

*Andrew J. Zarutskie
Town Clerk
Town of Newburgh
1496 Route 300
Newburgh NY 12550
Tel.(845) 564-4554*

AGENDA

AUDIT/WORKSHOP TOWN COUNCIL MEETING

Wednesday, March 13, 2013

(7:00 p.m.)

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 3. MOMENT OF SILENCE**
- 4. CHANGES TO AGENDA**
- 5. APPROVAL OF AUDIT**
- 6. MILLHOUSE ROAD – GOMEZ HOUSE FOUNDATION**
- 7. OPEN DEVELOPMENT AREA: Coach Lane**
- 8. CODE COMPLIANCE:**
 - A. N.Y.C.D.E.P. Blasting Permit Insurance and Bond**
 - B. Hiring of Part Time Clerk**
- 9. DPW: Working Leader Position(s)**
- 10. PARKS AND RECREATION: 2013 Bus Bid Opening**
- 11. ADJOURNMENT**

5. APPROVAL OF AUDIT

AUDIT # 5
3/13/2013
VOUCHERS: 130857 to 131092

Audit Date: March 13, 2013

To the Supervisor:

I certify that the vouchers listed above were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite his name.

I acknowledge the following vouchers are in violation of New York State's General Municipal Law section 103 (Competitive Bidding Laws) and approve payment thereof.

<u>Voucher</u>	<u>Vendor Name</u>	<u>Amount</u>
130859	Amthor welding	62.81
130860	Amthor welding	306.81
130861	Amthor welding	233.52
130862	Amthor welding	755.56
130863	Amthor welding	314.61
130864	Amthor welding	1,064.43
130865	Amthor welding	175.00
130991	TAM Enterprises	2,200.00
131009	NY Communications	265.20
131069	NY Communications	3,725.00

Dated: _____

Andrew J. Zarutskie, Town Clerk

Town Board:

Exceptions:

AUDIT # 5

March 13, 2013

VOUCHERS: 130857 to 131092

<u>FUND</u>	<u>REGULAR</u>	<u>PREPAID</u>
GENERAL	\$ 62,954.84	\$ -
TRUST & AGENCY	170,067.70	-
STREET LIGHTING	16,878.69	-
HIGHWAY	76,149.60	-
WATER	86,107.70	4,679.71
SEWER	4,769.10	997.91
WATER CAPITAL	97,166.16	-
SEWER CAPITAL	-	-
HIGHWAY CAPITAL	-	-
GENERAL CAPITAL	-	-
SPECIAL DISTRICT	-	-
TOTAL	\$ 514,093.79	\$ 5,677.62
GRAND TOTAL	<u>\$ 519,771.41</u>	

6. MILLHOUSE ROAD-GOMEZ HOUSE FOUNDATION

GOMEZ MILL HOUSE

MAR 13 2013

6

**Gomez Foundation
for Mill House**
15 West 16th Street
6th Floor
New York, NY 10011
Phone: 212-294-8329
Fax: 212-294-8348
gomez@cjh.org

Gomez Mill House
11 Mill House Road
Marlboro, NY 12542
Tel: 845-236-3126
www.gomez.org
gomezmillhouse@juno.com

Ruth K. Abrahams, Ph.D.
Executive Director

BOARD OF TRUSTEES

Robert A. Jacobs
President

Michael H. Cardozo V
Treasurer

Andrée Aelion Brooks
Penelope Acker Denby
Hamilton Fish
Charlotte K. Frank
Charles H. Kaplan
Jacques Levine
Carleton D. Pearl
Mary C. Pearl
Bruce Slovin
Isaac Sonsino
Barbara J. Tamerin
Joel Treisman

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Martin Gross
Dard Hunter III
Kenneth Libo
Frances Low
Irwin J. Miller
H.R. Stoneback
Dorothy C. Treisman
Marjorie "Margie" J. Treisman

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Louise B. Stern
Mildred Weissman

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Joseph F. Cullman 3rd
John L. Goldstone
Harmon H. Goldstone
Mildred De V. Starin
Rabbi Malcolm H. Stern

February 21, 2013

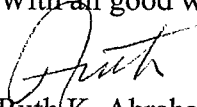
Mr. Wayne Booth
Town of Newburgh Supervisor
1496 Rt. 300
Newburgh, NY 12550

Dear Wayne,

I am writing to request that the Mill House Road repairs be placed on the agenda for the next work session meeting of the Town of Newburgh Board scheduled for Wednesday evening, May 13, 2013.

Please let me know if I need to follow-up with anyone other than you with this request, and how we will hear if this request is approved.

With all good wishes,


Ruth K. Abrahams
Executive Director

7. OPEN DEVELOPMENT AREA: COACH LANE

DRAFT

At a meeting of the Town Board of the Town of Newburgh, held at the Town Hall, 1496 Route 300, in the Town of Newburgh, Orange County, New York on the ___rd day of March, 2013 at 7:00 P.M., Prevailing Time.

PRESENT:

- Wayne C. Booth, Supervisor
- George Woolsey, Councilman
- Gilbert J. Piaquadio, Councilman
- Elizabeth J. Greene, Councilwoman
- Ernest C. Bello, Jr., Councilman

RESOLUTION TO ESTABLISH AN OPEN DEVELOPMENT AREA IN THE TOWN OF NEWBURGH FOR THE PROPERTY COMPRISED OF THE TAX PARCEL DESIGNATED AS SECTION 95 BLOCK 1 LOT 4.222 ON THE TAX MAP OF THE TOWN OF NEWBURGH PURSUANT TO NEW YORK STATE TOWN LAW SECTION 280-a

Councilman/woman _____ presented the following resolution which was seconded by Councilman/woman _____.

WHEREAS, New York State Town Law Section 280-a, provides that a town board may, by resolution, establish an Open Development Area or areas within the town, wherein permits may be issued for the erection of structures to which access is given by right of way or easement, upon such conditions and subject to such limitations as may be prescribed by general or special rule of the planning board, if one exists, or of the town board if a planning board does not exist; and

WHEREAS, the Town Board of the Town of Newburgh and the Planning Board of the Town of Newburgh received a request for an Open Development Area designation from Susan Richichi for property which she owns, such property being shown and designated as Section 95, Block 1, Lot 4.222 on the Tax Map of the Town of Newburgh, more fully described in Schedule "A" annexed hereto and made a part hereof (the "Property"); and

WHEREAS, Susan Richichi is also the owner of a lot adjacent to the Property, to wit: Section 58 Block 6 Lot 16, over which access to the Property is proposed to be given by a proposed right of way or easement; and

WHEREAS, Susan Richichi is applying to the Planning Board of the Town of Newburgh for approval of a subdivision which will create two (2) new single family residential lots out of the Property and a public hearing was conducted by the Planning Board in the matter on January 17, 2013; and

WHEREAS, based upon concerns raised at the public hearing, consultants to the Planning Board and the Code Compliance Supervisor made a field inspection of the site and examined further into the traffic and sight distance issues raised by the public and copies of their reports have been submitted to the Planning Board and the Town Board; and

WHEREAS, New York State Town Law Section 280-a further provides that if a planning board exists in such town, the town board, before establishing any such open development area or areas, shall refer the matter to such planning board for its advice and shall allow such planning board a reasonable time to report; and

WHEREAS, the Town Board of the Town of Newburgh has duly referred the matter of the request of Susan Richichi for the designation of the Property as an Open Development Area to the Planning Board of the Town of Newburgh for its report; and

WHEREAS, the Planning Board by letter of its attorney dated February 13, 2013, has recommended that any approval of the establishment of the requested Open Development Area be subject to a condition limiting the Property to the creation to not more than two (2) additional residential lots; and

WHEREAS, the Town Board has considered the reports of the Planning Board and its consultants, as well as the transcript of the subdivision public hearing, written submissions by the public and correspondence; and

WHEREAS, the Planning Board of the Town of Newburgh, acting as the Lead Agency, has issued a Negative Declaration for the Action which includes the subdivision and the petitioned for creation of an Open Development Area.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Town Board of the Town of Newburgh hereby establishes the Property of Susan Richichi designated as Section 95, Block 1, Lot 4.222 on the Tax Map of the Town of Newburgh, as more fully described on Schedule "A" annexed hereto and made a part hereof (the "Property") as an Open Development Area in the Town of Newburgh to be known as the "Richichi Open Development Area" pursuant to Town Law Section 280-a subject to the condition recommended by the Planning Board that the Open Development Area shall not be subdivided (nor re-subdivided) into more than two (2) single family residential lots and the following additional conditions:
2. Pursuant to Town Law Section 280-a, the Richichi Open Development Area is established upon such additional conditions and subject to such limitations as may be prescribed by general or special rule of the Town of Newburgh Planning Board.
3. This resolution of establishment shall take effect immediately.
4. The Town Clerk is hereby directed to enter this resolution in the minutes of this

meeting.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

George Woolsey, Councilman voting _____

Gilbert J. Piaquadio, Councilman voting _____

Elizabeth J. Greene, Councilwoman voting _____

Ernest C. Bello, Jr., Councilman voting _____

Wayne C. Booth, Supervisor voting _____

The resolution was thereupon declared duly adopted.

SCHEDULE "A"

Dickover, Donnelly, Donovan & Biagi, LLP
Attorneys and Counselors at Law

James B. Biagi
David A. Donovan
Michael H. Donnelly
Robert J. Dickover

Successor Law Firm To:
Alexander Appelbaum, P.C., Florida, N.Y. (1915-1988)
Ludmerer & Vurno, Esqs., Warwick, N.Y.

28 Bruen Place
P.O. Box 610
Goshen, NY 10924
Phone (845) 294-9447
mail@dddbiagi.com
Fax (845) 294-6553
(Not for Service of Process)

February 13, 2013

Town of Newburgh Town Board
1498 Route 300
Newburgh, New York 12550

RE: Richichi Open Area Development Petition (11.31)

Members of the Board:

I write to you on behalf of the Town of Newburgh Planning Board. The planning board considered the applicant's petition to create an open development area during its meeting of February 7, 2013. Pursuant to Section 280-a(4) of the Town Law of the State of New York the planning board advises, given the access constraints to the site, that any approval of the petition of the applicant referenced above for creation of an open development area be conditioned upon creation of not more than 2 additional residential lots.

Very truly yours,

MICHAEL H. DONNELLY

MHD/lrm

1 3 2013

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RECEIVED

FEB 19 2013

Town of Newburgh

Dickover, Donnelly, Donovan & Biagi, LLP
Attorneys and Counselors at Law

James B. Biagi
David A. Donovan
Michael H. Donnelly
Robert J. Dickover

28 Bruen Place
P.O. Box 610
Goshen, NY 10924
Phone (845) 294-9447
mail@ddbllaw.com
Fax (845) 294-6553
(Not for Service of Process)

Successor Law Firm To:
Alexander Appelbaum, P.C., Florida, N.Y. (1915-1988)
Ludmerer & Vurno, Esqs., Warwick, N.Y.

February 13, 2013

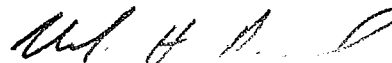
Town of Newburgh Town Board
1498 Route 300
Newburgh, New York 12550

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Very truly yours,



MICHAEL H. DONNELLY

MHD/lrm

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Attorneys and Counselors at Law

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February 13, 2013

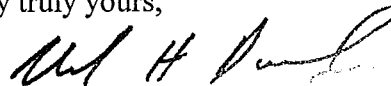
Town of Newburgh Town Board
1498 Route 300
Newburgh, New York 12550

RE: Mailed Notices of Public Hearings

Members of the Board:

The planning board reviewed proposed Local Law # during its meeting on February 7, 2013. The planning board wishes to report to you that it fully endorses the proposed changes made to the code provisions in question.

Very truly yours,



MICHAEL H. DONNELLY

MHD/lrm



TOWN OF NEWBURGH

Crossroads of the Northeast

WJHE

OLD TOWN HALL
308 GARDNERTOWN ROAD
NEWBURGH, NEW YORK 12550

PLANNING BOARD
JOHN P. EWASUTYN, CHAIRMAN
TELEPHONE 845-564-7804
FAX 845-564-7802

February 7, 2013

Town of Newburgh Town Board
1496 Route 300
Newburgh, NY 12550

RE: Richichi Subdivision (11.31)

Members of the Board:

As you are aware, the applicant referenced above has applied to the planning board for a 2-lot subdivision approval and has also petitioned your board for creation of an open development area covering the lands proposed to be subdivided. You have been holding off consideration of the open development area petition until the planning board closed out SEQRA and held a public hearing. I write now to report that the planning board issued a negative declaration under SEQRA on December 6, 2012. On January 17, 2013, the planning board opened and closed a public hearing on this matter. Pursuant to your earlier request, last week I sent you a copy of the stenographic transcript of the minutes of that public hearing.

Based upon concerns raised at the public hearing, Pat Hines has made a field inspection of the site and Ken Wersted has examined further into the traffic and sight distance issues raised by the public. I enclose a copy of the reports of both Pat Hines and Ken Wersted.

One final matter. As was earlier reported to the Supervisor and Mark Taylor, during the course of the public hearing, we mistakenly announced to the public that the open development area had already been created by the town board. To correct that error, we mailed an explanatory letter to each of the parties who received notice of the public hearing in the first instance. I earlier sent a copy of that letter in order that you might understand the nature of the correction we made.

The planning board will take no action in regard to this project until we have heard further from you.

Very truly yours,

JOHN P. EWASUTYN

CHAIRMAN, TOWN OF NEWBURGH PLANNING BOARD



McGOEY, HAUSER and EDSALL
CONSULTING ENGINEERS P.C.

RICHARD D. McGOEY, P.E. (NY & PA)
 WILLIAM J. HAUSER, P.E. (NY, NJ & PA)
 MARK J. EDSALL, P.E. (NY, NJ & PA)
 JAMES M. FARR, P.E. (NY & PA)

MAIN OFFICE
 33 Airport Center Drive
 Suite 202
 New Windsor, New York 12553

(845) 567-3100
 fax: (845) 567-3232
 e-mail: mheny@mhepc.com

**TOWN OF NEWBURGH
 PLANNING BOARD
 REVIEW COMMENTS**

PROJECT:	RICHICHI
PROJECT NO.:	11-31
PROJECT LOCATION:	SECTION 95, BLOCK 1, LOT 4.222
PROJECT REPRESENTATIVE:	CHARLES BOOLUKOS-876-5650 AND LANC AND TULLY
REVIEW DATE:	7 FEBRUARY 2013
MEETING DATE:	TBD

The undersigned and Jerry Canfield, Code Enforcement Supervisor, performed a field review the proposed 2 lot subdivision. The purpose of this review was to evaluate site conditions regard to comments received at the public hearing. On 4 February 2013 at approximately 10:15a.m we accessed the site via the proposed common driveway/easement area.

Photos 1 and 2 attached depict the existing driveway access which is located across from Carriage Drive, Coach Lane intersection. Photo 1 is a view from the driveway in an easterly direction. Photo 2 is a view from the driveway in a westerly direction. It is noted that small trees and a red picket fence exist which would potentially obstruct a driver's view based on site distance requirements taken 10 feet back from the intersection at 3 1/2 feet high. The driver's eyes would be approximately at the fence line. The fence line is most likely located within the Town of Newburgh right-of-way for Coach Lane. No vehicular traffic was noted on Coach Lane during the field review.

We proceeded onto the property proposed to be subdivided. Photo 3 depicts the proposed house site on proposed lot 1. The Blue house on the left side of the photo is the existing Richichi residence. The area proposed for the house site has been cleared of all small diameter trees and brush and contains hardwood trees ranging from 8- 16 +/- inch diameter. Photo 4 depicts the proposed house site for lot 2. The blue house to the right of the photo is the existing Richichi residence. The pickup truck with plow is parked within the proposed access easement. This area has also been cleared of any small diameter trees and brush. We proceeded to the rear property line which is delineated by fence between the property and I-84 right-of-way. The property is elevated above route 84 with dense red cedar existing on the DOT right-of-way.

REGIONAL OFFICES

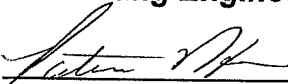
- 111 Wheatfield Drive • Milford, Pennsylvania 18337 • 570-296-2765 •
- 540 Broadway • Monticello, New York 12701 • 845-794-3399 •

In order to evaluate damage conditions on the site, a review of the down gradient properties to the West of the proposed house sites was performed. The area drops of in grade from east to west and the vegetation becomes a mix of hard woods, soft woods and dense brush. Based on comments received at the public hearing, we accessed the culvert under route 84 which allows flow from the Coach Lane drainage system to discharge in a southerly direction under route 84. Photo 5 depicts a large diameter plate arch culvert which conveys flow under Route 84. Note a debris pile exists at the culvert indicating water surface elevations during flooded conditioned most likely the recent hurricane events. Photo 6 depicts a view of the defined stream corridor in a northerly direction upstream from the I-84 culvert towards the Meadow Hill subdivision. Debris is noted on the left stream bank on the elevated fenced with corresponds to the debris level at the culvert.

We field reviewed the stream corridor in a northerly direction to the discharge location of the Meadow Hill drainage system located at the rear of properties which front on Coach Lane across from Stirrup Drive. An easement appears to exist containing three culvert pipes depicted in photo 8. The elevation of these culverts identifies a positive discharge from the storm drainage system to the stream channel which exists on the Richichi property. Photo 9 is a photo taken from the head wall depicted in photo 8. Photo 9 is a view of the stream channel from the Meadow Hill discharge downstream towards route 84 identifying the defined stream channel between the two culverts. Based on a review of the site storm water from the proposed Richichi subdivision will continue in its natural drainage path sheet flowing across the Richichi property several hundred feet to the existing stream. Topography of the parcel is such that flow will continue to remain on the Richichi parcel discharging in a westerly direction over land. No significant obstructions were observed in the stream channel or culvert pipes on the Richichi property or the Interstate 84 culvert.

Respectfully submitted,

**McGoey, Hauser and Edsall
Consulting Engineers, P.C.**



Patrick J. Hines, Associate



Photo 1 -View East at Coach Lane

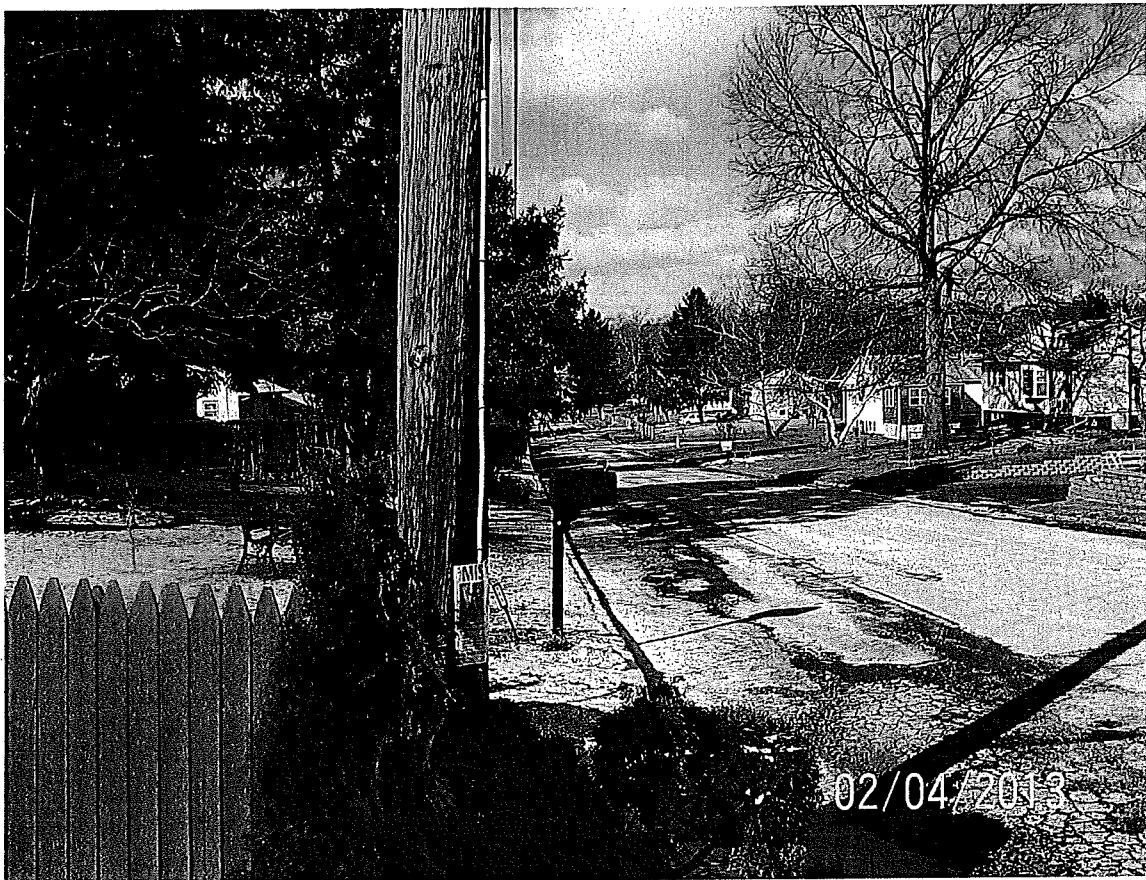


Photo 2 -View West at Coach Lane



Photo 3 –View of Proposed Access Road



Photo 4 –View of Proposed House Site, Lot 1



Photo 5 –view of Proposed House Site, Lot 2



Photo 6 -Route I-84 Culvert



Photo 7 –View north of Route I-84 Culvert



Photo 8 –Meadow Hill Drainage Discharge



Photo 9 –View South of Meadow Hill Culverts Towards Route I-84

- 8. CODE COMPLIANCE:**
 - A. N.Y.C.D.E.P. BLASTING PERMIT INSURANCE AND BOND**
 - B. HIRING OF PART TIME CLERK**

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TOWN OF NEWBURGH

Crossroads of the Northeast

OLD TOWN HALL
308 GARDNERTOWN ROAD
NEWBURGH, NEW YORK 12550

CODE COMPLIANCE DEPT.
TELEPHONE 845-564-7801
FAX LINE 845-564-7802

To: Supervisor Booth
Town Board Members

March 7, 2013

From: Gerald Canfield
Code Compliance Supervisor

Re: N.Y.C. D.E.P.
Water for the Future Project
Rte. 9W

As you may be aware, the New York City D.E.P. tunnel project requires the Town to issue a blasting permit for the proposed Shaft 5b work. I recommend the required Bond amount to be posted be set at \$1,000,000.00. Per our Municipal Code section 66-6 (B), a Town Board approval is required to set the recommended Bond amount based on the Building Inspector's recommendation. I am available for any questions or comments.

Cc: M.Taylor, Town Attorney
J. Osborne, Town Engineer
A. Zarutskie, Town Clerk

§ 66-4. Insurance.²

The permit shall not be issued until the applicant shall submit to the Town of Newburgh a certificate of general public liability insurance in the amount of one million dollars (\$1,000,000.) for personal injury and one hundred thousand dollars (\$100,000.) for property damage, executed by the carrier or its authorized representative. The certificate shall provide that said policy will not be canceled except on ten (10) days' notice in writing to the Town of Newburgh. Should the Building Inspector determine that the extent of the blasting operations in any particular case and the danger involved require public liability insurance coverage in greater amounts than above specified, he shall immediately certify his determination to the Town Clerk and simultaneously request that the Town Board fix the policy limits. The Town Board shall meet as expeditiously as possible for said purpose, and said Town Board is hereby authorized and empowered to fix the policy limits in such amount or amounts as the Town Board shall deem commensurate with the scope of the blasting operations and the dangers involved, not exceeding, however, the following amounts: two million dollars (\$2,000,000.) for each person injured, three million dollars (\$3,000,000.) for each accident and five hundred thousand dollars (\$500,000.) property damage. Such liability insurance policy shall be issued by an insurance company authorized to do business in New York State and the certificate approved as to form and sufficiency by the Town Attorney, and, after such approval, said certificate of insurance shall be filed with the Town Clerk.

§ 66-5. Fees. [Amended 6-19-1978 by L.L. No. 2-1978]

Application for such permit shall be accompanied by an permit fee as prescribed by Chapter 104, Fees.

§ 66-6. Bond.³

- A. Before the issuance of any permit, the applicant must also file with the Town Clerk a surety bond or letter of credit which shall be in the form prescribed by the Town Attorney and signed by the applicant as principal and by a solvent surety company authorized to transact business within the State of New York as surety thereon and must meet with the written approval of the Town Attorney as to form, correctness and sufficiency of surety, and which bond shall indemnify all persons and the Town of Newburgh against any loss, expense, cost or damages of any kind or nature to persons or property resulting from blasting during the license period. The liability hereby imposed upon the applicant shall be one of absolute liability for any such loss, expense, cost or damages of any kind or nature to persons or property resulting from blasting, with or without trespass, and shall not depend upon any question of negligence upon his part or upon the part of his agents, servants or employees. The neglect of anyone to direct the applicant, his agents, servants or employees to take any particular precaution or to refrain from doing any particular thing shall not excuse the applicant from the liability hereby imposed upon him. Said bond, after approval by the

² Editor's Note: Amended at time of adoption of Code; see Ch. 1, General Provisions, Art. I.

³ Editor's Note: Amended at time of adoption of Code; see Ch. 1, General Provisions, Art. I.

Town Attorney, shall be filed with the Town Clerk. Each applicant for renewal shall furnish a bond as hereinabove provided.

- B. Should the Building Inspector determine that the extent of the blasting operations in any particular case and the dangers involved do not require insurance coverage in greater amounts than one million dollars (\$1,000,000.) for each personal injury, one hundred thousand dollars (\$100,000.) for each accident and five thousand dollars (\$5,000.) for property damages, then in such case the sum of the surety bond shall be fifty thousand dollars (\$50,000.); but should the Building Inspector determine that said operations and damages involved require insurance coverage in greater amounts and so reports to the Town Board and requests the Town Board to fix the policy limits, then in such case the Town Board shall determine and fix the amount of the surety bond, not, however, exceeding one million dollars (\$1,000,000.)

§ 66-7. Storage of explosives.⁴

The applicant shall also satisfy the Building Inspector that any magazine to be used for the storage of explosives on the work for which the blasting permit is desired has been duly licensed by the Commissioner of Labor of the State of New York, as provided in Article 16, § 458, of the Labor Law.

§ 66-8. Hours.

It shall be unlawful to blast or carry on any blasting operation after 7:00 p.m. or before 8:00 a.m., nor shall any blasting be done on Sunday, except with the approval of the Building Inspector.

§ 66-9. Regulations and restrictions.

- A. Quantity of explosive per hole. No person shall use in a blasting operation a quantity of explosive greater than necessary properly to start the rock.
- B. Covering blasts. Before firing any blasts, except where the same is in a tunnel, the material to be blasted shall be covered on the top and sides with timber, held securely together by strong chains or ropes of iron or steel and covered with sheets of tin or heavy woven matting of rope or wire.
- C. Firing. It shall be unlawful to explode a blasting charge by means of time, slow-burning or safety fuses or by any means other than some form of electrical apparatus. At least three (3) minutes before firing a blast, the blaster shall give warning thereof by causing a competent man, carrying a red flag, to be stationed at a reasonable distance from the blast at each avenue of approach or point of danger.
- D. Shoring. The blasting of rock contiguous to any structure shall be so conducted as not to cause damage thereto. To this end, weak walls or other supports shall be shored up, and

⁴ Editor's Note: Amended at time of adoption of Code; see Ch. 1, General Provisions, Art. I.

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TOWN OF NEWBURGH

Crossroads of the Northeast

OLD TOWN HALL
308 GARDNERTOWN ROAD
NEWBURGH, NEW YORK 12550

CODE COMPLIANCE DEPT.
TELEPHONE 845-564-7801
FAX LINE 845-564-7802

To: Supervisor Booth
Town Board Members

February 26, 2013

From: Gerald Canfield
Code Compliance Supervisor

Re: Hiring Part Time Clerk

I am requesting to begin the Hiring process for the budgeted part time clerk that was approved in our Personal Service portion of the Fire Prevention Budget Account# 3410-0100 for the 2013 year. At this time I wish to receive authorization to begin the "Search for a Candidate Process"

9. DPW WORKING LEADER POSITION(S)

MAR 13 2013

9

**TOWN OF NEWBURGH
COMMISSIONER OF PUBLIC WORKS**

311 NYS Route 32
Newburgh, New York 12550
(845) 564-7813

MEMORANDUM

TO: Wayne Booth, Town Supervisor and Town Board

From: John Platt, Commissioner of Public Works



Date: February 5, 2013

Re: Working Leader Position Interviews and Selection Recommendations

On Friday, March 1, 2013 interviews were conducted in the Town Board Meeting Room in Town Hall for the position of Working Leader. The two (2) new Working Leader Positions were previously approved by the Town Board; one in the Water Department and the other in the Sewer Department. Both of these positions were posted and I received a list of interested applicants. Councilman Ernest Bello and George Woolsey, Liaisons to Water and Sewer Departments and Charlene Black, Personnel, were in attendance at various times throughout the interviews.

All of the applicants interviewed were evaluated on their qualifications, experience, knowledge and skills as related to meet the specifications of these two important positions. The selected working leaders of these two departments will be responsible for the daily operations and supervision of subordinate staff. They will work under general guidance with independent judgment as directed by administrative leaders of the Department of Public Works.

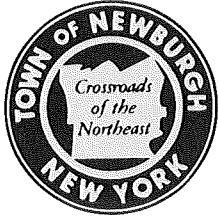
For the position of Working Leader in the Sewer Department, I would recommend to the Board that Steve Grogan, Sewer Plant Operator for the Sewer Department to be promoted to the new Working Leader position. Steve has worked for the department for 24 years and has worked for many years unofficially fulfilling the duties of this newly created position. I feel his experience and dedication to the Town will prove to be an asset directing staff and moving the Sewer Department forward.

For the position of Working Leader in the Water Department, I would recommend to the Town Board that Derek DeGroat, Senior Water Maintenance Worker in the Water Department be promoted to the new Working Leader position. Derek has worked for the Water Department for 14 years and has also been providing leadership and guidance to water department personnel. Derek has the respect of department personnel and the knowledge and skills to fulfill the obligations of this very important position.

As the above requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you. Thank you.

10. PARKS AND RECREATION 2013 BUS BID OPENING

MAR 13 2013



TOWN OF NEWBURGH RECREATION DEPARTMENT

311 ROUTE 32, NEWBURGH, NY 12550

Robert J. Petrillo
Commissioner of Parks, Recreation & Conservation

845-564-7815
FAX: 845-564-7827

March 5, 2013

TO: Wayne Booth, Supervisor
Town Board Members

FROM: Robert J. Petrillo, Commissioner

RE: 2013 Bus Bid Opening

Sealed bids were opened on Friday, March 1st. Two bids were received for each of the charter bus destinations and school bus destinations. Attached are the bids received from each vendor.

At this time I would like to request the Town Board select both Leprechaun Lines and West Point Tours as determined by the lowest bid for each destination as per the attached summary.

Thank you for your consideration.

Regards,

Robert J. Petrillo
Commissioner

Bus Trips --- Town of Newburgh Recreation --- 2013
49 or 55 passenger Motor Coach with lavatory and DVD player

Item #	Date of Trip	Destination (All are round trip)	Depart Time	Approx. Return Time	# of Buses Needed	West Point 49 pass.	West Point 55 pass.	Leprechaun 55 pass.
1	3/27/13	Ehrhardt's Hawley PA	9:00am CLP	5:15pm CLP	1	\$675	\$695	\$688
2	4/11/13	The Bardavon Poughkeepsie NY	1:00pm CLP	4:30pm CLP	1	\$575	\$595	\$567
3	4/24/13	Pine Grove Ranch Kerhonkson NY	10:00am CLP	5:30pm CLP	1	\$625	\$650	\$950
4	5/16/13	Platzl Brauhaus Pomona NY	9:00am CLP	5:30pm CLP	1	\$895	\$925	No Bid
5	5/21/13	Villa Roma Callicoon NY	9:00am CLP	6:00pm CLP	1	\$725	\$750	\$950
6	6/12/13	Monticello Casino Monticello NY Forestburgh Playhouse Forestburgh NY	9:15 am CLP	5:00pm CLP	1	\$875	\$925	\$637
7	6/19/13	Westchester Dinner Theatre Elmsford NY	9:30am CLP	5:15pm CLP	1	\$695	\$725	\$647
8	7/11/13	Radisson Station Hotel Scranton PA	9:00am CLP	5:30pm CLP	1	\$875	\$925	\$847
9	7/15/13	Mohegan Sun @ Pocono Downs Wilkes Barre PA	9:30am CLP	6:30pm CLP	1	\$875	\$925	\$847
10	7/27/13	Saratoga Raceway Saratoga NY	9:00am RC	7:30pm RC	1	\$950	\$1000	\$917
11	7/31/13	Monticello Casino Monticello NY Forestburgh Playhouse Forestburgh NY	9:15pm CLP	5:00pm CLP	1	\$875	\$925	\$637
12	8/14/13	Monticello Casino Monticello NY Forestburgh Playhouse Forestburgh NY	9:15pm CLP	5:00pm CLP	1	\$875	\$925	\$637
13	8/15/13	Westchester Dinner Theatre Elmsford NY	9:30am CLP	5:30pm CLP	1	\$695	\$725	\$647
14	8/20/13	Aqua Turf Plantsville CT	9:00am CLP	5:00pm CLP	1	\$775	\$795	\$717
15	9/4/13	Mt Airy Casino Pocono PA	9:30am CLP	7:00pm CLP	1	\$825	\$850	\$787
16	9/26/13	The Brownstone Patterson NJ	9:30am CLP	5:30pm CLP	1	\$875	\$895	\$647
17	10/2/13	Woodloch Pines Hawley PA	9:30am CLP	5:30pm CLP	1	\$800	\$825	\$707
18	10/23/13	The Royal Manor Garfield NJ	9:45am CLP	5:00pm CLP	1	\$875	\$895	\$667
19	11/14/13	Westchester Dinner Theatre Elmsford NY	9:30am CLP	5:30pm CLP	1	\$695	\$725	\$637
20	11/20/13	Hunterdon Hills Playhouse Hampton NJ	9:30am CLP	5:30pm CLP	1	\$750	\$775	\$747
21	12/10/13	Aqua Turf Plantsville CT	9:00am CLP	5:00pm CLP	1	\$775	\$795	\$717
22	1/25/14	Mohegan Sun Casino Uncasville CT	9:00am RC	9:00pm RC	1	\$975	\$995	\$967
23	2/22/14	Mt Airy Casino Pocono PA	9:30am RC	7:00pm RC	1	\$825	\$850	\$787
24	TBA	Times Union Center Albany NY	9:00am RC	5:00pm RC	1	\$900	\$925	\$787
25	TBA	Yankee Stadium Bronx NY	3:30pm RC	12:00am RC	1	\$1025	\$1050	\$737

Please note:

Trips are subject to cancellation due to lack of enrollment or adverse weather conditions up to 48 hrs before trip.
This list is subject to increase as special events, tickets and shows may come up during the course of the year.

CLP = Chadwick Lake Park (1700 Route 300 Newburgh NY)
RC = Recreation Center (311 Route 32 Town of Newburgh)

Bus Company: West Point Tours Inc.
Address: PO Box 125
Vails Gate NY 12584
Contact person: Robert Brisman
Phone #: (845) 561-2671

Bus Company: Leprechaun Lines Inc.
Address: PO Box 2628
Newburgh NY 12550
Contact: Sharon Ayers
Phone #: (845) 565-7900 ext. 307

Town of Newburgh Recreation -- Bus Schedule-Camp Chadwick 2013
Pricing for School Buses (44 adult, 66 children)
All are Round Trips- From Chadwick Lake Park (1700 Route 300)

Item #	Date	Destination	Depart Time	Approx. Return Time	# of Buses Needed	West Point Per Bus	Leprechaun Per Bus
1	7/2/13	Pine Grove Ranch Kerhonkson NY	9:00am	6:00pm	4	\$402	\$377
2	7/5/13	Belleayre Mountain Highmount NY	9:00am	4:30pm	4	\$385	\$387
3	7/11/13	Splash Down Fishkill NY	9:30am	3:30pm	4	\$314	\$261
4	7/17/13	Ulster County Pool New Paltz NY	9:30am	3:30pm	4	\$271	\$267
5	7/18/13	Lake Compounce Britol CT	9:00am	5:00pm	4	\$408	\$443
6	7/25/13	Kruckers Pomona NY	9:00am	4:15pm	4	\$385	\$323
7	7/31/13	Ulster County Pool New Paltz NY	9:30am	3:30pm	4	\$271	\$267
8	8/1/13	Zoom Flume East Durham NY	9:00am	5:30pm	4	\$385	\$423
9	8/7/13	Ulster County Pool New Paltz NY	9:30am	3:30pm	4	\$271	\$267
10	8/8/13	Mt Creek Vernon NJ	9:00am	5:30pm	4	\$385	\$373
11	8/15/13	Great Escape Lake George NY	8:30am	7:30pm	4	\$619	\$637
12	TBA	Tarsio's Bowling Newburgh NY	12:30pm	2:45pm	4	\$127	\$127
13	TBA	Destinta New Windsor NY	TBA	TBA	4	\$127	\$127
14	TBA	Ice Time Newburgh NY	10:00am	2:30pm	4	\$127	\$127

Please note:

Trips are subject to cancellation due to lack of enrollment or adverse weather conditions up to 24 hrs before trip.
This list is subject to increase as special events, tickets and shows may come up during the course of the year.

Bus Company: West Point Tours Inc.
Address: PO Box 125
Vails Gate NY 12584
Contact person: Robert Brisman
Phone #: (845) 561-2671

Bus Company: Leprechaun Lines Inc.
Address: PO Box 2628
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