

*Andrew J. Zarutskie
Town Clerk
Town of Newburgh
1496 Route 300
Newburgh NY 12550
Tel.(845) 564-4554*

AGENDA

**AUDIT/WORKSHOP TOWN COUNCIL MEETING
Wednesday, May 1, 2013
(7:00 p.m.)**

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 3. MOMENT OF SILENCE**
- 4. CHANGES TO AGENDA**
- 5. APPROVAL OF AUDIT**
- 6. POLICE:**
 - A. Hiring of Court Officer(s)**
 - B. Hiring of Part Time Police Officer(s)**
 - C. Authorization to Hire Full Time Dispatcher**
 - D. Hiring of Part Time Dispatcher**
- 7. PERSONNEL:**
 - A. CSEA Employee Benefit Fund Rates**
 - B. Re-appointment of Chauffer**
 - C. Office Ergonomic Assessment**
- 8. PARK LAND RECREATION FEE DEFERRAL**
- 9. DATA PROCESSING:**
 - A. Renewal of Annual Web Site**
 - B. Computer Reserve Fund Expenditure**
 - C. Purchase of Computer for Assessor**
 - D. E-Waste**
- 10. POTENTIAL EXECUTIVE SESSION: Interview Part Time Police Officer**
- 11. ADJOURNMENT**

5. APPROVAL OF AUDIT

AUDIT # 8
5/1/2013
VOUCHERS: 131535 to 131818

Audit Date: May 1, 2013

To the Supervisor:

I certify that the vouchers listed above were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite his name.

I acknowledge the following vouchers are in violation of New York State's General Municipal Law section 103 (Competitive Bidding Laws) and approve payment thereof.

<u>Voucher</u>	<u>Vendor Name</u>	<u>Amount</u>
131563	NY Communication	3,725.00
131564	NY Communication	652.00
131565	NY Communication	9,340.00
131745	MC Electric	1,525.00
131762	Schmidts wholesale	13,096.96
131775	Camo pollution	23,900.80
131809	TAM enterprises	850.00
131783	Dell marketing	5,207.52
131784	Dell marketing	2,534.73

Dated: _____

Andrew J. Zarutskie, Town Clerk

Town Board:

Exceptions:

AUDIT # 8

May 1, 2013

VOUCHERS: 131535 to 131818

<u>FUND</u>	<u>REGULAR</u>	<u>PREPAID</u>
GENERAL	\$ 517,741.18	\$ 19,338.98
TRUST & AGENCY	17,822.95	-
STREET LIGHTING	-	-
HIGHWAY	101,562.67	3,288.00
WATER	124,744.70	1,090,710.00
SEWER	14,236.37	266,346.56
WATER CAPITAL	408,087.22	875.00
SEWER CAPITAL	-	-
HIGHWAY CAPITAL	-	-
GENERAL CAPITAL	1,525.00	-
SPECIAL DISTRICT	-	-
TOTAL	\$ 1,185,720.09	\$ 1,380,558.54
GRAND TOTAL	<u>\$ 2,566,278.63</u>	

6. POLICE:

A. Hiring of Court Officer(s)

B. Hiring of Part Time Police Officer(s)

C. Authorization to Hire Full Time Dispatcher

D. Hiring of Part Time Dispatcher

MAY 1 2013

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TOWN OF NEWBURGH

1496 Route 300, Newburgh, New York 12550

PERSONNEL DEPT.

PH: 845-566-7785
Fax: 845-564-2170

To: Supervisor Booth
Town Board
Jackie Calarco, Town Accountant ✓

From: Charlene M Black, Administrative Aide

Date: April 23, 2013

Re: Part Time Court Officer

Please see attached the application, employee request form and letter from Chief Michael Clancy to hire Luis Mercado, as a part time Court Attendant. If approved Mr. Mercado will need to complete all necessary paperwork, physical and fingerprint process. Thank you in advance.



TOWN OF NEWBURGH POLICE DEPARTMENT

300 Gardnertown Road, Newburgh, New York 12550

Michael Clancy
Chief Michael Clancy

(845) 564-1100

April 15, 2013

To: Town Board

From: Chief Michael Clancy


Subject: Authorization to Fill One Vacant Part-Time Court Officer Position

I am requesting authorization to fill one part-time court officer position. On April, 3 2013 candidates were interviewed for the position, of those interviewed we would recommend hiring Luis Mercado.

Mr. Mercado is a certified peace officer already working part-time as a court officer in New Windsor. He will be able work various shifts.

Based on the interviews, and follow up backgrounds, I am requesting that the board appoint Mr. Luis Mercado to fill the vacant part-time court officer position at the current starting hourly pay rate of \$13.00.

Respectfully Submitted,


Chief Michael Clancy

TOWN OF NEWBURGH

EMPLOYMENT REQUEST FORM

To: Personnel Department

NAME OF CANDIDATE: Luis Mercado

DEPARTMENT: Police

TITLE OF POSITION: Court Officer (P/T)

FULL TIME OR PART TIME: P/T

HOURLY RATE: \$13.00 / hr

IS POSITION FUNDED IN CURRENT BUDGET: YES OR NO

FUND APPROPRIATION NUMBER: 3021.1

PROPOSED HIRE DATE: asap

NOTE: CANDIDATE CANNOT BEGIN WORK WITHOUT PRE-EMPLOYMENT PHYSICAL AND COMPLETION OF ALL REQUIRED PAPERWORK.

Michael P. Clancy
DEPARTMENT HEAD SIGNATURE

4/25/13
DATE

ORIGINAL APPLICATION SHOULD BE ON FILE IN THE PERSONNEL DEPARTMENT

COPY TO ACCOUNTING DEPARTMENT
11/15/2010

MAY 1 2013

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TOWN OF NEWBURGH

1496 Route 300, Newburgh, New York 12550

PERSONNEL DEPT.

PH: 845-566-7785
Fax: 845-564-2170

To: Supervisor Booth
Town Board
Jackie Calarco, Town Accountant

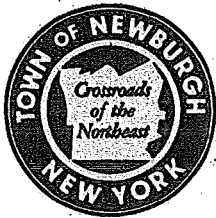
From: Charlene M Black, Administrative Aide

A handwritten signature in black ink, appearing to be 'C. Black', written over the name 'Charlene M Black'.

Date: April 26, 2013

Re: Part Time Court Officer

Please see attached the application, employee request form and letter from Chief Michael Clancy to hire Allen Nakagawa as a part time Court Attendant. If approved Mr. Nakagawa will need to complete all necessary paperwork, physical and fingerprint process. Thank you in advance.



TOWN OF NEWBURGH POLICE DEPARTMENT

300 Gardnertown Road, Newburgh, New York 12550

Michael Clancy
Chief Michael Clancy

(845) 564-1100

April 26, 2013

To: Town Board

From: Chief Michael Clancy

Subject: Authorization to Fill Vacant Part-Time Court Officer Position

I am requesting authorization to fill a part-time court officer position. On March 28, 2013 candidates were interviewed for the position, of those interviewed we would recommend hiring Allen Nakagawa.

Based on the interviews, and follow up backgrounds, I am requesting that the board appoint Mr. Allen Nakagawa to fill the vacant part-time court officer position at the current starting hourly pay rate of \$13.00.

Respectfully Submitted,

Chief Michael Clancy

TOWN OF NEWBURGH
EMPLOYMENT REQUEST FORM

To: Personnel Department

NAME OF CANDIDATE: Allen Nakagawa

DEPARTMENT: Police

TITLE OF POSITION: Court Officer

FULL TIME OR PART TIME: P/T

HOURLY RATE: \$13.00

IS POSITION FUNDED IN CURRENT BUDGET: YES OR NO

FUND APPROPRIATION NUMBER: 3120.1

PROPOSED HIRE DATE: As soon as possible

NOTE: CANDIDATE CANNOT BEGIN WORK WITHOUT PRE-EMPLOYMENT PHYSICAL AND COMPLETION OF ALL REQUIRED PAPERWORK.

M. Clam
DEPARTMENT HEAD SIGNATURE

4/26/13
DATE

ORIGINAL APPLICATION SHOULD BE ON FILE IN THE PERSONNEL
DEPARTMENT

MAY 1 2013

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TOWN OF NEWBURGH

1496 Route 300, Newburgh, New York 12550

PERSONNEL DEPT.

PH: 845-566-7785
Fax: 845-564-2170

To: Supervisor Booth
Town Board
Jackie Calarco, Town Accountant

From: Charlene M Black, Personnel

Date: April 26, 2013

Re: Part time Police Officers

Please find attached a letter and Employee Request forms from Chief Clancy requesting the approval of three part time Police Officers. Approval will be pending the outcome of their psychological testing, physicals, drug and alcohol testing, fingerprints and completion of all paperwork. Thank you in advance for your time in this matter.



TOWN OF NEWBURGH POLICE DEPARTMENT

300 Gardnertown Road, Newburgh, New York 12550

Michael Clancy
Chief Michael Clancy

(845) 564-1100

April 26, 2013

To: Town Board

From: Chief Michael Clancy

Subject: Authorization to Hire Part-Time Police Officer

I am requesting authorization hire Drew McKenzie as a part-time Police Officer.

Several weeks ago the administrative staff of the Police department conducted a interview with Drew McKenzie for a part-time Police Officer position. Following the interview a background investigation was conducted. He was then interviewed by some of the Town Board members on April 22, 2013.

Based on the interviews, and background investigation I am requesting that the board appoint Drew McKenzie as a part-time Police Officer at the current starting hourly pay rate of \$24.00.

Respectfully Submitted,

Chief Michael Clancy



TOWN OF NEWBURGH POLICE DEPARTMENT

300 Gardnertown Road, Newburgh, New York 12550

Michael Clancy
Chief Michael Clancy

(845) 564-1100

April 26, 2013

To: Town Board

From: Chief Michael Clancy

Subject: Authorization to Hire Part-Time Police Officer

I am requesting authorization hire Michael Barrese as a part-time Police Officer.

Several weeks ago the administrative staff of the Police department conducted a interview with Michael Barrese for a part-time Police Officer position. Following the interview a background investigation was conducted. He was then interviewed by some of the Town Board members on April 22, 2013.

Based on the interviews, and background investigation I am requesting that the board appoint Michael Barrese as a part-time Police Officer at the current starting hourly pay rate of \$24.00.

Respectfully Submitted,

Chief Michael Clancy



TOWN OF NEWBURGH POLICE DEPARTMENT

300 Gardnertown Road, Newburgh, New York 12550

Michael Clancy
Chief Michael Clancy

(845) 564-1100

April 26, 2013

To: Town Board

From: Chief Michael Clancy

Subject: Authorization to Hire Part-Time Police Officer

I am requesting authorization hire Joshua Kemloge as a part-time Police Officer.

Several weeks ago the administrative staff of the Police department conducted a interview with Joshua Kemloge for a part-time Police Officer position. Following the interview a background investigation was conducted. He was then interviewed by some of the Town Board members on April 22, 2013.

Based on the interviews, and background investigation I am requesting that the board appoint Joshua Kemloge as a part-time Police Officer at the current starting hourly pay rate of \$24.00.

Respectfully Submitted,


Chief Michael Clancy



TOWN OF NEWBURGH POLICE DEPARTMENT

300 Gardnertown Road, Newburgh, New York 12550

Michael Clancy
Chief Michael Clancy

(845) 564-1100

April 26, 2013

To: Town Board

From: Chief Michael Clancy

Subject: Authorization to Hire Part-Time Police Officer

I am requesting authorization hire Talia Badillo as a part-time Police Officer.

Several weeks ago the administrative staff of the Police department conducted a interview with Talia Badillo for a part-time Police Officer position. Following the interview a background investigation was conducted. She is scheduled to be interviewed by some of the Town Board members on May 1, 2013.

If the consensus following the May 1st interview is to recommend her for the position I request that the board appoint Ms. Badillo as a part-time Police Officer at the current starting hourly pay rate of \$24.00.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Michael Clancy", with a long, sweeping underline.

Chief Michael Clancy

TOWN OF NEWBURGH
EMPLOYMENT REQUEST FORM

To: Personnel Department

NAME OF CANDIDATE: Michael Barrese

DEPARTMENT: Police

TITLE OF POSITION: Police Officer (Part-time)

FULL TIME OR PART TIME: P/T

HOURLY RATE: \$ 24.00/hr.

IS POSITION FUNDED IN CURRENT BUDGET: YES OR NO

FUND APPROPRIATION NUMBER: 3120.1

PROPOSED HIRE DATE: As soon as possible
NOTE: CANDIDATE CANNOT BEGIN WORK WITHOUT PRE-EMPLOYMENT PHYSICAL AND COMPLETION OF ALL REQUIRED PAPERWORK.

M. P. Clavin
DEPARTMENT HEAD SIGNATURE

4/26/13
DATE

ORIGINAL APPLICATION SHOULD BE ON FILE IN THE PERSONNEL
DEPARTMENT

TOWN OF NEWBURGH
EMPLOYMENT REQUEST FORM

To: Personnel Department

NAME OF CANDIDATE: Joshua Kemloge

DEPARTMENT: Police

TITLE OF POSITION: Police Officer (Part-time)

FULL TIME OR PART TIME: P/T

HOURLY RATE: \$ 24.00 / hr.

IS POSITION FUNDED IN CURRENT BUDGET: YES OR NO

FUND APPROPRIATION NUMBER: 3120.1

PROPOSED HIRE DATE: As soon as possible
NOTE: CANDIDATE CANNOT BEGIN WORK WITHOUT PRE-EMPLOYMENT PHYSICAL AND COMPLETION OF ALL REQUIRED PAPERWORK.

Mr. P. Ch...
DEPARTMENT HEAD SIGNATURE

4/26/13
DATE

ORIGINAL APPLICATION SHOULD BE ON FILE IN THE PERSONNEL
DEPARTMENT

TOWN OF NEWBURGH
EMPLOYMENT REQUEST FORM

To: Personnel Department

NAME OF CANDIDATE: Drew McKenzie

DEPARTMENT: Police

TITLE OF POSITION: Police Officer (Part-time)

FULL TIME OR PART TIME: P/T

HOURLY RATE: \$24.00/hr.

IS POSITION FUNDED IN CURRENT BUDGET: YES OR NO

FUND APPROPRIATION NUMBER: 3120.1

PROPOSED HIRE DATE: As soon as possible

NOTE: CANDIDATE CANNOT BEGIN WORK WITHOUT PRE-EMPLOYMENT PHYSICAL AND COMPLETION OF ALL REQUIRED PAPERWORK.

M. P. Clancy
DEPARTMENT HEAD SIGNATURE

4/26/13
DATE

ORIGINAL APPLICATION SHOULD BE ON FILE IN THE PERSONNEL
DEPARTMENT

TOWN OF NEWBURGH
EMPLOYMENT REQUEST FORM

To: Personnel Department

NAME OF CANDIDATE: Talia Badillo

DEPARTMENT: Police

TITLE OF POSITION: Police Officer (Part-time)

FULL TIME OR PART TIME: P/T

HOURLY RATE: \$ 24.00 / hr.

IS POSITION FUNDED IN CURRENT BUDGET: YES OR NO

FUND APPROPRIATION NUMBER: 3120.1

PROPOSED HIRE DATE: As soon as possible

NOTE: CANDIDATE CANNOT BEGIN WORK WITHOUT PRE-EMPLOYMENT PHYSICAL AND COMLETION OF ALL REQUIRED PAPERWORK.

M. P. Clain
DEPARTMENT HEAD SIGNATURE

4/26/13
DATE

ORIGINAL APPLICATION SHOULD BE ON FILE IN THE PERSONNEL
DEPARTMENT

MAY 1 2013

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TOWN OF NEWBURGH POLICE DEPARTMENT

300 Gardnertown Road, Newburgh, New York 12550

Michael Clancy
Chief of Police

(845) 564-1100

April 22, 2013

To: Town Board

From: Chief Michael Clancy

Subject: Authorization to Fill Vacant Full-Time Dispatcher Position

I am requesting authorization to fill one full-time dispatcher position. We have had several full-time employees leave in the last couple of years and none of the positions have been replaced with full-time employees.

We currently are short a full-time dispatcher on the overnight (11pm – 7am) shift. Although we have a number of part-time dispatchers it is often difficult to find coverage for that shift. Backfilling one of the full-time vacancies will enable us to provide better coverage for that shift and lessen the possibility for overtime.

At present, we have one part-time dispatcher, Michael Scott, currently in the top three of the county dispatcher list. Mr. Scott started working as a part-time dispatcher for the Police Department in May of 2012. In the eleven months that he has worked here he has proven to be a very dependable employee with good dispatching skills. Mr. Scott started with no dispatching experience but learned quickly and has become a great asset to the Police Department.

If the Town Board were to approve filling the vacancy for full-time dispatcher, I would recommend Michael Scott for the position. The Town has an investment in Mr. Scott and it would be a loss to the Town if he were hired off the list by another agency.

Under the current CSEA contract the base hourly rate for a full-time dispatcher is \$17.90.

Respectfully Submitted,


Chief Michael Clancy

MAY 1 2013



TOWN OF NEWBURGH

1496 Route 300, Newburgh, New York 12550

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PERSONNEL DEPT.

PH: 845-566-7785
Fax: 845-564-2170

To: Supervisor Booth
Town Council
Jackie Calarco, Town Accountant

From: Charlene M Black, Administrative Aide

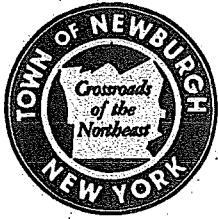
CO

Date: April 26, 2013

Re: Part-time Dispatcher

Upon your approval, Gina Kehoe will need to complete all the necessary paperwork.

Fingerprints, physical and drug/alcohol testing..



TOWN OF NEWBURGH POLICE DEPARTMENT

300 Gardnertown Road, Newburgh, New York 12550

Michael Clancy
Chief Michael Clancy

(845) 564-1100

April 15, 2013

To: Town Board

From: Chief Michael Clancy

Subject: Authorization to Fill One Vacant Part-Time Dispatcher Position

I am requesting authorization to fill one part-time dispatcher position. On March 25, 2013 candidates were interviewed for the position, of those interviewed we would recommend hiring Gina Kehoe.

Gina Kehoe was the most qualified and the only candidate with dispatching experience. She will be able work various shifts.

Based on the interviews, and follow up backgrounds, I am requesting that the board appoint Gina Kehoe to fill the vacant part-time court officer position at the current starting hourly pay rate of \$13.52.

Respectfully Submitted,


Chief Michael Clancy

TOWN OF NEWBURGH
EMPLOYMENT REQUEST FORM

To: Personnel Department

NAME OF CANDIDATE: Gina Kehoe

DEPARTMENT: Police

TITLE OF POSITION: Dispatcher

FULL TIME OR PART TIME: Part-time

HOURLY RATE: \$ 13.52

IS POSITION FUNDED IN CURRENT BUDGET: YES OR NO

FUND APPROPRIATION NUMBER: 3120.1

PROPOSED HIRE DATE: As soon as possible

NOTE: CANDIDATE CANNOT BEGIN WORK WITHOUT PRE-EMPLOYMENT PHYSICAL AND COMLETION OF ALL REQUIRED PAPERWORK.

Michael Clancy
DEPARTMENT HEAD SIGNATURE

4/26/13
DATE

ORIGINAL APPLICATION SHOULD BE ON FILE IN THE PERSONNEL
DEPARTMENT

- 7. PERSONNEL:**
 - A. CSEA Employee Benefit Fund Rates**
 - B. Re-appointment of Chauffer**
 - C. Office Ergonomic Assessment**
-

MAY 1 2013

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TOWN OF NEWBURGH

1496 Route 300, Newburgh, New York 12550

PERSONNEL DEPT.

PH: 845-566-7785
Fax: 845-564-2170

To: Wayne C Booth, Town Supervisor
Town Board Members
Jackie Calarco, Town Accountant
CSEA Union President and Vice President

From: Charlene M Black, Personnel Director 

Date: April 19, 2013

Re: CSEA Employee Benefit Fund Rates

I have received notification from the CSEA Employee Benefit Fund the new rates effective July 1, 2013 until June 30, 2016. Please approve the attached rate sheet so we can move forward starting July 1, 2013. Thank you in advance.

CSEA
EMPLOYEE
BENEFIT FUND

April 16, 2013

Mr. Wayne C. Booth
Signatory
Town of Newburgh
1496 Route 300
Newburgh, NY 12550

Dear Mr. Booth:

As you may be aware, the agreement between the Town of Newburgh and the CSEA Employee Benefit Fund expires on December 31, 2012 and it is our understanding that a successor collective bargaining agreement has not yet been executed.

The current rate will continue through June 30, 2013. Listed below are the prospective rates for the negotiated plan(s) currently being provided. If the unit's benefit plan(s) are anticipated to change as a result of contract negotiations, please contact your Senior Benefits Specialist for an adjusted rate quote.

Sunrise Dental	7/1/12 – 6/30/13	\$78.34/mo.	\$940.08/annual
	7/1/13 – 6/30/14	\$82.73/mo.	\$992.76/annual
	7/1/14 – 6/30/15	\$84.80/mo.	\$1,017.60/annual
	7/1/14 – 6/30/16	\$85.64/mo.	\$1,027.68/annual
Silver 12 Vision	7/1/12 – 6/30/13	\$19.86/mo.	\$238.32/annual
	7/1/13 – 6/30/14	\$20.06/mo.	\$240.72/annual
	7/1/14 – 6/30/15	\$20.26/mo.	\$243.12/annual
	7/1/14 – 6/30/16	\$20.46/mo.	\$245.52/annual

The above rates are based on the Town of Newburgh having a participation rate of less than 95%.

The Fund has the right to confirm the participation rate in April of each year. In the event that the participation rate increases above 95%, the monthly charge will decrease as of the following July 1 and you will be notified of the new rate per employee.

Upon notification of the execution of your successor agreement, we will provide you with a renewal agreement.

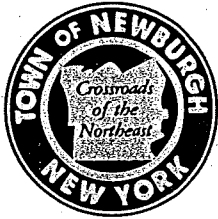
If you have any questions, do not hesitate to contact me at (800) 323-2732.

Very truly yours,



Lisa Brennan
Director of Finance

cc: Gary Cannonier, Regional Director
Vanessa Bisone, LRS
William Healey, Unit President
Charlene Black, Benefit Administrator
Carisa Guild, Sr. Benefits Specialist



TOWN OF NEWBURGH


1496 Route 300, Newburgh, New York 12550

PH: 845-566-7785
Fax: 845-564-2170

PERSONNEL DEPT.

April 22, 2013

To: Supervisor Booth
Town Council
Robert Petrillo, Commissioner of Parks, Recreation and Conservation
Jackie Calarco, Town Accountant

From: Charlene M Black, Personnel 

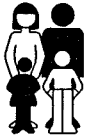
Re: Beth Yano

We have received notification from the Retirement System that Beth Yano will be retiring effective May 22, 2013. Her last day on payroll will be May 21, 2013.

Ms. Yano would like to continue to work for us in a Part time capacity. Please approve this reappointment at your next Town Board meeting of May 6, 2013, with her reappointment effective May 30, 2013. Her title is P/T Chauffer at a rate of \$13.1165 per hour. Thank you in advance.

MAY 11 2015

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Dawn M. Wider, D.C.
Christopher T. Warden, D.C.

1463 ROUTE 300
NEWBURGH, NY 12550
TELEPHONE: (845) 566-5626

April 23, 2013

Town of Newburgh
1496 Route 300
Newburgh, NY 12550

Supervisor Wayne Booth
Town Board
Cc: Personnel Department

RE: Office Ergonomic Assessments

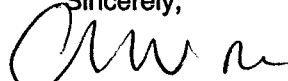
Dear Mr. Booth and Town Board,

My name is Dr. Chris Warden, D.C. and I am local chiropractor in the area. I would like to perform at no charge to the Town of Newburgh as a public service ergonomic assessments of the work space.

Ergonomic assessments will minimize injuries in the work place by correcting improperly setup workstations. I would also teach each department basic exercises and stretches that can be performed at their own workstations that would also help reduce the risk of workplace injuries.

Please contact our office at 845-566-7785 to set up these assessments. Thank you for your time and we look forward to meeting you.

Sincerely,


Chris Warden, D.C.

8. PARK LAND RECREATION FEE DEFERRAL

MAR 27 2013

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MAY 1 2013

DRA FIDELCO NEWBURGH, LLC

March 20, 2013

Mr. Wayne Booth
Town Supervisor
Town of Newburgh
308 Gardnertown Road
Newburgh, New York 12550

Re: Parke Lane at Newburgh (Project # 2012 - 13)
Recreation Fees - Progressive Payments

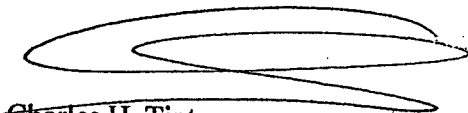
Dear Supervisor Booth:

As you know, the Parke Lane at Newburgh multifamily project was granted conditional final site plan approval by the Town Planning Board on December 6, 2012. One of the requirements under this approval was the payment of a recreational impact fee pursuant to local law in the amount of \$320,000 and payable before the final site plan is signed by the Board.

As Parke Lane advances steadily toward site development and construction, we thought this would be an appropriate time to suggest an alternative arrangement for the payment of the recreation fee. Rather than advance the considerable lump sum of \$320,000 prior to the start of site development, we would propose a schedule requiring an initial ten percent payment - or \$32,000 - followed by a pro-rata payment of \$24,000 at the time of the building permit application for each of the twelve residential structures. Given the size and complexity of the project, we believe this is an equitable accommodation. It certainly protects the Town by ensuring that payments are made as the impacts to the municipal park system can be expected to occur.

I trust you will find our suggestion reasonable, particularly against the back-drop of the significant investment we are making to the Town and the surrounding region. If you have any questions, please do not hesitate to contact me.

Sincerely,



Charles H. Tint

Cc: Mark C. Taylor, Esq.

Wayne C. Booth

From: Chuck Tint [ctint@diversifiedra.com]
Sent: Wednesday, March 20, 2013 7:55 PM
To: Wayne Booth (townsupervisor@hvc.rr.com)
Cc: Mark Taylor (MTaylor@riderweiner.com)
Subject: Newburgh - Parke Lane at Newburgh (RECREATIONAL FEES)

Wayne –

Recently I had a brief conversation with Mark Taylor over the possibility of handling the recreational fees associated with our approval other than on a lump-sum basis, and Mark suggested a letter on the subject to you. I have attached a letter outlining our thoughts on this. Regards, Chuck

Charles H Tint, LEED GA
Vice President
DIVERSIFIED REALTY ADVISORS, LLC
47 River Road – Suite 200
Summit, New Jersey 07091
T 908 273 2400 x 109
D 908 834 3343
C 908 514 1329
F 908 273 2401

ctint@DiversifiedRA.com
www.DiversifiedRA.com

- 9. DATA PROCESSING:**
 - A. Renewal of Annual Web Site**
 - B. Computer Reserve Fund Expenditure**
 - C. Purchase of Computer for Assessor**
 - D. E-Waste**

MAY 1 2013

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For April 24 Audit Workshop Agenda

- 1. Renewal of Annual Web-Site e-mail Subscription from Cit-e-Net 5/30/2013 to 5/29/2014 in the amount of \$ 250.00. This purchase to be funded by the computer maintenance account # 001-1680.0497 which currently has a balance of \$ 31, 854.00**
 - 2. Discussion on logistics of e-waste**
-

TOWN OF NEWBURGH

1496 Route 300

Newburgh, New York 12550

(845) 564-5220

Fax 845 564-3806

DEPARTMENT Gil Piaquadio

CLAIMANT'S
 NAME Cit-e-Net
 AND 436 Main Street
 ADDRESS Little Falls, New Jersey

DO NOT WRITE IN THIS BOX

Date Voucher Received		VOUCHER NO.
FUND - APPROPRIATION	AMOUNT	
Computer maintenance	\$250.00	
Total	\$250.00	
Abstract #		

TERMS _____

Invoice # _____

Dates	Quantity	Description of Materials or Services	Unit Price	Amount
4/19/2013	1	Annual Web Site e-mail Subscriptions 5/30/13 to 5/29/14		\$250.00
			TOTAL	\$250.00

Due

CLAIMANT'S CERTIFICATION

I, _____ certify that the above account in the amount of \$ _____ is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

DATE

SIGNATURE

TITLE

(Space below for municipal use)

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the municipality on the dates stated and the charges are correct.

Date

Authorized Official

APPROVAL FOR PAYMENT

This claim is approved and ordered for paid from the appropriations indicated above

Date

Auditing Board

Invoice

CIT-e -NET, LLC
463 Main Street
Little Falls, NJ 07424-1134

INVOICE NO. NBGTWNML2013
INVOICE DATE 04/15/2013

CUSTOMER ORDER NO.

SOLD TO:
Township of Newburgh
1496 Rt 300 North
Newburgh, NY 12550

SHIPPED TO:
Same

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
1	Annual	Application Subscription 5/30/13 through 5/29/14; Web Site E-Mail Subscription Lists	\$250.00	\$250.00
SUBTOTAL				\$250.00
TAX				N/A
TOTAL				\$250.00

MAKE ALL CHECKS PAYABLE TO:

Cit-e-Net, LLC
463 Main Street
Little Falls, NJ 07424-1134

*For Invoice Questions Please Call Bill Benzie 201-755-6570
We Appreciate Your Business!*

9c



QUOTATION

Quote #: 635645201
 Customer #: 000459815
 Contract #: 44ADD
 Customer Agreement #: PT65340
 Quote Date: 10/30/2012
 Customer Name: TOWN OF NEWBURGH

Date: 10/29/2012

Thanks for choosing Dell! Your quote is detailed below; please review the quote for product and informational accuracy. If you find errors or desire certain changes please contact your sales professional as soon as possible.

Sales Professional Information

SALES REP: KRISTINE M PAPE PHONE: 1800 - 4563355
 Email Address: Kristine_Pape@dell.com Phone Ext: 80000

GROUP: 1 QUANTITY: 3 SYSTEM PRICE: \$894.94 GROUP TOTAL: \$2,684.82

Base Unit	OptiPlex 7010 Desktop Base (225-2782)	1
	3rd Gen Intel Core i3-3220 Processor (Dual Core, 3.30GHz, 3MB, w/ HD2500 Graphics), Dell OptiPlex 7010 (319-0466)	1
	4GB, NON-ECC, 1600MHZ DDR3,1DIMM,OPTI (319-0218)	1
	Dell USB KB,ENG,OPTI (331-8142)	1
	No Monitor Selected, Dell OptiPlex (320-3704)	1
	Intel Integrated Graphics w/DP/DVI, OPTI (320-3778)	1
	500GB 2.5 3.0Gb/s SATA with 16MB DataBurst Cache,OptiPlex DT/SFF (320-3016)	1
	1394 Controller Card,Low Profile,Dell OptiPlex Desktop (341-5471)	1
	Windows 7 Professional,,Media, 32-bit, Optiplex, English (421-5580)	1
	Windows 7 Label, OptiPlex, Fixed Precision, Vostro Desktop (330-6228)	1
	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps),OptiPlex (421-5334)	1
	Dell Data Protection Access, OptiPlex x010 (421-8276)	1
	Dell MS111 USB Optical Mouse,OptiPlex and Fixed Precision (330-9458)	1
	Intel Standard Manageability, Dell OptiPlex 7010 (331-6245)	1
	16X DVD+/-RW SATA, Data Only, OptiPlex 9010 (318-1540)	1
	Thank you for Choosing Dell (318-2231)	1
	Heat Sink, Mainstream, Dell OptiPlex 7010 Desktop (331-6252)	1
	OptiPlex 7010 Desktop Standard PSU (318-1892)	1
	Regulatory label, Mexico, for OptiPlex 7010 Desktop (331-7358)	1
	Enable Low Power Mode for EUP Compliance,Dell OptiPlex (330-7422)	1
	Documentation,English and French,Dell OptiPlex (331-2030)	1
	Power Cord,125V,2M,C13,Dell OptiPlex (330-1711)	1
	No ESTAR Settings, OptiPlex (331-8325)	1
	Resource DVD contains Diagnostics and Drivers for Dell OptiPlex 7010 (331-6251)	1
	1 W ready mode - exceeds FEMP 3W recommendation. Mode can be disabled in BIOS. OptiPlex (310-1959)	1
	No Quick Reference Guide,Dell OptiPlex (310-9444)	1
	Shipping Material for System,Desktop,Dell OptiPlex 990 (331-1269)	1
	Microsoft Office Starter 2010,OptiPlex,Precision and Latitude (421-3950)	1
	Microsoft Office Home and Business 2010,English,OptiPlex,Precision and Latitude (421-3954)	1

Basic Hardware Service: Next Business Day Onsite Service After Remote

Diagnosis 2 Year Extended (995-1923)	1
Basic Hardware Service: Next Business Day Onsite Service After Remote Diagnosis Initial Year (995-0903)	1
Dell Limited Hardware Warranty Plus Service Extended Year(s) (995-4303)	1
Dell Limited Hardware Warranty Plus Service Initial Year (995-4093)	1
Thank you for buying Intel/Dell (466-9045)	1

*Total Purchase Price:	\$2,684.82
Product Subtotal:	\$2,684.82
Tax:	\$0.00
Shipping & Handling:	\$0.00
State Environmental Fee:	\$0.00
Shipping Method:	LTL 5 DAY OR LESS

(* Amount denoted in \$)

Statement of Conditions

The information in this document is believed to be accurate. However, Dell assumes no responsibility for inaccuracies, errors, or omissions, and shall not be liable for direct, indirect, special, incidental, or consequential damages resulting from any such error or omission. Dell is not responsible for pricing or other errors, and reserves the right to cancel orders arising from such errors.

Dell may make changes to this proposal including changes or updates to the products and services described, including pricing, without notice or obligation.

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All information supplied to TOWN OF NEWBURGH for the purpose of this proposal is to be considered confidential information belonging to Dell.

About Dell

Dell Inc. (NASDAQ: DELL) listens to customers and delivers innovative technology and services they trust and value. Uniquely enabled by its direct business model, Dell is a leading global systems and services company and No. 34 on the Fortune 500.

For more information, visit www.dell.com.

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Dell respects your privacy. Across our business, around the world, Dell will collect, store, and use customer information only to support and enhance our relationship with your organization, for example, to process your purchase, provide service and support, and share product, service, and company news and offerings with you. Dell does not sell your personal information.

For a complete statement of our Global Privacy Policy, please visit dell.com/privacy.

Age of Town Computers Listed by Department

Nov 13, 2012

Supervisor's Office	Date	Service Code	Town bar Code
Wayne's Laptop	4/22/2007	BQ3D491	
Cindy's computer	1/8/2006	7Q3D491	
Wayne's Desk top	1/8/2006		
*Council computer	5/30/2006	C95MZ31	15393

*This computer came from court and was reloaded with ID Card Software installed on 10/14/2012

Town Hall Server	1/6/2010	24380715601	Tel 866 777-1542
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Town Clerk

Andy's Computer	3/26/2011	8B9ZDPI	
Counter Computer	3/13/2002	H34BB11 - 1	
Debbie's Computer	2007	Non Dell Serial # 20050594 - 2	
Jeannie's Computer	3/13/2002	J34BB11 - 3	

Highway

Kathy's computer	4/1/2006	1965R91	
Todd's Lap Top	4/3/2006	GQ34R91	
Computer in map room	7/25/2002	77FLP11	

Fleet Maintenance

Jim's Computer	4/27/2005	HPQSB71	
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Recreation

Amanda Weidkham	1/2/2005	00045-641-222-385	15251
Front Counter	1/2/2005	00045-64-350-966	15261
Lisa Rappa	11/4/2011	00045-440-863-166	16247
Patricia Gida	1/2/2005	00045-641-246-891	15239
Donna Burgess	1/2/2005	0045-828-35-873	16459
1 Lap top Petrillo	12/16/2011		16455
1 Server	1/2/2005		

Code Compliance

All computers in this department have been upgraded and purchased in 7/24/2012
These 11 computers replaced computers purchased in 2/3/2004

Assessor:

Computer used by Alan	4/13/2010	6412RL1	
John Venezia	1/8/2006	8Q3D491 -	

Alice	1/8/2006	903D491	
Not Assigned	1/8/2006	CQ3D491	
Not Assigned	1/8/2006		10279
Mary	1/8/2006	DQ3D491	
Martha	1/8/2006	5Q3D491	

Water Distribution & Sewer

Lap top used by John Platt	7/5/2012		16458
Edie's computer	2/19/2010		11623
Steve's computer	9/16/2002		16380
Sewer Dept computer	1/30/2004		11636

Accounting

Jackie's Computer	3/26/2011		
Jackie is also using a 2 nd computer dated	7/3/2003		
Nancy's Computer	7/24/2012		
Anna's Computer	7/24/2012		
Liz	7/24/2012		

The new computers in Jackie's Office replaced computers purchased on 7/3/2003

Receiver of Taxes

All seven computers were purchased on 10/27/2010

Town Court:

Large Court Room	4/25/2012	4F56PS1	16471
Small Court Room	4/25/2012	4FBB51	16470
Chambers	4/25/2012	4F6BPS1	16469
Debbie Murphy	4/25/2012	4F5DPS1	16468
Francis Bockemuhl	4/25/2012	4FB9PS1	16467
Patti Moore	4/25/2012	4F69PS1	16466
Sarah Adams	4/25/2012	4F5FPS1	16465
Anette Darrigo	4/25/2012	4F6CPS1	16464
Jeannette Moore	4/25/2012	4F5HPS1	16463
Window/Clarino	4/25/2012	4F5CPS1	16462
Window/Martini	4/25/2012	4F6DPS1	16461
Server	4/25/2012	D61VNS1	16474

Animal Control

Cheryl's Computer	3/11/2005	D13B761	
Barbara's	3/11/2005	42313Z61	
Chantal	3/11/2005	913BZ61	
Spare	11/10/2005	34FXS81	

Engineering

Lap top used by Jim 1/22/2010
Irene's computer 12/27/2006

Personnel

Charlene's 12/7/2006 BIB37C1
Marsha 12/16/2002 9MSZ521

Main Town Hall Server was purchased on 2/17/2010

Filter Plant

Jeff's Computer 12/7/06 6B5MZ1 1532
Reloaded and backing use 11/1/2012

**10.POTENTIAL EXECUTIVE SESSION: Interview Part Time Police
Officer**