type="checkbox"/><br><br><input type="checkbox"/><br><br><input type="checkbox"/> | <input type="checkbox"/> Yes <input type="checkbox"/> No<br><br><input type="checkbox"/> Yes <input type="checkbox"/> No<br><br><input type="checkbox"/> Yes <input type="checkbox"/> No<br><br><input type="checkbox"/> Yes <input type="checkbox"/> No<br><br><input type="checkbox"/> Yes <input type="checkbox"/> No |
|--|--|--|--|



12 Di

**No information available at this time**

AUG - 5 2013

120 iii

**TOWN OF NEWBURGH**  
**TOWN ENGINEER**  
1496 Rte. 300  
Newburgh, NY 12550  
(845) 564-7814

**MEMORANDUM**

**TO:** Wayne Booth, Town Supervisor & Town Board  
**FROM:** James W. Osborne, Town Engineer *JWO*  
**DATE:** July 31, 2013  
**RE:** M \ **CHADWICK LAKE PARK – SUBSURFACE DISPOSAL SYSTEM**

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Based on the results of both deep test pits and percolation rate tests, there is suitable soils near the Commissioner's office / building on the west side of the lake to support the installation of a subsurface disposal system for park visitors. Therefore, I am requesting Town Board approval for Phase 3.0 of Maser's 10 June 2013 proposal – Septic System Design at a not-to-exceed cost of \$2,200. Final design will include an aerobic treatment unit, a pump chamber and an Eljen or chambered adsorption field to minimize the length of the adsorption field and subsequently the amount of ground disturbance. Soil and erosion control measures will be required to protect the water quality of Chadwick Lake Reservoir.

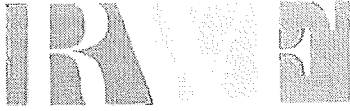
As the above requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you.

JWO/id

cc: M. Taylor, Attorney  
R. Petrillo, Comm.-P, R & C  
J. Calarco, Accountant



**12E. NYC DEP Tunnel Project Agreement Amendment-Hydrants**



Rider Weiner & Frankel P.C.  
ATTORNEYS & COUNSELORS AT LAW

12 E

**MEMORANDUM**

**TO:** HON. WAYNE C. BOOTH, SUPERVISOR  
TOWN BOARD MEMBERS

**FROM:** MARK C. TAYLOR, ATTORNEY FOR THE TOWN

**RE:** AMENDMENT TO INTER-GOVERNMENTAL LETTER  
AGREEMENT WITH CITY OF NEW YORK REGARDING  
WATER FOR THE FUTURE --SHAFT 5B CONSTRUCTION  
PROJECT;  
FIRE HYDRANTS  
OUR FILE NO. 800.1(B)( ) (2012)

**DATE:** AUGUST 1, 2013

P: 845.562.9100  
F: 845.562.9126  
655 Little Britain Road  
New Windsor, NY 12553  
P.O. Box 2280  
Newburgh, NY 12550

**ATTORNEYS**  
David L. Rider  
Charles E. Frankel  
Michael J. Matsler  
Mark C. Taylor  
Deborah Weisman-Estis  
M. Justin Rider  
Shay A. Humphrey  
Jeffrey S. Sculley  
Donna M. Badura  
Darren H. Fairlie

*M. J. Rider*  
(1906-1968)  
*Elliott M. Weiner*  
(1915-1990)

**COUNSEL**  
Stephen P. Duggan, III

**OF COUNSEL**  
Craig F. Simon

As you know, the Board has previously approved a Letter Agreement which is dated February 14, 2013 between NYC-DEP and the Town regarding the provision of Town water to the New York City Department of Environmental Protection Water for the Future [Delaware Aqueduct Roundout – West Branch Tunnel Repair Program] project. Upon reviewing the plans for the 12-inch diameter water main between the water plant and the approved connection location at the corner of Route 9W and Old Post Road, the Supervisor and Code Compliance Supervisor requested that NYC install fire hydrants on the main as a public safety improvement.

Pursuant to the letter agreement, the water main will remain NYC's until it completes its project, and at that time the main will, at the Town's option, either be dedicated and conveyed to the Town or abandoned and removed. While NYC sees no benefit to it from the installation of the hydrants on its water main, it has agreed to install them, subject to the Town agreeing to assume all responsibility and liability for the hydrants including any damage to the water main and to indemnify NYC, hold it harmless and defend it from any damages and claims arising out of the use, operation and maintenance of the hydrants and to add NYC as an additional insured to the Town's liability policy and maintain coverage in the current amounts. If water is used at the hydrants, the Town will be responsible for its provision and cost. The terms are set forth in the attached proposed amendment to the Letter Agreement

Should you have any questions or concerns, please do not hesitate to  
contact me.



MCT/sel  
Enc.

cc: Town Clerk Andrew J. Zarutskie (via e-mail)  
Town Engineer, James Osborne (via e-mail)  
John Platt, DPW Commissioner (via e-mail)  
Code Compliance Supervisor, Gerald Canfield (via e-mail)  
Planning Board Chairman, John Ewasutyn (via e-mail)  
Michael Donnelly, Esq. (via e-mail)  
Bryant Cocks (via e-mail)  
Patrick Hines (via e-mail)

Dear [\_\_\_\_],

When duly countersigned where indicated below, this amendment (“Amendment”) will amend the Letter Agreement, dated February 14, 2013 (the “Letter Agreement”) between the Town of Newburgh (the “Town”) and the City of New York (the “City”), acting by and through its Department of Environmental Protection (“DEP”) related to the water main DEP will be building in connection with the Water for the Future (“WFF”) project. A copy of the Letter Agreement is attached hereto as Exhibit A.

The Letter Agreement is hereby amended as follows:

1. DEP will, at the Town’s request, install fire hydrants in the New York State Department of Transportation right of way along NYS Route 9W. The fire hydrants will be above ground structures connected to the subsurface water main DEP is building pursuant to Section 8 of the Letter Agreement (“Water Main”).
2. The Town assumes all responsibility and liability for all aspects of operation and maintenance of the fire hydrants, including, but not limited to, providing the necessary water to operate the fire hydrants.
3. The Town acknowledges that DEP is responsible only for maintaining the Water Main between the PRV structure to be located at the corner of NYS Route 9W and Old Post Road to the DEP construction Site located at 5497-5543 NYS Route 9W during the construction of the Rondout-West Branch Tunnel (“RWBT”) bypass tunnel expected to be completed in 2022. After construction of the RWBT bypass,

the DEP intends to (transfer ownership in ) the Water Main to the Town who would thereafter be responsible for maintaining the Water Main.

4. The Town assumes all responsibility and liability for damage to the Water Main arising from the use of the fire hydrants.
5. The Town assumes all responsibility and liability for any damage allegedly arising from the use, operation, or maintenance of the fire hydrants.
6. To the fullest extent permitted by law, the Town shall indemnify, defend and hold the City, its employees and agents (the "Indemnitees") harmless against any and all claims (including but not limited to claims asserted by any employee of the Town, its contractors, consultants and/or subcontractors) and costs and expenses of whatever kind (including but not limited to payment or reimbursement of reasonable attorneys' fees and disbursements) allegedly arising out of the use, operation, or maintenance of the fire hydrants. Such costs and expenses shall include all those incurred in defending the underlying claim and those incurred in connection with the enforcement of this Section by way of cross-claim, third-party claim, declaratory action or otherwise.
7. The Town will carry general liability coverage of \$1,000,000 - \$3,000,0000, with a \$10,000,000 umbrella at all times throughout the term of this Agreement. Such insurance is currently issued by U.S. Specialty Insurance Company. The Town will ensure that the "City of New York, its officials and employees" are added as additional insured on such insurance policy, and will provide to the City a copy of the certificate of insurance, policy endorsement and broker's certification and

any other documentation the City reasonably requests in connection with such insurance coverage.

Sincerely,

Accepted and Agreed:



Date:

Print Name and Title:

**13. RECREATION: Part Time Laborer**

AUG - 5 2013



## TOWN OF NEWBURGH

1496 Route 300, Newburgh, New York 12550

Deb 13

PERSONNEL DEPT.

PH: 845-566-7785  
Fax: 845-564-2170

To: Wayne C. Booth, Supervisor  
Town Board Members

From: Charlene M. Black, Personnel Director

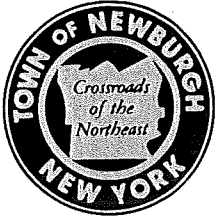
Date: August 1, 2013

Re: Recreation

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The attached application is for your review. Timothy Ingram has been offered a job with the Recreation Department as a part time laborer starting August 8, 2013. The applicant's hiring is contingent on your approval and the completion of his fingerprints, paperwork and physical. This applicant will fill the position of the resignation of Kyle Melfe that is also attached. Thank you in advance.





## TOWN OF NEWBURGH RECREATION DEPARTMENT

311 ROUTE 32, NEWBURGH, NY 12550

Robert J. Petrillo  
Commissioner of Parks, Recreation & Conservation

845-564-7815  
FAX: 845-564-7827

August 1, 2013

TO: Wayne Booth, Supervisor  
Town Board Members

CC: Charlene Black, Personnel

FROM: Robert J. Petrillo, Commissioner

RE: Hiring Part Time Laborer

I would like to request authorization to hire Mr. Timothy H. Ingram as a part time laborer starting August 8<sup>th</sup>. Hiring for this position will fill the vacant spot in the Recreation Department left upon Mr. Kyle Melfe's resignation effective August 14<sup>th</sup>.

We are requesting Mr. Ingram start before Kyle Melfe's departure as Kyle will be working limited hours until his departure due to his EMT training schedule.

Mr. Ingram will be hired at the rate of \$8.50/hour. The salary for this position is in the budget under account 7110-0100.

Thank you for your consideration.

Regards,

Robert J. Petrillo  
Commissioner



# TOWN OF NEWBURGH

1496 Route 300, Newburgh, New York 12550

Date: July 31, 2013

To: Town Supervisor

I Kyle Melfe hereby submit my resignation as  
Employee Name-Printed

Laborer with the Recreation department  
Employee Title Department Name

effective close of business August 14, 2013  
Date of Last Work Day

Very truly yours,

Kyle Melfe  
Employee Signature

Original to Personnel Department  
Copy to Town Board  
Copy to Accounting Department

**TOWN OF NEWBURGH**  
**EMPLOYMENT REQUEST FORM**

**TO: PERSONNEL DEPARTMENT**

NAME OF CANDIDATE: TIMOTHY H. INGRAM

DEPARTMENT: RECREATION

TITLE OF POSITION: LABORER

FULL TIME OR PART TIME: PART TIME

HOURLY RATE: \$8.50

IS POSITION FUNDED IN CURRENT BUDGET:  yes or no

FUND APPROPRIATION NUMBER: 7110-0100

PROPOSED HIRE DATE: 8/8/13

NOTE: CANDIDATE CANNOT BEGIN WORK WITHOUT PRE-EMPLOYMENT PHYSICAL AND COMPLETION OF ALL REQUIRED PAPERWORK.

  
DEPARTMENT HEAD SIGNATURE

8/1/13  
DATE

**ORIGINAL APPLICATION SHOULD BE ON FILE IN THE  
PERSONNEL OFFICE.**

**COPY TO ACCOUNTING DEPARTMENT  
(02/05)**