

Andrew J. Zarutskie, Town Clerk
Town of Newburgh, 1496 Route 300
Newburgh NY 12550 Tel.(845) 564-4554

AGENDA

AUDIT/WORKSHOP TOWN COUNCIL MEETING Wednesday, June 27, 2012 (7:00 p.m.)

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. MOMENT OF SILENCE
4. CHANGES TO AGENDA
5. APPROVAL OF AUDIT
6. ANNUAL INSURANCE RENEWAL: William A. Smith & Son
7. MEADOW WINDS: Developer's Proposal
8. PARKS & RECREATION:
 - A. Special Events Payment Authorization
 - B. Parking Lot Expansion
9. WATER DISTRIBUTION: Grandview Drive Water Main Extension
10. POLICE: Annual Software Maintenance
11. PLANNING BOARD: Brighton Green Landscape Security Release
12. ZONING: Attorney for Rockwood Zoning Change
13. JUSTICE COURT: Auditor
14. ASSESSOR: Board of Review
15. WATER SUPPLY: Annual Laboratory Services Bids
16. ENGINEERING:
 - A. Clark Patterson Services Related to Hurricane Irene & Tropical Storm Lee
 - B. Delaware Aqueduct Tap WTP: Recommendations for Site Improvement C.O.
17. DPW:
 - A. Furniture Purchase
 - B. Computer Purchase
18. COMPUTER MAINTENANCE: Purchase of Additional Block of Time
19. FLEET MAINTENANCE: Approval of Bid on Road Sweeper
20. ADJOURNMENT

5. APPROVAL OF AUDIT

JUN 27 2012

15

AUDIT # 12

June 27, 2012

VOUCHERS: 122441 to 122699

FUND	REGULAR	PREPAID
GENERAL	\$ 201,498.78	\$ 202,294.45
TRUST & AGENCY	13,488.88	701.19
STREET LIGHTING	-	-
HIGHWAY	115,644.16	53,317.91
WATER	84,923.67	21,514.91
SEWER	3,061.53	5,499.18
WATER CAPITAL	58,561.04	-
SEWER CAPITAL	-	-
HIGHWAY CAPITAL	40,718.50	-
GENERAL CAPITAL	365.15	-
SPECIAL DISTRICT	-	-
TOTAL	\$ 518,261.71	\$ 283,327.64
GRAND TOTAL	<u>\$ 801,589.35</u>	

AUDIT # 12
6/27/2012
VOUCHERS: 122441 to 122699

Audit Date: June 27, 2012

To the Supervisor:

I certify that the vouchers listed above were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite his name.

I acknowledge the following vouchers are in violation of New York State's General Municipal Law section 103 (Competitive Bidding Laws) and approve payment thereof.

<u>Voucher</u>	<u>Vendor Name</u>	<u>Amount</u>
122516	Arkel motors	4,553.24
122520	Camo pollution	2,233.13
122521	Camo pollution	990.00
122559	Mid hudson mack	162.80
122592	Business automation	1,880.00
122627	Mid hudson mack	15.90
122629	NY Communication	9,340.00
122638	Valley septic service	270.00

Dated: _____

Andrew J. Zarutskie, Town Clerk

Town Board:

Exceptions:

6. ANNUAL INSURANCE RENEWAL: William A. Smith & Son

Information not available at this time.

7. MEADOW WINDS: Developer's Proposal

Town of Newburgh

Proposal for Meadow Winds 2

The following is a proposed outline for an agreement between the Town of Newburgh and Meadow Winds 2 for project build-out of the remaining eighteen (18) townhouse units on Orleans Road.

1. In consideration for the completion of West Meadow Wind Road in accordance with the outstanding punch list included as Attachment 1, the developer will be allowed to apply for eight (8) Certificates of Occupancy for the existing partially complete units in Building 9999 on Orleans Road. The Town Engineer and the Town Superintendent of Highways will provide written acceptance of the work to the Town Code Compliance Department as a necessary condition for the release of the Certificates of Occupancy.
2. In consideration for the completion of East Meadow Wind Road in accordance with the outstanding punch list included as Attachment 2, the developer will be allowed to apply for four (4) Certificates of Occupancy for the units to be constructed on the partially completed foundation for Building 9998 on Orleans Road. The Town Engineer and the Town Superintendent of Highways will provide written acceptance of the work to the Town Code Compliance Department as a necessary condition for the release of the Certificates of Occupancy.
3. In consideration for the completion of the outstanding site plan requirements for Orleans Road including but not limited to paving and landscaping, the developer will be allowed to apply for six (6) Certificates of Occupancy for Building 9997 to be newly constructed.
4. The developer will supply all materials, equipment and labor to complete the work described in Attachment 1 and 2 and for the completion of the Orleans Road site plan.
5. The Town will provide full time observation of all work on West and East Meadow Winds Roads and identify acceptable means and methods for the correction of hidden defects uncovered during the course of work.

6. Upon completion of the work on West Meadow Winds Road, the developer will transfer ownership of the road parcel to the Town in a form and method acceptable to the Town's Attorney. Transfer of the ownership of the road parcel will be required to be completed before any Certificates of Occupancy are issued for Building 9998.
7. Upon completion of the work on East Meadow Winds Road, the developer will transfer ownership of the road parcel to the Town in a form and method acceptable to the Town's Attorney. Transfer of the ownership of the road parcel will be required to be completed before any Certificates of Occupancy are issued for Building 9997.
8. The developer will be allowed to finish or construct the units identified above simultaneously with the punch list work identified by the Town. Specifically, work on Building 9999 can be undertaken concurrently with work on West Meadow Wind Road; work on Building 9998 can be undertaken concurrently with work on East Meadow Wind Road; and work on Building 9997 can be undertaken concurrently with site work on Orleans Road.
9. Issuance of any Certificates of Occupancy by the Town of Newburgh Code Compliance Department shall be dependent on the satisfaction of the conditions delineated above and compliance with NYS Building Code and the approved building plans as determined by inspections by the Town of Newburgh Building Inspectors. Inspections of any and all building improvements will be subject to the Town's standard procedures for scheduling.

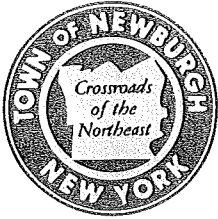
8. PARKS & RECREATION:

A. Special Events Payment Authorization

B. Parking Lot Expansion

JUN 27 2012

ZC



TOWN OF NEWBURGH RECREATION DEPARTMENT

311 ROUTE 32, NEWBURGH, NY 12550

Robert J. Petrillo
Commissioner of Parks, Recreation & Conservation

845-564-7815
FAX: 845-564-7827

June 15, 2012

TO: Wayne Booth, Supervisor
Town Board Members

FROM: Robert J. Petrillo, Commissioner

RE: Payment Authorization Request

At this time we are requesting payment from the T-38 account for the following expenses associated with the two free concerts to be held at Chadwick Lake Park. Your approval now will help expedite payment following the event.

Scheduled to perform are:

42nd Infantry Division Band, NYARNG – July 15th

American Idol Finalist, Tim Urban – August 23rd

Tim Urban Music	\$ 1,000.00
P.A. Sound System (vendor to be advised)	\$ 300.00
Hot Dogs (vendor to be advised, military concert only)	\$ <u>200.00</u>
Total	\$ 1,500.00

The current balance in the T-38 account is \$29,391.17. Thank you for your consideration.

Regards,

R. J. Petrillo
Commissioner

JUN 27 2012

AB



TOWN OF NEWBURGH RECREATION DEPARTMENT

311 ROUTE 32, NEWBURGH, NY 12550

Robert J. Petrillo
Commissioner of Parks, Recreation & Conservation

845-564-7815
FAX: 845-564-7827

June 21, 2012

TO: Wayne Booth, Supervisor
Town Board Members

FROM: Robert J. Petrillo, Commissioner

RE: Chadwick Lake Park Project

At this time we are requesting approval to include the extension, blacktopping and striping of the boat house parking lot area on the Capital Project list for Chadwick Lake Park. The extension will create fifteen more parking spaces to accommodate the pavilion, trail and fishing activities.

The Highway Dept. will be paving and Consorti Brothers will stripe the area. Costs from both the Highway Dept. and Consorti Brothers will follow.

Regards,

A handwritten signature in black ink, appearing to be 'R. J. Petrillo'.

R. J. Petrillo
Commissioner

**9. WATER DISTRIBUTION: Grandview Drive Water Main
Extension**

ASSESSED VALUE - GRANDVIEW DRIVE

<u>YEAR</u>	<u>82-2-3</u>		<u>82-2-4</u>		<u>82-2-5</u>		<u>82-2-6</u>	
	<u>WATER 1 CHARGE</u>	<u>TOTAL WATER 1 CHARGES</u>	<u>TOTAL WATER 1 CHARGES</u>	<u>TOTAL WATER 1 CHARGES</u>	<u>TOTAL WATER 1 CHARGES</u>	<u>TOTAL WATER 1 CHARGES</u>	<u>TOTAL WATER 1 CHARGES</u>	<u>TOTAL WATER 1 CHARGES</u>
1994	0.6 \$	76.74 \$	119.10 \$	114.60 \$	96.00			
1995	0.75 \$	95.93 \$	148.88 \$	143.25 \$	120.00			
1996	0.759 \$	97.08 \$	150.66 \$	144.97 \$	121.44			
1997	0.756 \$	96.69 \$	150.07 \$	144.40 \$	120.96			
1998	0.753 \$	96.31 \$	149.47 \$	143.82 \$	120.48			
1999	0.75 \$	95.93 \$	148.88 \$	143.25 \$	120.00			
2000	0.75 \$	95.93 \$	148.88 \$	143.25 \$	120.00			
2001	0.78 \$	99.76 \$	154.83 \$	148.98 \$	124.80			
2002	0.4 \$	51.16 \$	79.40 \$	76.40 \$	64.00			
2003	0.4 \$	51.16 \$	79.40 \$	76.40 \$	64.00			
2004	0.4 \$	51.16 \$	79.40 \$	76.40 \$	64.00			
2005	0.5 \$	63.95 \$	99.25 \$	95.50 \$	80.00			
2006	0.6 \$	76.74 \$	119.10 \$	114.60 \$	96.00			
2007	0.75 \$	95.93 \$	148.88 \$	143.25 \$	120.00			
2008	0.9 \$	115.11 \$	178.65 \$	171.90 \$	144.00			
2009	1.05 \$	134.30 \$	208.43 \$	200.55 \$	168.00			
2010	1.1 \$	140.69 \$	218.35 \$	210.10 \$	176.00			
2011	1.2 \$	153.48 \$	238.20 \$	229.20 \$	192.00			
2012	1.25 \$	159.88 \$	248.13 \$	238.75 \$	200.00			
total W1 Charges	\$	1,847.90 \$	2,867.93 \$	2,759.57 \$	2,311.68			

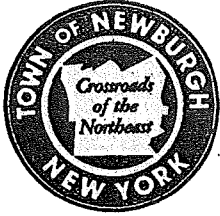
Total

\$ 9,787.08

10. POLICE: Annual Software Maintenance

JUN 27 2012

10



TOWN OF NEWBURGH POLICE DEPARTMENT

300 Gardnertown Road, Newburgh, New York 12550

Michael Clancy
Chief of Police

(845) 564-1100

June 15, 2012

To: Town Board

From: Chief Michael P. Clancy

Subject: Payment of Annual Police Software Maintenance

I am requesting your authorization to pay the annual police software maintenance agreement of \$17,759.00 to Admit Computer Services Inc. The funds for this payment are included in the Police budget in account # 3010.497.

Respectfully Submitted:

A handwritten signature in cursive script that reads "M. P. Clancy".

Michael P. Clancy
Chief of Police

**11. PLANNING BOARD: Brighton Green Landscape Security
Release**

KALA

Karen Arent Landscape Architect

Memorandum**To:** Mr. Wayne Booth, Supervisor for the Town of Newburgh**From:** Karen Arent, Landscape Architect**Date:** June 19, 2012**Subject:** Brighton Green Landscape Inspection for release of landscape security**Town Project Number:** 2002-47**Consultant:** Engineering Properties**Cc:** Mr. Gerald Canfield, Code Enforcement Supervisor for the Town of Newburgh
Chairman John Ewasutyn and the Town of Newburgh Planning Board, Mr. James
Osborne, Mark Taylor Esq, and Ms. Cindy Martinez**COMMENTS:**

A request was made for release of the landscape security deposit for Brighton Green. Release of the entire remaining amount, is not recommend at this time. The following plants must be replaced before release of the full amount. Requests to replace these plants were made in several other inspection reports.

1. Tulip tree on the west side of building 11.
2. Scarlet Oak between detention basin and building 5.
3. Tulip tree between buildings 5 and 6.
4. White Oak between buildings 7 and 8.
5. Sargent Cherry on west side of building 19.
6. Scarlet Oak on east side of parking area across from building 21.
7. Two dead Pine trees on east side of building 19.
8. Four dead Norway Spruces on east side of building 20.
9. Two dead White Pines on east side of building 21.
10. One dead Sugar Maple on west side of building 21.
11. One dead Sugar Maple on east side of pool parking across from building 22.
12. One dead Green Ask on east side of building 17.
13. Three dead Norway Spruces on east side of building 23.
14. Three dead White Pines on east side of building 24.
15. One dead Sugar Maple on north side of building 14.
16. Five dead Spruces on south side of building 14. White Spruces could be replaced with Norway Spruces if so desired.
17. Two dead White Pines on south side of building 14.

Comments for Brighton Green Landscape Inspection
Dated June 19, 2012 Continued

18. One dead Sugar Maple near parking area between buildings 14 and 26.

Replacements should not be made until the end of September, early October.

According to my records, \$100,000 of the landscape bond amount remains. I recommend releasing \$90,000, reserving \$10,000 to cover planting the above mentioned replacements.

12. ZONING: Attorney for Rockwood Zoning Change

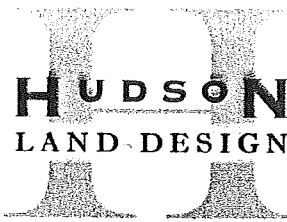
MAY 2 2012

Introduction of
Local Law

6

Escrow

12



Civil & Environmental Engineering Consultants
174 Main Street, Beacon, New York 12508
Phone: 845-440-6926 Fax: 845-440-6637
www.HudsonLandDesign.com

April 17, 2012

Wayne C. Booth, Supervisor
Town of Newburgh
1496 Route 300
Newburgh, NY 12550

Re: Rockwood Drive Subdivision (Town Project #2011-19)
Tax ID: 75-1-36.2
Request for Zone Change

Dear Supervisor Booth and Members of the Town Council:

On behalf of the Applicant/Owner of the above referenced property, Hudson Land Design (HLD) respectfully requests to appear at your next available Town Council meeting to discuss a proposed zone change for the property. The subject parcel is approximately 8.8 acres in size, and is bifurcated by a zoning line where roughly 2.3 acres is located in the Town's B zoning district, with the balance located in the Town's R3 residential zoning district.

Our initial application to the Planning Board in the Fall of 2011 comprised an 11-lot layout that included 10 residential lots in the residential portion of the property, and a small commercial building (1,500 square feet) in the commercial portion of the property. Access to the commercial portion of the property from Route 32 (N. Plank Road) is not practical because of existing environmental constraints (steep slopes, stream crossing, wetlands, etc.), so we showed a concept that included an access to the commercial lot from Rockwood Drive. We were advised by the Planning Board that this would not be allowed, so we inquired about showing a residential use in the commercial portion of the property, and we were told that this could be done by either securing a Use Variance from the Zoning Board of Appeals (ZBA), or a zoning change from the Town Council.

We appeared before the ZBA after completing the Use Variance application materials, and were informed that because the Owner/Applicant acquired the property with the current zoning in place, that he effectively accepted the zoning and therefore could not demonstrate that it was not

a self created hardship. Accordingly, the Applicant/Owner will be withdrawing his application that is currently before the ZBA.

Attached is the desired layout for the property, which depicts a total of 11 residential lots, one of which is located within the portion of the property that is zoned B. We would like to request a zoning change for the commercial portion of the property to R3 (to match the remainder of the parcel) so that we can move forward with this project with the Planning Board.

We look forward to meeting with you to discuss the project and the requested zone change. Should you have any questions or require additional information, please feel free to call me at 845-440-6926.

Sincerely,

A handwritten signature in black ink, appearing to read "Jon D. Bodendorf". The signature is fluid and cursive, with a large initial "J" and "B".

Jon D. Bodendorf, P.E.
Principal

cc: John Page, Jr.
Daniel G. Koehler, P.E. (HLD File)

13. JUSTICE COURT: Auditor

10/27/2012

13



October 28, 2011

Town of Newburgh
311 Route 32
Newburgh, NY 12550

Attention: Town Council

This letter is to explain our understanding of the arrangements for, and the nature and limitations of, the audit services we are to perform for the Town of Newburgh pertaining to its Justice Court for the year ended December 31, 2011.

We ask that you either confirm or amend our understanding regarding the procedures to be performed and their timing. The sufficiency of these procedures is the sole responsibility of the Town Council. We make no representation regarding the sufficiency of the procedures described, either for the purpose for which these services have been requested or any other purpose.

Our engagement will be conducted in accordance with standards established by the American Institute of Certified Public Accountants and will include applying procedures to selected records and transactions and consulting services related to certain operational matters of the Town's Justice Court for the period referred to in the preceding paragraph. Because these procedures and consulting services do not constitute an audit made in accordance with generally accepted auditing standards, we will not express an opinion on any of the specific elements, accounts or items referred to in our report, on internal control or any aspects thereof, or on the financial statements of the Justice Court taken as a whole. Our report will contain a paragraph pointing out that if we had performed additional procedures or if we had conducted an audit of the financial statements in accordance with generally accepted auditing standards, matters in addition to any findings, observations and recommendations that may result from the procedures performed might have come to our attention and been reported to you.

At the conclusion of the work, we will present a report to the Town Council outlining the procedures performed and our findings, observations and recommendations resulting therefrom. We will also submit reports outlining the results of any additional procedures performed.

Evaluation of the findings and recommendations resulting from our procedures, the preparation of management's response to these findings and recommendations, and determination of which recommendations will be implemented is the responsibility of the Town Council. We would be available to comment to the Council as to whether, in our view, the response to the findings addresses the substance of the findings.

Our report will contain a statement that it is intended solely for the use of the Town and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Other parties to whom the report may be provided should be advised that the procedures were performed only for the purposes of the Town.

The internal control evaluation process involves the following procedures:

- Review of internal controls including interviews and documentation of the various cycles (i.e. cash disbursements, receipts). Evaluate the Town Justice Court's record keeping procedures to ensure that all appropriate information is being recorded.
- Testing of specific transactions to ensure that they have been handled properly according to existing policies and procedures.
- Review of the Town Justice Court's recording keeping and reporting procedures, including bank reconciliations, court records and monthly reports to the Justice Court Fund.

Our fees are based on the time required by the individuals assigned to the engagement. The price for the internal control evaluation will be \$5,100. If additional services are required of VDDW beyond the initial evaluation, these services will be billed at individual hourly rates, which vary according to the degree of responsibility involved and the skill required. Billings are due upon submission.

In the event we are requested or authorized by the Town or are required by government regulation, subpoena or other legal process to produce our documents or our personnel as witnesses with respect to our work for the Town Justice Court, the Town will, so long as we are not a party to the proceeding in which such information is sought, reimburse us for our professional time and expenses, as well as fees and expenses of our counsel, incurred in responding to such requests.

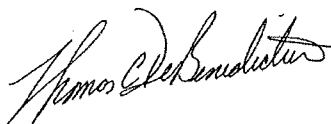
It is agreed by Town of Newburgh Justice Court and Vanacore, DeBenedictus, DiGiovanni & Weddell, LLP, or any successors in interest, that no claim by or on behalf of either party arising out of services rendered pursuant to this agreement shall be asserted more than three years after the date of any report issued by us or one year after the date of termination of Vanacore, DeBenedictus, DiGiovanni & Weddell, LLP's services, whichever occurs first.

This letter constitutes the complete and exclusive statement of agreement between Vanacore, DeBenedictus, DiGiovanni & Weddell, LLP and the Town of Newburgh, superseding all other communications, oral or written, with respect to the terms of the engagement between the parties.

If this letter defines the arrangements as you understand them, please sign and date the enclosed copy and return it to us. Thank you for this opportunity to be of assistance. We appreciate your business.

Very truly yours,

VANACORE, DeBENEDICTUS, DiGOVANNI & WEDDELL
Limited Liability Partnership



Thomas C. DeBenedictus, CPA
Director of Audit Services

Confirmed on behalf of addressee(s):

System Review Report

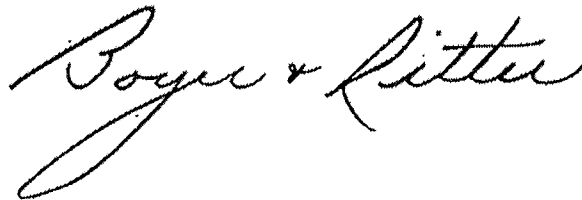
To the Partners of
Vanacore, DeBenedictus, DiGiovanni
& Weddell, LLP

Peer Review Committee
New York State Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Vanacore DeBenedictus DiGiovanni & Weddell, LLP (the firm) in effect for the year ended March 31, 2011. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and audits of employee benefit plans.

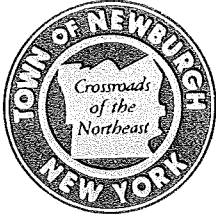
In our opinion, the system of quality control for the accounting and auditing practice of Vanacore DeBenedictus DiGiovanni & Weddell, LLP, in effect for the year ended March 31, 2011, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Vanacore DeBenedictus DiGiovanni & Weddell, LLP has received a peer review rating of *pass*.



August 4, 2011
Camp Hill, Pennsylvania

14. ASSESSOR: Board of Review

JUN 27 2012



14
TOWN OF NEWBURGH

1496 ROUTE 300, NEWBURGH, NEW YORK 12550

John T. Venezia
Sole Assessor

845-564-4550

To: Supervisor Wayne Booth and Town Board Members

From: John T. Venezia, Sole Assessor

Date: June 18, 2012

Subject: Vacancy on the Board of Assessment Review

Attached please find Gerard J. Amoroso's request to continue to serve as Chairman of the Board of Assessment Review for The Town of Newburgh. Mr. Amoroso has been with the Board for thirty years. His service to the Town is greatly appreciated. His experience ensures the citizens of The Town of Newburgh a quality review of their assessment valuations. His term will expire in September of 2012.

Respectfully submitted,

John T. Venezia
Assessor

JTV/mb



TOWN OF NEWBURGH

1496 ROUTE 300, NEWBURGH, NEW YORK 12550

John T. Venezia
Sole Assessor

845-564-4550

June 18, 2012

Gerard J. Amoroso
13 Pacer Drive
Newburgh, NY 12550

Town of Newburgh
Supervisor Wayne Booth &
Town Board Members
1496 Route 300
Newburgh, NY

Gentlemen:

I have had the pleasure of serving on the Board of Assessment Review for the Town of Newburgh since 1982. I have recently been informed that my term expires in September 2012.

The purpose of this letter is to inform you and the Board of my willingness to continue to serve as Chairman of the Board of Review, and to respectfully request that my term be extended for an additional term.

Sincerely,


Gerard J. Amoroso

15. WATER SUPPLY: Annual Laboratory Services Bids

15

TOWN OF NEWBURGH
TOWN ENGINEER
1496 Rte. 300
Newburgh, NY 12550
(845) 564-7814

MEMORANDUM

TO: Wayne Booth, Town Supervisor & Town Board

FROM: James W. Osborne, Town Engineer *JWO*

DATE: June 15, 2012

RE: W\ LABORATORY SERVICES FOR THE
CONSOLIDATED WATER DISTRICT

Attached for the Town Board's approval are price quotes from three testing laboratories for the various water quality tests required for the Town's water supplies for the 2012 calendar year. The lowest price quotes for each test are highlighted. Where equal price quotes were received, we will use the closest lab to minimize our transportation costs.

Based on the cost proposals, we recommend selection of the following:

<u>ITEM</u>	<u>VENDOR</u>
1 – DBP's (9A)	Envirotest Labs
2 – SOC's (9C)	Environmental Laboratories
3 – PIC's (8B)	Envirotest Labs
4 – Bacteriological	Envirotest Labs
5 – Lead & Copper	Envirotest Labs
6 – WQP's	Envirotest Labs
7 – TOC	Envirotest Labs
8 – TSS	Envirotest Labs
9 – Radiological	Environmental Laboratories
10 – Nitrate	Environmental Laboratories
11 – POC's (9B)	Envirotest Labs
12 – SIC (8D)	Envirotest Labs
13 – HPC	Envirotest Labs
14 – Iron & Manganese	Environmental Laboratories
15 – Asbestos	Environmental Laboratories

TO: Wayne Booth, Town Supervisor & Town Board
RE: W \ **LABORATORY SERVICES FOR THE
CONSOLIDATED WATER DISTRICT**

June 15, 2012

Page 2

As the above requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you.

JWO/id

Attachment

cc: J. Platt, DPW
J. Guido, CAMO
J. Calarco, Accountant

Town of Newburgh Water Supply
Lab Analyses
2012 Price Quotes

Item # / Analysis	Environmental Labworks	OCL Analytical Services	Envirotest Laboratories
Item 1: DBP's (9A)	\$190	\$200	\$130
Item 2: SOC's (9C)	\$550	\$850	\$560
Item 3: PIC's (8B)	\$220	\$250	\$155
Item 4: Bacteriological	\$15	\$15	\$10
Item 5: Lead & Copper	\$20	\$25	\$20
Item 6: WQP's	\$85	\$75	\$35
Item 7: TOC	\$30	\$40	\$20
Item 8: TSS	\$10	\$12	\$10
Item 9: Radiological	\$285	\$620	\$285
Item 10: Nitrate	\$15	\$15	\$15
Item 11: POC's (9B)	\$110	\$150	\$90
Item 12: SIC (8D)	\$135	\$114	\$85
Item 13: HPC	\$20	\$15	\$10
Item 14: Iron & Manganese	\$20	\$25	\$20
Item 15: Asbestos	\$150	\$275	\$165
Date Received	1/30/2012	1/31/2012	1/31/2012

TOWN OF NEWBURGH

WATER SUPPLY DEPARTMENT

343 ROUTE 32
NEWBURGH, NEW YORK 12550

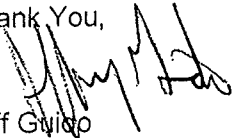
TEL: (845) 564-2180

FAX: (845) 564-0091

The Town of Newburgh Water Supply has accepted the price quotes listed below for 2012 Laboratory Analyses.

Item # / Analysis	Envirotest Laboratories' Price Quote
Item 1: DBP's (9A)	\$130
Item 3: PIC's (8B)	\$155
Item 4: Bacteriological	\$10
Item 5: Lead & Copper	\$20
Item 6: WQP's	\$35
Item 7: TOC	\$20
Item 8: TSS	\$10
Item 11: POC's (9B)	\$90
Item 12: SIC (8D)	\$85
Item 13: HPC	\$10

Thank You,


Jeff Gwido
Water Supply Manager
TONCWD

TOWN OF NEWBURGH

WATER SUPPLY DEPARTMENT

343 ROUTE 32
NEWBURGH, NEW YORK 12550

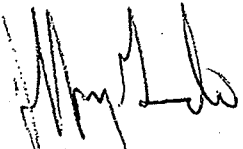
TEL: (845) 564-2180

FAX: (845) 564-0091

The Town of Newburgh Water Supply has accepted the price quotes listed below for 2012 Laboratory Analyses.

Item # / Analysis	Environmental Labworks' Price Quote
Item 2 : SOC's (9C)	\$550
Item 9 : Radiological	\$285
Item 10 : Nitrate	\$15
Item 14 : Iron & Manganese	\$20
Item 15 : Asbestos	\$150

Thank You,



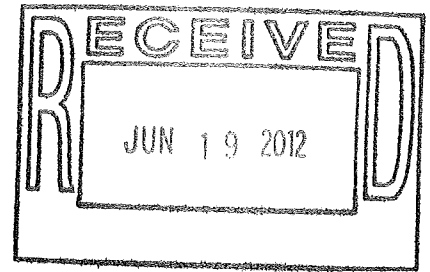
Jeff Guido
Water Supply Manager
TONCWD

16. ENGINEERING:

- A. Clark Patterson Services Related to Hurricane Irene & Tropical Storm Lee**
- B. Recommendations for Site Improvement C.O.**

16a

TOWN OF NEWBURGH
TOWN ENGINEER
1496 Rte. 300
Newburgh, NY 12550
(845) 564-7814



MEMORANDUM

TO: Wayne Booth, Town Supervisor

FROM: James W. Osborne, Town Engineer *JWO*

DATE: June 18, 2012

RE: H \ **MILL HOUSE ROAD CULVERT /**
OLD SOUTH PLANK ROAD CULVERT

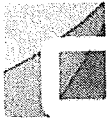
Attached for your review is a voucher from Clark Patterson Lee for engineering support services related to Hurricane Irene damages to the above two structures. The Town Board had authorized you to engage Maser Consulting for emergency services, however Clark Patterson Lee was intimately familiar with the pre-existing conditions of these two structures and was instrumental in maximizing the reimbursement amounts from FEMA.

I would like to include this in the next audit. If you have any questions or comments, I am available to discuss them with you.

JWO/id

Attachment

cc:



Invoice

116a

Clark Patterson Lee
DESIGN PROFESSIONALS

April 25, 2012
Project No: 11401.01
Invoice No: 0041844

MR. JAMES OSBORNE, P.E.
TOWN OF NEWBURGH
ENGINEERING DEPT.
308 GARDNERTOWN ROAD
NEWBURGH, NY 12550

HURRICANE IRENE STORM DAMAGE

HURRICANE IRENE FLOOD DAMAGE FEMA ASSESSMENTS

Additional Professional Services at the request of the Town on an hourly basis related to FEMA flood damage assessments and construction estimates for the Town of Newburgh: Mill House Road Culvert, Grand Avenue North Culvert and Old South Plank road culverts including: flood damage assessments and field measurements, project descriptions, itemized construction estimates for flood damage repair, meeting attendance with FEMA and Town representatives.

Personnel	Hours	Rate	Total
Gross, Christopher, P.E. Associate	10.0	102.00	1,020.00
Ladanyi, Christopher Technician	3.5	58.50	204.75
McKeough, James CADD Technician	26.0	90.00	2,340.00
Moot, Timothy Principal Associate	8.0	126.00	1,008.00
Polhemus, Gary Engineering Technician	1.0	60.57	60.57
Richardson, Maurice Construction Technician	31.00	99.75	3,092.25
Total Fee			\$7,725.57

John Martin, P.E.

Total this invoice

\$7,725.57

PLEASE REFERENCE INVOICE NUMBER ON PAYMENT

900 Corporate Boulevard
Newburgh, NY 12550
clarkpatterson.com
800.274.9000 TEL
845.567.9614 FAX



168

2. **Site Improvements.** Engineer's Field Order GC-006 depicts several areas of proposed grading and general site armoring that, based on the conditions experienced during the Hurricane and Tropical Storm, should be considered by the Town to improve the resilience of the site. These improvements are optional. However, these improvements would, after completion, help maintain access to the WTP in the event of future severe storms. As discussed at the May 30, 2012 site meeting, there are portions of the additional site improvements that provide a greater value, relative to site resilience, than the rest and there is opportunity to reduce the scope of the additional site improvements to just those which provide the greatest value to the Town. Worth Construction's GC-PCO-009 breaks down the additional site improvements into specific areas. The Table below summarizes those areas:

OPTIONAL
TOWN
OPTIONAL

Area	Description	Cost
A	Grading and armoring of the area adjacent and behind the DAT P.S. Generator. The intent is to guard the new generator and direct stream flow through the culvert during flooding	\$2,403.77
B	Constructing a berm to control and direct flood water in and through the wetland, reducing potential for flow over the access road.	\$17,137.02
C	Grading and armoring at the low point of the access road to protect the roadway. This low point is an intended relief point in the event of extensive flooding. This also includes an additional relief culvert.	\$26,722.29
D	Constructing a berm to control and direct flood water in and through the wetland, reducing potential for flow towards the septic system and WTP building	\$18,961.71
E	Modifications and armoring to stormwater pond spillway to improve stability of pond outlet in the event of flow through in excess of the pond design	\$12,284.77
F	Straightening of the stream and armoring of the stream bank to reduce erosion of the bank and protect the access road.	\$31,685.83
G	Armoring of the swale along the access road near the DAT P.S.	\$24,243.49⁽¹⁾
	SUBTOTAL	\$133,438.88
	Additional Worth Administration Time	\$1,938.33
	TOTAL	\$135,377.21

1

3

2

⁽¹⁾ Area G was included in GC-PCO-009 incorrectly and is already part of the contract work. This \$24,243.49 cost can be excluded.

As discussed at the May 30, 2012 site meeting, out of the areas described above we recommend that the Town Consider at a minimum Areas A and F. These two items greatly improve the resilience of the site and protect two critical pieces of infrastructure; the generator and the access road. The total for Areas A and F is \$34,089.60 excluding and administration cost for Worth Construction. The next most critical improvement is Area C. However, aside from the proposed additional culvert, this consists primarily of stone armoring and could likely be performed by the

17. DPW:

- A. Furniture Purchase**
- B. Computer Purchase**

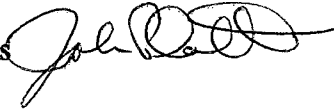
17A

TOWN OF NEWBURGH
COMMISSIONER OF PUBLIC WORKS
311 NYS Route 300
Newburgh, New York 12550
(845) 564-7813

MEMORANDUM

TO: Wayne Booth, Town Supervisor

From: John Platt, Commissioner of Public Works



Date: June 19, 2012

Re: Commissioner Office Furniture

We have been working up at the water department to clean up the distribution and sewer offices to provide for a new office for the new Commissioner of Public Works position. I would first like to express my gratitude to staff for their assistance and hard work. Les Cornell did an excellent job painting the office and cleaning the rugs. Mark has kept up with the daily load of keeping the office clean through all of this and Steve Grogan and Derek DeGroat were great setting up a new office and record retention room for both sewer and distribution to share. Everyone has been most helpful.

It has become apparent that not many improvements on office furniture have taken place over the years. Most seem to be a collection of desks, tables and shelves of various styles and colors collected from various department and offices that have occupied this building over the years. We have utilized most of this office furniture and filing cabinets to accommodate the distribution and sewer departments. By doing so, we have left very little furniture available for the commissioners office. I went down to Hudson Valley Office Furniture and found a used U-shaped desk with enclosed shelves that would fit in the Commissioner's office space that would provide for the requirements of this new position. The furniture is not fancy but it would provide functionality as well as, look professional. The cost for the furniture is \$1700.00 that can be divided up by the various departments that benefit from the Commissioner's oversight. By doing so, it will not have a major impact on one department. As per our conversation yesterday, the furniture has been ordered with delivery this week.

If you should have any questions or need additional information, please feel free to call on me.

Thank you.

JUN 27 2012

Dell recommends Windows® 7.

Live Sales Help Feedback

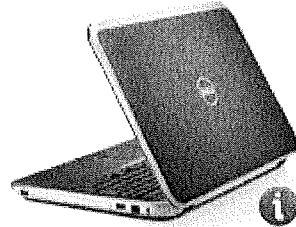
Print Summary



Inspiron 17R

Starting Price \$1,447.99
Instant Savings \$150.00

Subtotal **\$1,297.99**



As low as \$32.00/mo.

Dell Business Credit | Apply

Discount Details

Preliminary Ship Date: 7/3/2012

My Selections All Options

● Inspiron 17R					
Date	6/22/2012 9:03:43 AM Central Standard Time				
Catalog Number	4000 Retail ussoho1				
Catalog Number / Description	Product Code	Qty	SKU	Id	
Processor: 3rd Gen Intel® Core™ i7-3612QM processor (6M Cache, up to 3.1 GHz)	I73612	1	[317-9780]	2	
Inspiron 17R: Inspiron 17R Notebook (Inspiron 5720)	A17IBTX	1	[225-2613]	1	
Operating System: Windows® 7 Professional SP1, 64-Bit, English	W7P64E	1	[421-5804]	11	
Productivity Software: Microsoft® Office Home and Business 2010	IHB	1	[410-0493]	22	
Service: 2 Yr Ltd Hardware Warranty, InHome Service after Remote Diagnosis	Q2YOSS	1	[420-8878][900-8221][960-2780][991-4663][991-4673][996-4373][996-4383]	29	
Complete Care: 2 Year Complete Care Accidental Damage Protection	CCYADS2	1	[412-0357][931-7871]	33	
LCD: 17.3" High Definition+ (900p) LED Display with Truelife	HDWLED	1	[320-3017]	5	

Memory: 8GB Shared Dual Channel DDR3 Memory	8GB2D16	1	[317-9569]	3
Hard Drive: 1TB 5400 RPM SATA Hard Drive	1TB54	1	[342-4053]	8
Video Card: Intel® HD Graphics 4000	UMABCIB	1	[318-1615]	6
CD /DVD Drive: 8X Tray Load CD/DVD Burner (Dual Layer DVD+/-R Drive)	8XDVDRW	1	[318-1620]	16
Battery: 48 WHr 6-cell Lithium Ion Battery	6BAT	1	[312-1315]	27
Wireless: Intel® Centrino® Wireless 2230, 2x2 bgn + Bluetooth	IC2230	1	[430-4601]	19
Security Software: McAfee® SecurityCenter, 15-Months	MCEM15M	1	[410-0573]	25
Documentation/Disks: English/Spanish/French Documentation	ESFDOCS	1	[331-6280]	21
Sound: HD Audio 2.0 supporting WaveMaxx 3.0	IS	1	[318-1547]	17
System Color: Switch by Design Studio - Moon Silver	SILVER	1	[318-1617]	10
Network Card: Integrated 10/100 Network Card	INTNIC	1	[430-3605]	13
Keyboard: Dell Chiclet Keyboard with Multi-touch Touchpad, English-Int'l	ENGKYBD	1	[331-6919]	4
Wireless Driver: Dell SRV Software 2230, 5720	2230DRV	1	[421-7208]	7
Adobe Reader: Adobe Acrobat X Reader	ADOBER	1	[410-0548]	15
Power Cord: Power cord, 125V, 3.2 Feet, US	USPWR	1	[331-1894]	20
Ship Material: Shipping Material, Direct & Retail	SHIPMTL	1	[331-6918]	24
Additional Software: Additional Software	CYCL23U	1	[331-6175][421-7824]	26
Misc 1: Wireless Display Application & Driver	WIDI	1	[421-7083]	36
FGA Module: A7INT1303_036/BTO/C3	FG0024	1	[730-1816]	572
Additional Settings: Dell Offers More, Digital Delivery	MORE	1	[421-7062]	626
Packaging Label: Retail Print On Demand	RTLPOD	1	[331-6816]	292
Trusted ID: Trusted ID, ID Safe, 12 Month Subscription, Digitally Delivered	CRSTID	1	[421-6585]	214
Entertainment and Editing Software: Adobe Elements 9.0 Photoshop and Premiere Bundle	APEP9EB	1	[410-0658]	195
Optical Drive Software: No Optical Device Software Included	NOOPTCL	1	[410-0677]	28
<i>WIRELESS MOUSE</i>				1



[Laptops](#) | [Desktops](#) | [Business Laptops](#) | [Business Desktops](#) | [Workstations](#) | [Servers](#) | [Storage](#) | [Services](#) |
[Monitors](#) | [Printers](#) | [LCD TVs](#) | [Electronics](#)
© 2012 Dell | [About Dell](#) | [Regulatory Compliance](#) | [Terms & Conditions](#) | [Unresolved Issues](#) | [Privacy Statement](#) |
[Ads and Emails](#) | [Dell Recycling](#) | [Contact](#) | [Site Map](#) | [Visit ID](#) | [Feedback](#)

snFG01

**18. COMPUTER MAINTENANCE: Purchase of Additional
Block of Time**

TOWN OF NEWBURGH

1496 ROUTE 300
NEWBURGH, N.Y. 12550

VOUCHER

DEPARTMENT Town Hall

CLAIMANT'S NAME AND ADDRESS
Firthcliffe Technologies, Inc.
198 Willow Ave.
Cornwall, NY 12518

TERMS _____

Order No. _____

DO NOT WRITE IN THIS BOX

Date Voucher Received		FUND - APPROPRIATION	AMOUNT		VOUCHER NO.	
		COMPUTER				VOUCHER NO.
		MAINTENANCE				
		001-16800497				
		TOTAL				

Abstract No. _____
 Vendor's Ref. No. _____

Dates	Quantity	Description of Materials or Services	Unit Price		Amount	
6/12/12	1	Maintenance Agreement	3000.00		3000.00	
			TOTAL		3000.00	

(See Instructions on Reverse Side)

CLAIMANT'S CERTIFICATION

I, Linda K Lewis, certify that the above account in the amount of \$ 3000.00 is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

6/15/12
DATE

Linda K Lewis
SIGNATURE

President
TITLE

(Space Below for Municipal Use)

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the municipality on the dates stated and the charges are correct.

6/22/12
DATE

[Signature]
AUTHORIZED OFFICIAL

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

DATE

AUDITING BOARD

19. FLEET MAINTENANCE: Award of Bid

—

—

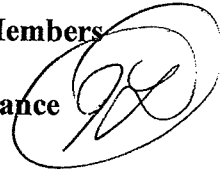
JUN 27 2012

added on
19

**TOWN OF NEWBURGH
FLEET MAINTENANCE
88 GARDNERTOWN ROAD
NEWBURGH, NY 12550
(845) 561-2288 Fax# (845) 561-3975**

TO: Wayne Booth, Supervisor, and Town Board Members

FROM: James LaColla, Head Mechanic-Fleet Maintenance



DATE: June 25, 2012

RE: Bid for Road Sweeper

**CC: Darrell Benedict, Highway Superintendent
Jacqueline Calarco, Accountant
Andrew Zarutskie, Town Clerk
Mark Taylor, Town Attorney**

On June 19, 2012 at 10:00 AM the bid opening for a new road sweeper was held. Gannon Showalters of Warwick, NY was the sole bidder. Their bid is \$129,995.00 less the \$10,000.00 trade in for our old unit, making the total price \$119,000.00. The bid is for a Johnston VT650 which meets or exceeds all of our specifications, which are available for your inspection. I strongly recommend that this bid be accepted.